

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1ST FLOOR, MAHARANA PRATAP ISBT BUILDING
KASHMERE GATE, DELHI-110006

F.No.6(96)/DWCD/Admn/T&P/2018/Pt.File/ 5522-26

Dated:

25 AUG 2020

ORDER

Consequent upon joining of Sh. Kuleep Singh Sehrawat, Adhoc DANICS/Dy. Director vide Services's Department Order No. 280 dated 14.08.2020, the following transfer/posting of the officers is hereby ordered along with work allocation in DWCD, as per details given below :-

Sl. No.	Name of the Officer with Designation	Work Allocation
1.	Sh. Kuldeep Singh Sehrawat, Adhoc DANICS	<p>1. Deputy Director (Admn.-I) :-</p> <ul style="list-style-type: none">● General Administration● Service Matters - Group A & B (Gazetted/ Non- Gazetted)● Administrative matters related to Statutory Institutions viz DCW, DCPCR etc.● Issues related to bifurcation of SW & WCD● Recruitment Rules for all categories (Framing/revision)● TBR reports/other reports● Policy matters viz. transfer/rotation policy, job orientation/induction program etc. <p>2. Dy. Director (Vigilance)</p>
2.	Sh. D.S. Tomar, Adhoc DANICS	<p>1. Deputy Director (Admn.-II) :-</p> <ul style="list-style-type: none">● Service Matters -Group C & remaining categories (Including IT cadre posts)● Service matters including requisition & PGC matters related to all Contractual & Outsourced Employees/Deputation Staff of Delhi Police● Election matters/Training● Posts under scheme component (recruitment, remuneration etc) viz. ICDS, Poshan, PMMVY, MSK, Laadli etc.● Timely disbursement of Salary/Wages of all contractual & outsourced staff.● Admin -Litigation/Court matters



		<ul style="list-style-type: none"> ● Greivances related to Admn Branch ● Audit matters and VIP references ● Other administration and miscellaneous work
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Further, Both officers will be link to each other.

This issues with the approval of the Director (WCD).

Received 25/08/20

RAVINDRA KUMAR MEENA
SECTION OFFICER (ADMN.)

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Copy to :-

- (1) PA to Secretary, DWCD.
- (2) PA to Director, WCD.
- (3) All Dy. Directors/District Officers of WCD.
- (4) Officers Concerned.
- (5) Data Processing Assistant of DWCD for uploading on website of Deptt.
- (6) Guard file

25 AUG 2020

Received 25/08/20

RAVINDRA KUMAR MEENA
SECTION OFFICER (ADMN.)