

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
1st FLOOR, MAHARANA PRATAP ISBT BUILDING,
KASHMERE GATE, DELHI-110006

No. F.17(32)/WCD/Admn/Review Committee/2019/P.F.-IV/

Dated:

Sub: Review of Mechanism to ensure probity of government Servants-Strengthening of administration –periodical review under FR 56(j) and Rule 48 of CCS (Pension) Rules, 1972- Formation of Review Committee for Ex-Cadre Officers/Officials (Other than IAS/DANICS/DASS & Steno) of Government of NCT of Delhi-reg.

Please refer to Special Secretary-I (Services), Services Department's circular No. F.30/03/2016/S.I/2478 dated 12/07/2019 on the subject cited above vide which it is informed that Services Department has constituted a Review Committee for periodical review of Ex-Cadre officers/officials of Govt. of NCT of Delhi under FR-56(j) and Rule 48 of CCS (Pension) Rules, 1972 & requested to take necessary action to facilitate the periodic review of the Group-C Ex-Cadre officials (other than IAS/DANICS/DASS & Steno) working under our administrative control.

In this regard, it is informed that following 29 officials (Group-C Ex-cadre) of DWCD are covered by the instructions/guidelines issued by DoPT regarding above said rules and their information are required in the "prescribed proforma" which is enclosed herewith.

S.No.	Name & Design	Concerned Reporting Officer	Concerned DDO/HOO
1.	Baby Rani, Supervisor/CDC	CDPO, Nangloi ICDS Project	CDPO Shakarpur ICDS Project
2.	Usha Singh, Supervisor/CDC	CDPO, Paschim Vihar ICDS Project	CDPO, Kanjhawala ICDS Project
3.	Khurshida, Supervisor	CDPO, Shiv Vihar ICDS Project	CDPO, Seemapuri ICDS Project
4.	Surender Kumar, House Father	Supdt., CHB-I & II, Alipur	Supdt., ACHB, Alipur
5.	Ajit Bhardwaj, House Father	Supdt., CHB-I, Alipur	Supdt., CHB-I, Alipur
6.	Satyapal, Jr. Craft Instuctor	Supdt., CHB-I, Alipur	Supdt., CHB-I, Alipur
7.	Jagram Meena, TGT	District Officer (South West)	Supdt., VCH-III Lajpat Nagar
8.	Vijay Kumar, Driver	Supdt., CHB-I, Jail Road	Supdt., CHB-I, Jail Road
9.	Anup Singh, Caretaker	Supdt., Nari Niketan, Jail Road	Supdt., SSH, Jail Road
10.	Rajbir Singh, Caretaker	DCA, DWCD (HQ)	Supdt., Nari Niketan, Jail Road
11.	Narender Kumar, Caretaker	District Officer (West)	Supdt., Nari Niketan, Jail Road
12.	Yogesh Bala, Caretaker	Supdt., SSH, Jail Road	Supdt., HHFCLAP(F), Jail Road
13.	Vinod Kumar, Chowkidar	District Officer (North West-I)	Supdt., DCC, Gulabi Bagh
14.	Kitabo Devi, Peon	Deputy Director, WEC Branch	DDO/HOO, DWCD (HQ)
15.	Madhu, Peon	CDPO, Nabi Qarim ICDS Project	Supdt., CHG-I, Jail Road
16.	Murari Lal, Peon	District Officer (North)	Supdt., C&G Bureau, Gulabi Bagh
17.	Promila, Peon	Supdt., DCC, Gulabi Bagh	Supdt., VCH-I, Lajpat Nagar
18.	Gugan Singh, Peon	District Officer (South West)	CDPO, Najafgarh ICDS Project
19.	Suraj Pal, Peon	Supdt., OHB-I, Delhi Gate	Supdt., OHB-I, Delhi Gate
20.	Raj Kumari, Peon	Supdt., HHFCLP(F), Jail Road	Supdt., HHFCLP(F), Jail Road
21.	Yoginder Manjhi, Peon	Supdt., SSH, Jail Road	Supdt., HHFCLP(F), Jail Road
22.	Rajinder Kumar, Peon	District Officer (North West)	CDPO, Nilothi ICDS Project
23.	Paras Nath, Peon	District Officer (Central)	Supdt., VCH-III, Lajpat Nagar
24.	Jyoti, Aya	Supdt., VCH, Lajpat Nagar	Supdt., DCC/Creche, Gulabi Bagh
25.	Surti Devi, Aya	Supdt., CHG-II, Jail Road	Supdt., DCC Gulabi Bagh
26.	Bibha Rani, Aya	Deputy Director, CPU Branch, DWCD (HQ)	Supdt., DCC Gulabi Bagh

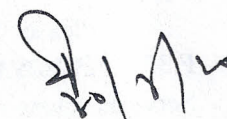
27.	Chameli Devi, Cook	Supdt., CHG-II, Jail Road	Sudpt., CHHCLAP(M&F), Jail Road
28.	Harish Chander, Cook	Supdt., CHB-I, Alipur	Supdt., CHB-I, Alipur
29.	Munni Devi, Sweeper	Supdt., DCC, Dilshad Garden	Supdt., DCC, Dilshad Garden

It is therefore requested that point no. 6 to 10, 18 & 19 of prescribed proforma of concerned officer/official may be filled & signed by the concerned Reporting Officer and point No. 1 to 5 and 10 to 17 may be filled & signed by the concerned DDO/HOO.

The requisite information/filled proforma should reach within 03 working days of issue of this letter to undersigned so that the same could be placed before the concerned review committee for further necessary action.

This may be treated as **"Most Urgent"**.

Encl: As above



(D. S. Tomar)

Deputy Director (Admn.)

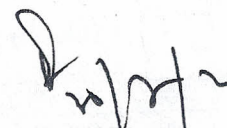
(1) All concerned Reporting Officers (As per above table)

(2) All concerned DDOs/HOOs (As per above table)

No. F.17(32)/WCD/Admn/Review Committee/2019/P.F.-IV/ 3943-48 Dated:

Copy to:

1. OSD to Secretary, DSW/DWCD, Development Department, 5/9, Underhill Road, Delhi
2. Staff Officer to Director, DWCD, GNCTD
3. P.A. to Joint Director, DWCD, GNCTD
- ✓ 4. Data Processing Assistant/Concerned Dealing Assistant, IT Branch, DWCD, GNCTD for uploading the order on website of the Deptt.



(D. S. Tomar)

Deputy Director (Admn.)

30 JUL 2020

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Proforma to review the performance in respect of officers/officials of GNCTD.

1. Name and Designation of the Officer/official:
2. Grade/Pay Band/Grade Pay:
3. Date of Birth: Age as on 01.07.2019.
4. Date of Joining in Govt. Service:
5. Leave availed during the past five years (from the service book)
(please provide break up as well as the total period)
6. State of health:
7. Whether the health of the officer/official has a bearing on discharge of his duties (Yes/No):
(If yes, please elaborate)
8. Whether services of the officer are considered useful to the Govt. (Yes/No):
(If no, please provide reasons)
9. Whether the officer/official is considered competent and effective and fit to continue to hold the post occupied by him or to continue in Cadre (Yes/No):
(If no, please provide reasons)
10. Status of Integrity:
11. Is there any reason to doubt the integrity viz. Complaints of suspicious transaction in property, corruption, informal feedback etc. (Yes/No):
(If yes, Please specify)
12. Details of Penalties, if any, imposed on the officer/official during the entire career:

- 17/2
13. ACR/APAR grading during entire career. If there are any adverse entries, please specify.

Sl. No.	Year	ACR/APAR Grading	Remarks, if any

14. Please specify whether the officer/official has initiated his ACRs/APARs timely in last 5 years:

Sl. No.	Year	Date of initiation	Whether initiated timely or not/Remarks, if any

15. No. of promotions obtained:

16. Whether the officer/official has got timely promotions along with his batch mates
(Yes/No):
(If no, please provide details)

17. Any promotion during the last 05 years(Yes/No):
(If yes, please provide details of the promotions)

18. Overall conduct of the officer/official and remarks, if any:

19. Recommendations: