

**GOVERNMENT OF NCT OF DELHI  
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
SEWA KUTIR COMPLEX, KINGSWAY CAMP, DELHI-110009**

No. F.9(277)/Admn.WCD/Misc/2018/ 25270-76

Dated: 14 FEB 2020

**ORDER**

**Sub: Regarding Introduction of "Annual Health Check-up Scheme in respect of all Govt. employees of GNCT of Delhi aged 40 years and above".**

Please find enclosed herewith the O.M. No. F.4(1)/2017/Misc./S-IV/081452118/Supt Cood./6087-6093 dated 27/11/2019 issued by Dy. Secretary – II, Services Department, GNCTD on the subject cited above wherein it is stated that the Hon'ble LG has accorded for "Annual Medical Health Check-up" for all serving employees of Government of National Capital Territory of Delhi aged 40 years and above, as per some modalities as mentioned in the above letter.


In this regard, it is informed that Officer/Official of DWCD on attaining the age of 40 years, shall be required to get the prescribed Annual Medical Examination for which he/she will seek "permission letter" from his/her "concerned Head of Office" from where the employee is drawing salary for getting the mandatory Medical Check-up from any of the empanelled Hospitals as prescribed by DGHS vide their OM dated 05/11/2019 (copy enclosed).

It is also informed that "State of Health" i.e. summary of Health Report prepared by the Hospitals concerned shall be annexed to the respective APAR of the Officer/Official concerned. **The APAR, without the summary of health report shall be treated as incomplete and may be taken as "Adverse".**

All DDOs/HOOs of DWCD have already been informed about the above matter vide this office circular dated 17/12/2019.

All the concerned Officers/Officials of DWCD are hereby directed to make compliance of directions given in the said letter dated 27/11/2019 (which is self-explanatory).

Encl: As above

  
(Anita Bharal)  
Deputy Director (Admn.)

1. All Branch In-Charges/Deputy Directors of DWCD (HQ) (through R & I Branch, DWCD)
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3. All DDOs/HOOs of DWCD (through R & I Branch, DWCD)
4. All Officers/Officials of DWCD

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Copy forwarded to: -

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1. Staff Officer to Director, DWCD, Govt. of NCT of Delhi, New Delhi.
2. P.A. to Special Director, DWCD, Govt. of NCT of Delhi, New Delhi.
3. Data Processing Assistant/Concerned Dealing Assistant, IT Branch, DWCD, GNCTD for uploading the order on website of the Deptt.
4. Guard file

  
(Anita Bharal)  
Deputy Director (Admn.)