

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI  
SEWA KUTIR COMPLEX, KINGSWAY CAMP  
NEW DELHI-110009**

F.No.17(21)/WCD/Admn/Gen.Orders/2018/ **125166-74** Dated :

**ORDER**

**13 FEB 2020**

**Sub : Leave Sanctioning Authority for officers working as "Deputy Directors and above".**

In pursuance of Order No. F.10(139)/2013/DSW/Estt./27464-27534 dated 28.10.2018 issued by Department of Social Welfare, GNCTD, all the officers working as **"Deputy Directors and above (#)"** in the Department of Women & Child Development, GNCTD are hereby directed not to avail any kind of leave without prior approval of/intimation to **"Secretary (SW/WCD)"** with immediate effect.

**Note :- (#)** - This includes Director/Special Director/Additional Director/Joint Director/IFA-Controller of Accounts/Deputy Controller of Accounts/Senior Accounts Officer/Deputy Directors/Senior Superintendents/District Officers and any other equivalent officers.

Non-compliance of the orders will be viewed seriously. This issues with the prior approval of the Secretary (SW/WCD).

  
(Anita Bharal)  
Deputy Director (Admn)

To,

1. All Branch In-Charges/Deputy Directors of WCD (HQ). (through R & I Branch, WCD)
2. All District Officers of DWCD. (through R & I Branch, WCD)

F.No.17(21)/WCD/Admn/Gen.Orders/2018/ **125166-74** Dated :

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Copy to :-

1. PS to Secretary (SW/WCD), Govt. of NCT of Delhi, GLNS Complex, Delhi Gate, New Delhi-110002.
2. PA to Director, Department of Women & Child Development, Govt. of NCT of Delhi.
3. PA to Special Director, Department of Women & Child Development, Govt. of NCT of Delhi.
4. PA to Joint Director, Department of Women & Child Development, Govt. of NCT of Delhi.
5. PA to IFA/Controller of Accounts, Department of Women & Child Development, Govt. of NCT of Delhi.
6. Concerned DDOs/HOOs of all Homes/Institutions/ICDS Projects of DWCD.
- ✓ 7. Data Processing Assistant/Concerned Dealing Assistant, Computer Cell, Department of Women & Child Development, Govt. of NCT of Delhi, for uploading the order on website of the Department.

  
(Anita Bharal)  
Deputy Director (Admn)