

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
G.N.C.T. OF DELHI  
Sewa Kutir, Kingsway Camp,  
Mukherjee Nagar, NEW DELHI-110009

F.9(31)/DWCD/Admin/2014/ 456

Dated : 30/12/19

ORDER

**Subject: Submission of Appraisal Report in respect of Welfare Officers, Contractual employees.**

In order to send proposal to Finance Department for extension of the engagement of Welfare Officer, Contractual employees deployed in different Homes/Institutions/Services/Projects their performance appraisal report would be required.

All the HOOs/DDOs/CDPOs/Branch Incharges of the Institutions/Projects are required to provide the appraisal report within 03 days. In case of non-receipt of the same which results delay in the extension of the contractual engagement the concerned officers who have not the submitted the report in time will be accountable.

To,

**The HOOs of all Homes/Institutions**

  
27/12/19  
(Ravindra Kumar Meena)  
Section Officer (Admn.)

Copy to :-

1. SO to Director, DWCD
2. PA to Special Director, DWCD

3. System Angel Conf call