

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF N.C.T. OF DELHI
SEWA KUTIR COMPLEX: KINGSWAY CAMP, NEW DELHI-110009
Ph:-011-27655966**

F.No. PA/Spl. Dir. WCD/Misc./2019-20/4688-94

Dated: 30/12/2019

Ref:- F.No. PS/Secy.(SW/WCD)/2019/24573-24633 dated 27/12/2019.

Sub: -Payment to Contractual/outsourced employees.

All DOs/HOO's/DDO's/Head of Institutions/Home's, WCD are hereby directed to ensure meticulous compliance of the instructions contained in the aforesaid communication and ensure that the wages for the previous month are paid latest by seventh day of next month to all the outsourced & contractual employees, if the establishment has engaged less than 1000 persons/workers; and by tenth day of next month, if the establishment has engaged more than 1000 workers.

Requisite certificate to this office must be submitted by the DDO's/HOO's by the 15th of each month for onward submission to the office of the Chief Secretary and Labour Department, Govt. of NCT of Delhi.

Any lapse in this regard will be viewed seriously and appropriate action will be taken against the defaulting officer, without further notice.



**(J.K.Jain)
Special Director, WCD**

Copy to:-

1. IFA, WCD
2. DDs, WCD.
3. DCA, WCD.
4. All District Officers./HOOs/Head of Institutions/DDOs of WCD.
5. AAO(HQ), WCD.
- ✓ 6. System analyst, WCD, to upload these instructions on website of the department.
7. S.O. to Director, WCD.



**(J.K.Jain)
Special Director, WCD**