

GOVERNMENT OF NCT OF DELHI  
**DIRECTORATE OF TRAINING (UNION TERRITORY CIVIL SERVICES)**  
Institutional Area, Vishwas Nagar, Behind Karkardooma Courts  
Shahdara, Delhi - 110032

No. F.1/8/07/13-UTCS (Admn.)/Misc./2018/

Dated:

**ORDER**

This is to convey that as per first schedule of Rule 3 ( C ) , FR & SR, Part-III, Leave Rules, the Competent Authority / Head of the Department, Dte. of Training, UTCS has delegated the power to grant all kinds of leaves to the officers/officials of this Directorate to the Head of Office, Dte. of Training, UTCS till further orders with immediate effect.

In view of this, all officers/officials of this directorate are hereby directed to take a note of this and abide by the Leave Rules strictly while applying for the leave, before proceeding on leave make sure that the leave has been sanctioned.

  
RAVINDRA SINGH  
ASSISTANT DIRECTOR(ADMN.)

No. F.1/8/07/13-UTCS (Admn.)/Misc./2018/2140242

Dated: 18/6/2020

Copy for information to :

1. P.S to Director, UTCS
2. The Nodal Officer(Website/e-Office) for uploading of the order on website of UTCS.
3. All Branch Incharges/ All Staff of UTCS

  
RAVINDRA SINGH  
ASSISTANT DIRECTOR(ADMN.)