

OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES, GNCTD,  
PARLIAMENT STREET, NEW DELHI-01  
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(Administration Branch)

No. F-5/26/2020/Esstt./Coop./Misc./COVID-19 duty/436-46

Dated: 19/5/2020

**OFFICE ORDER**

In pursuance of Delhi Disaster Management Authority, GNCTD Order No. F/2/07/2020/S.I/Part File/176 dated 18.05.2020, all officers/officials of this department are informed that as per guidelines issued by Delhi government mentioned at para 3(vi) Annexure-A, all Government offices shall be permitted to function in full strength. Hence, all staff members of this offices are directed to attend office positively daily w.e.f. 19.05.2020. Further, the orders dated 04/05/2020 & 11/05/2020 issued earlier prescribing day wise roster of duties for various staff members is superseded.

In addition to above, the following instructions are issued:-

1. All officers/officials attending office shall ensure social distancing norms as per the guidelines issued by Ministry of Health and Family Welfare, Gov. Gathering of staff for lunch is restricted.
2. Wearing of face mask is compulsory.
3. The staff working in Personal Branch of Officers who are presently on COVID-19 duty shall act as per directions of AR(Admin).
4. Use of Arogya Setu app shall be mandatory for all employees. Branch incharges to ensure 100% coverage of this app among the subordinate employees.
5. Besides, it is expected from all officers/officials to strictly comply with all directions issued by the Gov/GNCTD from time to time relating to COVID-19 management in their self interest as well as in the interest of other employees.

This issues with the approval of RCS.



(M.G. SATHYA)  
ASSTT. REGISTRAR(ADMN.)

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Copy to:-

- 1.PS to RCS.
- 2.PA to Addl. RCS/Jt.RCS/DRCS.
- 3.All ARCS/A.O/AAO/AD
- 4.AR(Computer) for uploading this order on the website.
- 5.Registrar, DCT – Vikas Bhawan-II, Bela Road, Civil Lines, Delhi
- 6.Guard File.



(M.G. SATHYA)  
ASSTT. REGISTRAR(ADMN.)

160/ce  
26/05/2020