

**Urgent
Reminder**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION; OLD SECTT; DELHI; 110 054
(ESTABLISHMENT-IV BRANCH; ROOM NO. 11-B)**

DE.4(9)/(72)/E-IV/2006/LIB/2020/

4833-34

Dated: 21/12/2020

Deficiency Memo

Reference to your application & further selection to the post of Librarian under post code 206/14, following is/are required for further processing the matter.

- i. **Degree from a recognised university or equivalent.**
- ii. **Bachelor's degree or equivalent diploma in Library Science or a recognised university/ Institute or equivalent.**
- iii. **Experience of two years in a Library/Computerization of a Library or one year Certificate in Computer application from a recognized institute or equivalent.**

In this regard, this office has already issued a deficiency memo vide Memorandum No. DE.4(9)/(72)/E-IV/2006/LIB/2020/3915-16 Dated 15.10.2020, but no reply has been received till date.

Further, the candidate, **Ms. Sarika Bhatia**, (Roll No. 3340000002) is directed to submit the above requisite to the undersigned by **04-01-2021**, failing which it will be presumed that the candidate is not interested to the above said post and thus the offer of appointment will be withdrawn and candidature of the applicant will be cancelled without any further notice.

This issues with prior approval of competent authority.

(ANIL KUMAR KHATTAR)
SECTION OFFICER (E-IV)

To,

1. **Ms. Sarika Bhatia**, (Roll No. 3340000002)
R/o.: KD/77-C Ashok Vihar Phase-I, Delhi-110052
2. **Ms. Sarika Bhatia**, (Roll No. 3340000002)
R/o.: 104-D, Pocket-4, Mayur Vihar Phase-I, Delhi-110091

DE.4(9)/(72)/E-IV/2006/LIB/2020/

Dated:

Copy forwarded for information and necessary action to:-

1. **Dossier of the candidate, Ms. Sarika Bhatia**, (Roll No. 3340000002).
2. **Programmer (Computer Cell)** to upload in the "Public Circular" of the department's website.

21/12/2020

(ANIL KUMAR KHATTAR)
SECTION OFFICER (E-IV)