

**MOST URGENT**  
**REMINDER-II**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: ESTABLISHMENT-I BRANCH**  
**OLD SECRETARIAT: DELHI-110054**

E-MAIL ID: [-assttdeone@Gmail.com](mailto:-assttdeone@Gmail.com), Ph. No: - 011-23890232-041, Website: <http://www.edudel.nic.in>

No.DE. 1(5)/Promo/E-I/2015/PF/ 11299 - 301

Dated: 16/12/2020

To

The DDEs/HOS/Branch In Charges(Concerned),  
Directorate of Education,  
Govt. of NCT of Delhi.

**Subject: Preparation of panel of Gr.III(DASS)/Kanungo officials for consideration of their promotion to the post Gr.II(DASS) on regular basis.**

Sir,

Please refer to this office letter of even number dated 06/10/2020 and subsequent reminder-I dated 27/11/2020 issued in reference to Services Department's letter No. F.3(1)/(4)/2019/S.II/2587-90 dated 01/10/2020 on the subject cited above.

Now, attention of all DDEs/HOS/Branch In-charge(s) is invited towards Reminder-II No.F.3(1)/(4)/2019/S.II/3301-05 dated 14/12/2020 vide which Services Department has circulated the second deficiency list (**Copy enclosed**) and directed to forward the requisite documents.

It is, therefore, requested that the contents of the circular may be brought to the notice of the officials concerned working under your kind control and necessary documents, i.e. Proforma, IC, VC at School level/District level, may be furnished to this office urgently. APARs may be forwarded to Services Department directly under intimation to this office.

This may please be treated as **MOST URGENT**.

Yours faithfully,

Encls: As above.

*[Signature]* 16/12/20

SECTION OFFICER (E-I)

No.DE. 1(5)/Promo/E-I/2015/PF/ 11299 - 301

Dated: 16/12/2020

Copy forwarded to :-

1. The Programmer (MIS), Dte. of Education (HQ), Old Sectt., Delhi, with the request to upload this letter alongwith deficiency circular (Reminder-II) issued by Services Department on the official website of the Department under 'Public Circulars' and also a pop-up of the same may be made.
2. Officials concerned with the direction to complete the deficiency in APARs and forward the same to Services Department (ACP Cell) directly.

*[Signature]* 16/12/20

SECTION OFFICER (E-I)

Reminder - II

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**SERVICES DEPARTMENT : SERVICES-II BRANCH**  
**DELHI SECRETARIAT : 5<sup>TH</sup> LEVEL : 'A' WING**  
**I.P. ESTATE : NEW DELHI - 110002**  
<http://services.delhigovt.nic.in> ::: Phone : 011-23392238

No.F.3(1)/(4)/2019/S.II/3301-05

Dated : 14/12/20

To

All Principal Secretaries/Secretaries/HODs  
 Government of NCT of Delhi,  
 Delhi/New Delhi.

**Sub: Preparation of panel of Gr.III (DASS)/Kanungo officials for consideration of their promotion to the post of Gr.II (DASS) on regular basis - Regarding.**

Sir/Madam,

Kindly refer to this department's letter of even number dated 01/10/2020 and subsequent reminder dated 26/11/2020 wherein it was intimated that this Department is considering the cases for promotion to the post of Gr.II (DASS) on regular basis and it was requested to send the information i.e. Integrity Certificate, Vigilance clearance report in the prescribed proforma alongwith Service particulars proforma, of the eligible officials working in your department and APARs for the period 2014-15 to 2018-19. It has been observed that some of the departments have not provided the requisite information /documents in respect of the officials working in their department till date (as per list enclosed).

Head of the Departments concerned are, therefore, requested to personally ensure that the requisite documents in respect of the officials (as per list enclosed) should reach the Services Department within 07 days of the receipt of this letter so that vacant posts could be filled up.

It may be noted that only those officials will be considered whose record is made available and in case any official does not get considered due to non-furnishing of requisite documents/papers/ information by the concerned Department, the responsibility shall rest with the concerned Department.

The contents of this circular may be brought to the notice of the officials concerned.



14/12/20  
 Ms. Jerry

This issues with the prior approval of the Competent Authority. This may be treated as **MOST URGENT/TIME BOUND** and necessary documents may be furnished to this department within 07 days of issue of this letter.

Yours faithfully,

  
**(BHAIRAB DUTT)**  
**Dy. Secretary (Services)**

**Encl: As above**

No.F.3(1)/(4)/2019/S.II/3301-05

Dated : 14/6/20

Copy forwarded to the following for information & necessary action :-

1. The Deputy Secretary (Services-IV), Services Department, GNCT of Delhi.
2. The Section Officer, Services-IV Branch, Services Department with the request to prepare the detailed grading chart of the ACRs/APARs in respect of the officials and provide the same to Services-II Branch when the meeting of DPC is convened.
3. The Section Officer (ACP Cell), with the request to provide the ACR/APARs in respect of those officials (as per list) whose APARs are available with them.
4. The Section Officer (Coordination), Services Department, GNCT of Delhi, with the request to upload this letter on the website of Services Department for vide circulation.

  
**(BHAIRAB DUTT)**  
**Deputy Secretary (Services)**

## UR CATEGORY

2907

S.NO.	PRESENT DEPTT.	NAME	DOB	USNTY	DEFICIENCY IC/VC/APARs
1	M&CH	PANKAJ KUMAR	17/11/72	U9188	APAR 01/07/14-30/04/15, 04/16,
2	COOP	HEMENDER SINGH	15/08/73	U9218	2014-15 TO 2016-17
3	TPT	ANIL SINGH	07/03/69	U9225	2015-16 TO 2018-19
4	DT&T	JAGMOHAN SINGH RAWAT	08/10/72	U9247	APAR 04/16 TO 23/05/16
5	I&FC	GURVINDER SINGH	22/05/73	U9253	APAR-4/15-8/15
6	BSAH	UMA DOGRA	07/05/70	U9266	2018-19
7	TPT	ANIL YADAV	26/01/70	U9297	27/12/15-31/03/16, 2016-17, 17/08/18-25/09/18
8	W&M	AJAY KUMAR OJHA	03/07/71	U9309	2017-18, 2018-19
9	W&M	AMIT KUMAR	10/03/73	U9317	IC/VC, 2014-15 TO 2018-19
10	EDN	MOTIKA SINHA	14/02/75	U9330	IC/VC & APARs 2014-15 TO 2018-19
11	DT&T	ANITA SONI	25/06/70	U9357	2015-16 TO 2018-19, CLF. NAME
12	EDN	INDIRA RANI	03/11/61	U9357A	2015-16, 04/16-05/16
13	EDN	NEERAJ VATS	17/07/70	U9360	IC FROM PGC REQD
14	GAD	ACHLA RAINA	26/03/70	U9363	2015-16 & 2018-19
15	DCO	VINOD KUMAR	01/06/73	U9373	16/12/14-03/15, 2015-16
16	DSW	RAKESH KUMAR	10/08/61	U9381	IC/VC, 2014-15 TO 2018-19
17	TPT	ASHOK CHAKROVARTHY	01/07/61	U9386	IC/VC, 2017-18, 2018-19
18	GBPH	KAMNA DEEP	11/06/77	U9410A	IC/VC, 2018-19
19	DCO	RAJENDER SINGH BANSAL	15/08/66	U9423	IC/VC, 2015-16
20	EDN	DEEPAK DIXIT	25/09/70	U9430	IC, 2014-15 TO 2018-19
21	EDN	KULBIR SINGH	01/04/78	U9430A	IC, 2015-16 TO 2018-19
22	IND	ANUJ KHANNA	20/10/73	U9434A	IC/VC, 2017-18 & 2018-19
23	EDN	MANJEET RATHEE	28/01/73	U9436	IC, 2015-16 TO 2018-19
24	DCO	MAMTA MADAN	22/02/78	U9439	2017-18 TO 2018-19
25	ABH	SANJAY LAL BARNABAS	19/07/76	U9444	IC/VC
26	EDN	AMIT JAIN	24/04/77	U9457	IC, 2015-16
27	EDN	SUDHIR KUMAR	10/12/78	U9459A	12/14-03/15, 2015-16 TO 2018-19
28	W&M	SATYA KUMAR		U9468	IC/VC/2015-16
29	DCO	RAJESH KUMAR	02/01/70	U9469	2015-16 TO 2018-19
30	CEO	VINOD BHARDWAJ		U9470	VC(HQ)
31	DCO	UTTAM NAIN	02/11/75	U9478	PROFORMA 2015-16 TO 2018-19
32	DCO	AJAY PRATAP SINGH	01/07/74	U9484	2015-16
33	TPT	VINOD KUMAR SHARMA	17/01/69	U9485	IC/VC, 24/05/16-03/17, 2017-18, 2018-19
34	TTE	NEERAJ KUMAR	01/05/78	U9498	IC/VC, 2017-18 & 2018-19
35	DCO	KAMAL SINGH RAWAT	02/02/75	U9501	IC/VC, 2016-17 TO 2018-19
36	DCO	RAJESH KUMAR	04/08/76	U9516	2017-18 & 2018-19
37	DCO	SUDHAKAR JHA	10/08/76	U9517	2015-16 TO 2018-19
38	DCO	KARTIK KUMAR KARMKAR	01/03/78	U9534	IC/VC,
39	EDN	AVIJIT DATTA	02/01/72	U9539	2017-18
40	EDN	SHAH NAWAZ HASSAN	02/01/75	U9569	IC, 2014-15 TO 2018-19
41	EXC	SANTOSH MEWATI	04/08/61	U9575	2016-17 TO 2018-19
42	EXC	VIJAY KUMAR DASS	19/06/76	U9588	2016-17 TO 2018-19
43	GBPH	MOHAN	14/08/76	U9592A	IC/VC, 2014-15 TO 2018-

S.NO.	PRESENT DEPTT.	NAME	DOB	USNTY	DEFICIENCY IC/VC/APARs
		CHANDER JOSHI			19
44.	DCO	BHARAT BHUSHAN RAY	01/03/77	U9600	IC/VC
45	LAS	RAMESH CHANDRA SANGOTRA	02/06/77	U9603	2016-17 & 04/17 TO 06/17
46	CEO	VIKRAM CHAND	05/06/78	U9614	IC/VC, 2016-17 TO 2018-19
47	EXC	NAVEEN DUTT SHARMA	01/05/72	U9620	2016-17 TO 2018-19
48	PAO	SEEMA RAWAT	09/05/73	U9632	VC FROM PAO
49	COOP	RAMESH KUMAR	07/06/62	U9638	IC/VC
50	COOP	NARESH KUMAR	12/01/74	U9642	2016-17
51	EDN	KAMLESH SHARMA	24/12/74	U9655	PROFORMA REQUIRED
52	DFW	SANJAY SINGH	08/01/75	U9656	IC/VC, 2016-17 TO 2018-19
53	EDN	BAL KISHAN	13/01/76	U9671	IC, 2016-17 TO 2018-19
54	GAD	SUDIP KUMAR BANERJEE	16/07/76	U9675	2017-18
55	DT&T	DINESH KUMAR SINHA	10/01/73	U9733	2016-17 TO 2018-19
56	COOP	SHALENDER SINGH	08/12/74	U9749	2016-17 & 2017-18
57	DCO	VIJAY KUMAR	05/01/76	U9750	2016-17 TO 2018-19
58	DHS	BITHIKA DEBNATH	14/11/68	U9757	IC/VC
59	EDN	LAXMI NARAIN	22/01/70	U9759	IC FROM L&J
60	EDN	DANDU SRINIVAS	14/04/76	U9766	IC/VC, 2014-15 TO 2018-19
61	EDN	DINESH KUMAR KHANDAIT	05/06/74	U9778	2018-19, IC
62	GBPH	KISHAN SINGH	01/06/73	U9786	IC/VC, APARs
63	COOP	SAYEEDA	12/04/69	U9820	2014-15 TO 2018-19
64	EDN	RAM CHANDRA LAKEHRA	14/01/78	U9828	IC, 2018-19
65	CEO	SADANAND MAIYA M	11/11/65	U9830	2017-18 TO 2018-19
66	DCO	SURENDER KUMAR	27/09/65	K-104	IC/VC, APARs
67	DCO	DHARAMVEER	30/04/66	K-106	IC/VC, APARs
68	DCO	MANJEET SINGH	20/10/69	K-113	IC/VC, APARs
69	DCO	RANBIR SINGH-II	15/07/66	K-117	IC/VC
70	DCO	NARENDER KUMAR	31/08/69	K-118	APARs 17-18, 18-19 (UNSIGNED)
71	EDN	JASPAL SINGH	16/06/64	U9834	IC, 2017-18 TO 2018-19
72	F&S	REKHA SHARMA	16/01/74	U9850	2016-17 TO 2018-19
73	F&S	MANOJ KUMAR	22/03/68	U9851	IC
74	F&S	MUKESH KUMAR	21/07/77	U9855	2016-17 TO 2018-19
75	REHAB	ANIL KUMAR	21/03/65	U9859	2017-18 to 2018-19
76	GAD	OMBIR SINGH	06/09/63	U9886	IC/VC, 2014-15 TO 2018-19
77	EDN	JAI SINGH MANN	12/02/64	U9887	2017-18 & 2018-19, IC
78	W&CD	SUSHIL KUMAR	11/11/61	U9904	2017-18 TO 2018-19
79	CEO	AMAR PAL	15/07/64	U9912	2016-17 TO 2018-19
80	HR EDN	ANIL KUMAR SEHGAL	03/04/65	U9917	2016-17
81	CEO	RUMEL SINGH	10/06/65	U9919	2017-18 to 2018-19
82	EDN	BASANT B KHATRI	27/02/79	U9923	IC/VC, 2015-16 TO 2018-19
83	HR.EDN	SURENDER KUMAR	10/02/71	U9937	2014-15 TO 2018-19
84	EDN	SANJEEV TOMAR	18/02/76	U9945	2017-18 TO 2018-19
85	CEO	ANIL KUMAR	03/08/73	U9951	04/16-05/16
86	EDN	VIJAY KUMAR DABAS	31/12/75	U9955A	IC, 12/16 TO 03/17, 2017-18 TO 2018-19
87	EMP	VIJENDER RANA	01/12/77	U9956	04/17-01/18
88	TTE	B.K.BAJPAL	11/07/62	U9960	2016-17 TO 2018-19
89	DSSSB	CHANDERPAL SINGH	25/01/62	U9962	2017-18 TO 2018-19
90	RTRMH	PUSHPENDER SINGH	01/07/62	U9969	2016-17 TO 2018-19
91	EDN	SURESH PRASAD	08/11/64	U9973	2015-16

S.NO.	PRESENT DEPTT.	NAME	DOB	USNTY	DEFICIENCY IC/VC/APARs
92 ✓	EDN	ASHA CHAUDHARY	24/01/62	U9999	2017-18
93 ✓	EDN	ASHOK KUMAR SINGH	10/07/63	U10013	2016-17 TO 2018-19
94 ✓	DHS	RAJ PAL	02/01/64	U10049	VC (HQ)
95 ✓	BSAMC	SURESH CHANDRA	08/10/65	U10065	VC FROM EDN REQD
96	PAO	GANGA VISHNU	10/07/67	U10076	2016-17
97	PAO	KISHORE KUMAR	01/03/64	U10100	04/14-05/14, 04/17-08/17
98	LAB	YOGINDER SINGH	11/11/62	U10145	02/16-03/17 & 2016-17
99	PAO	POONAM	19/01/68	U10146	CLF. NAME
100 ✓	EDN	GEETA VIJ	11/06/66	U10151	PROFORMA REQUIRED
101 ✓	EDN	RAJ KUMARI SHARMA	01/05/61	U10152	IC, 2016-17 TO 2018-19
102	DCO	KHEM CHAND	20/05/62	K-125	2014-15 TO 2016-17
103	DCO	SRI BHAGWAN-I	01/05/66	K-126	IC/VC, APARs
104	DCO	ASHOK KUMAR-II	26/07/67	K-128	IC/VC, APARs
105	DCO	DEVI RAM	04/04/63	K-132	IC/VC, APARs
106	DCO	VIJENDER	20/03/67	K-133	IC/VC, APARs
107	DCO	DEEPAK SURI	01/03/68	K-137	2014-15 TO 2016-17
108	DCO	D. K. BANSAL	24/07/67	K-140	PHOTOCOPY OF APAR
109	DSW	DAVINDER SINGH	01/04/67	U10173A	IC/VC, 2018-19
110	DSW	MOHINI SHARMA	03/08/63	U10183	IC/VC
111	TTE	SARALA KATARIA	01/01/67	U10185	APAR 2014-15 TO 2016-17
112	W&CD	ARCHANA JHA	07/08/70	U10192	01/15-03/15, 2018-19
113	PANCH	BATSALA PANDEY	01/07/68	U10194	VC
114	CEO	JAI BHAGWAN SHARMA	01/09/65	U10226	VC(HQ)
115	AUDIT,	DHARAM VIR	10/03/61	U10228	2018-19
116 ✓	EDN	MANOJ KUMAR	05/11/62	U10229	IC/VC, 08/17-03/18 & 2018-19
117	CEO	JAGDEEP DAHIYA	31/03/64	U10230	2018-19

*[Handwritten signature]*

## SC CATEGORY

S.NO.	PRESENT DEPTT.	NAME	DOB	USNTY	REMARKS
1.	CEO	JAGJEET SINGH	23/01/72	9357B	APAR 2016-17 & 2017-18
2. ✓	EDN	TIRATH RAM	03/01/61	U9978	APAR-17-18
3.	CEO	PARVINDER KAUR	23/10/67	U10046	IC/VC, APAR 04/17-06/06/17
4.	CNBC	SUBHASH CHAND	12/08/66	U10104A	IC/VC, APAR 14-15 TO 18-19
5.	TTE	MUKESH KUMAR KATARIA	01/01/61	U10108	VC(HQ)
6. ✓	EDN	NAND KISHORE	01/05/62	U10136	CLF. NAME
7.	DCO	RAKESH KUMAR	04/06/69	K-126A	IC/VC
8.	DCO	NEELAM SUDHIR	03/12/66	K-134	IC/VC, APAR 2014-15 to 2018-19
9.	DCO	SHYAM PAL SINGH	10/12/65	K-135	IC/VC
10.	DCO	RAMESH KUMAR	01/05/68	K-142	IC/VC, APAR 2014-15 to 2018-19
11.	DFW	DHARMENDER CHAUDHARY	29/04/67	U10180	APAR 2014-15 TO 2018-19
12.	GAD	SHALINDER SINGH	21/06/75	U10193	APAR 2017-18 & 18-19
13. ✓	EDN	CHHATTAR PAL	02/03/75	U10313	IC 2014-15 to 2018-19
14.	MMMh	RAJENDER KUMAR	22/08/74	U10325	IC/VC, APAR-18-19
15.	GAD	MANOJ SAGAR	17/02/74	U10345A	APAR 2014-15 to 2017-18
16.	DHS	YOGESH KUMAR	13/10/72	U10352	APAR-6/18-3/19
17.	I&FC	ANAND KUMAR	11/08/74	U10390	APAR 2015-16 & 2016-17
18.	LBSH	KAMAL SINGH	07/11/67	U10396	APAR 2014-15
19.	GAD	KAMLESH BHATIA	04/08/65	U10401	APAR 2014-15 TO 2016-17
20.	MMMh	RATTAN LAL	08/04/63	U10419	IC/VC, APAR 18-19
21. ✓	EDN	NET RAM	01/05/73	U10516	IC & PROFORMA
22. ✓	EDN	MANOJ KUMAR	13/06/73	U10519A	2014-15 to 2018-19
23. ✓	EDN	KAMAL SINGH	22/05/74	U10538	01/15-03/15
24. ✓	EDN	JAGDISH	30/05/61	U10584	IC & PROFORMA
25.	GBPH	VINOD KUMAR	25/02/65	U10595	IC/VC
26.	TTE	KANTA KUMARI	01/08/61	U10670	APAR 2018-19

## ST CATEGORY

S.NO	PRESENT DEPTT.	NAME	DOB	USNTY	REMARKS
1	DT&T	SUSHIL KUMAR	19/08/84	U10772	09/16-12/16
2	L&B	NARESH CHAND	10/06/77	U10902A	IC/VC APARs 2014-15 to 2018-19
3. ✓	EDN ✓	BHAGAT SINGH	25/11/81	U10915	04/16 TO 12/16
4	F&S	HORESH AJAY BA	09/11/83	U10924	04/14-12/14, 01/17-03/17, 2017-18 & 18-19