

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: ESTABLISHMENT-I BRANCH  
OLD SECRETARIAT: DELHI-110054

E-MAIL ID: -assttdeeone@Gmail.com, Ph. No: - 011-23890232-041, Website: <http://www.edudel.nic.in>

No.DE. 1(5)/Promo/E-I/2015/PF/12075-77

Dated: 08/12/2020

To

The Section Officer (Services-II),  
Services Department,  
05<sup>th</sup> Floor, A-Wing, Delhi Sectt.,  
GNCT of Delhi, New Delhi - 110002

**Sub: Preparation of panel of Gr.III(DASS)/Kanungo officials for consideration of their promotion to the post Gr.II(DASS) on regular basis-Regarding.**

Sir,

With reference to your letter No. F.3(1)/(4)/2019/S.II/2587-90 dated 01/10/2020 and Reminder-I dated 26/11/2020 and in continuation of this office letters of even number dated 28/10/2020, 17/11/2020 and 04/12/2020 on the subject cited above, please find enclosed herewith the requisite documents/information in respect of following Sr. Assistants/Gr-III(DASS) officials posted in this Directorate for further necessary action at your end:

Sl. No	Name of the official (Sh./Smt.)	D.O.B	SNTY. No.	Sl.No. as per Services letter dt. 01/10/20 & Deficiency list dt.26/11/20	Documents enclosed
1	AJAY KUMAR	31/03/1976	U10335	99(SC) / 33	Proforma, IC from L&J, VC at Distt. Level, VC at HQ level dated 04/12/2020 (S.No.1)
2	INDRAJ SINGH	01/08/1964	U9965	724 / 245	Proforma, IC/VC from School VC at Distt. Level, VC at HQ level dated 04/12/2020 (S.No.2)
3	KAUSHAL KISHOR JHA	15/01/1975	U9571	365 / 111	VC at Distt. Level & VC at HQ level dated 04/12/2020 (S.No.3)
4	NEELIMA VERMA	18/10/1963	U10189	916 / 319	Clarification regarding name received from HoS, SBV, Anand Vihar dated 28/11/2020 along with copies of 1 <sup>st</sup> Page of Service Book and Aadhaar Card. VC (HQ) already forwarded vide this office letter dated 04/12/2020. Copy of letter dated 14/10/2020 by HoS, SBV, Anand Vihar forwarding Proforma, IC, VC at School/Distt. Level to Services Deptt.
5	MANOJ KUMAR	13/06/1973	U10519A	Services Deptt.'s letter dt. 19/10/2020 / No. 48 (SC) in Deficiency list	Proforma, IC/VC at School level, IC from Accounts Branch & VC at HQ level dated 29/10/2020 (S.No.1)
6	DEEPA KASHYAP/ CHAUHAN	02/07/1979	U9494	291 / 93	Clarification regarding change in name from "DEEPA KASHYAP" to "DEEPA CHAUHAN" received from HoS, SARVODAYA (Co-Ed) SSS, D-Block, Vasant Kunj (1720181) dated 28/11/2020 along with copy of Office Order issued by Dte. of Employment.

Yours faithfully,

Encls: As above.

  
SECTION OFFICER (E-I)

No.DE. 1(5)/Promo/E-I/2015/PF/ 12075-77

Dated: 08/12/2020

Copy forwarded to:

1. The Programmer(MIS) with the request to upload this letter under "Public Circular" head on the official website of this Department.
2. The Section Officer (ACP Cell), Services-IV, Services Deptt. Delhi Sectt. New Delhi.
3. Officials concerned with the direction to complete the deficiency in APARs, if any, in consultation with Services Department.

*Yamini* 8/12/20  
SECTION OFFICER (E-I)