

GOVERNMENT OF NCT OF DELHI
Deptt. of Women and Child Development (Accounts Branch)
Sewa Kutir Complex, Kingsway Camp, Delhi-110009.

F. 54(26)/WCD/PLG./RE-2019-20& BE-2020-21/12148-63

Dated:

12 6 SEP 2019

12 6 SEP 2019

To,

All Scheme Implementing Officers
DD (FAS), DD (ICDS), DD (WEC), DD (CPU/ICPS),
DD (PMMVY), DD (ESTATE), DD (CTB), DD (LADLI),
DD (ADMN), AD (GRC, RTE, RGO), AD (VAC), AD (Prohibition),
All Homes, MHU, Sarakar Ashram through DD (CPU)
Department of Woman & Child Development
New Delhi-01.

Sub: Revised Estimates for the financial year 2019-20 and Budget Estimates for the year 2020-21.

Sir/Madam

Kindly refer to letter No. F.2(1)/2019-20/Fin.(B)/sbudget/1317-1320 dated 20/09/2019 received from the Spl. Secretary (Finance), Finance Department regarding preparation of Revised Estimate for the year 2019-20 and Budget Estimate for the year 2020-21. The Performa duly filed in separately for each schemes must be submitted in all respect latest by 03/10/2019 to the Planning Branch, WCD (HQ).

Before filling these Performa you are requested to go through the instructions carefully and complete the format accordingly.

In case the budget proposal is not received by the due date. It will be presumed that you do not want any change in your Budget Estimate and the same will be treated as Revised Estimate 2019-20 and Budget Estimate 2020-2021. It is therefore, requested that you should give personal attention and ensure timely submission on the budget proposal by 03/10/2019 positively. Soft copy of the said letter and all the formats is being mailed to you along with this communication.

This may be treated as **MOST URGENT**

Yours faithfully

(S.K.RANJAN)

26.9.19
DY. CONTROLLER OF ACCOUNTS

12 6 SEP 2019

F. 54(26)/WCD/PLG./RE-2019-20& BE-2020-21/12148-63

Dated

12 6 SEP 2019

Copy forwarded for information and necessary action to:

1. PA/OSD to Director (WCD) for information.
2. All district Officer, DDOs/Desk officer through Scheme implementing officer/DDs (WCD)
3. The Programmer with the request to upload on the website on the WCD (including all the formats)

(S.K.RANJAN)

26.9.19
DY. CONTROLLER OF ACCOUNTS

Most Immediate
Time Bound

No. F.2(1)/2019-20/Fin.(B)/jsbudget/137-1320
FINANCE (BUDGET) DEPARTMENT
GOVT. OF N.C.T. OF DELHI

4th Level, A-Wing, Delhi Sectt.
I.P. Estate, New Delhi
Dated 26/09/2019

OFFICE MEMORANDUM

SUB: REVISED ESTIMATES 2019-20 & BUDGET ESTIMATES 2020-2021.

The Finance Department has initiated the process of preparation of the Revised Estimates (RE) for 2019-2020 and Budget Estimates (BE) for 2020-2021. All the departments are, therefore, requested to submit the Revised Estimates 2019-2020 and Budget Estimates 2020-2021 in the prescribed proforma I to XIII in accordance with the provisions of the General Financial Rules, 2017 and detailed guidelines enclosed. The relevant forms are available on the website of the Finance Department for download. Annexure I to VII are for additional information relating to Scheme/Programme/Projects which will be sent to Planning Department.

2. With the merger of Plan and Non-Plan distinction of expenditure from 2017-18 onward, the focus of Budgeting and classification of expenditure comprises Revenue and Capital accounts only. Broadly the components of expenditure have been classified in (i) Establishment and Obligatory Expenditure (ii) Government Schemes/Projects including Autonomous Bodies (iii) Centrally Sponsored Schemes and (iv) Other Expenditure. The departments are required to formulate the estimates under these components in the prescribed format.

3. While submitting Revised Estimates for 2019-2020 and the Budget Estimates for 2020-2021, the department will ensure that the Budget Estimates are submitted in the prescribed format only. Separate formats to be used for each category.

4. Revised Estimates/Budget Estimates should be formulated taking a realistic assessment of the requirement of funds which are to be utilized by the department during the financial year. Some of the discrepancies which have continued to occur in framing of Budget Estimates by the departments are given below and it is requested that departments should take utmost care to avoid such recurring discrepancies:-

i. Estimation of budget under Object Head 'Salaries' is based on sanctioned establishment strength and scales of pay but some of the departments have failed to realistically assess the requirement of their funds under the Object Head 'Salaries' resulting in either substantial savings or additional requirement of funds. As per Appendix-IV of GFR 2017 estimated strength and provisions thereof is a schedule incorporated in Detailed Demands for Grants. Therefore, department will ensure that the statement containing sanctioned establishment strength and budget provisions therefor should match with the other corresponding statements.

ii. There have been instances when Supplementary Demands for Grants were taken by the departments to incur expenditure on certain schemes/sub-schemes attracting the provisions of New Service/New Instrument of Service or savings were not available for Re-appropriation within the same section of Demand under their administrative control but actual expenditure incurred was less than the Original Budget Estimates for the financial year. Therefore, while projecting the estimates, unnecessary provisions

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should be avoided. The Head of Department will ensure that the entire funds so projected will be utilised during the financial year.

- III. It has also been noticed that Re-appropriation of funds were taken by the Department but were not able to utilise even their original budget estimates. There were also cases where the actual expenditure at the close of financial year was found either in excess or short of budget provision. To avoid such situations, it is for the Departments to have a realistic view of its requirement of funds.
- IV. The wide variations between the Original Budget Estimates and the actual expenditure incurred lead to an obvious conclusion that the departments have not been able to properly anticipate/assess and project a realistic requirement of funds. Unrealistic assessment of funds is not conducive to a proper budgeting system and it invites adverse comments from Audit.
- V. Budget Estimates/Revised Estimates of a department means that projections are inclusive of all subordinate offices under their administrative control including the Autonomous Bodies/Grantee Institutions. Respective Head of Department shall obtain and assess the requirement of funds of Subordinate Offices/Grantee Institutions under its administrative control and a consolidated budget proposal for entire Department be submitted to the Finance Department. The Departments while doing internal assessment of Budget requirement of their Department, the Subordinate Offices/Grantee Institutions under their administrative control may be issued clear instructions in this regard, Budget proposals submitted directly by any such Subordinate Offices/Grantee Institutions will not be entertained.
- VI. Budget proposals should be prepared only on the prescribed format and should be signed by the Authorised Officer. Due care should be taken while preparing the Estimated Strength of Establishment and provisions thereof, Additional fund requirements proposed in Revised Estimates, Major Head wise and Object Head wise figure should match with the summary of budget provisions.
- VII. The figures of budgets provisions should be given in thousand of rupees only except where specifically mentioned otherwise. Total of Sub-Head / Minor-Head of a unit should match with the consolidated summary of Major Head.
- VIII. The proposal for opening of new head should contain the details of Major/Sub-Major/Minor Heads details alongwith Sub-Head/Detailed Head and Object Head i.e. the Primary Unit of Appropriation of expenditure. The approval of the schemes and other relevant documents should also be enclosed with the proposal.
- IX. The Statement No.10 relates to Non-Tax Revenues of the department but it has been observed that the Departments do not reflect the relevant projections under Major Head wise upto Minor Head of Accounts. It may be please be ensured that the information is properly indicated upto Minor Head level.
- X. A soft copy in excel sheet in respect of the provisions of Estimated Strength of Establishment and provision therefor is also to be submitted in the prescribed format.

- XI. Form IX-A to C contains information relating to item wise breakup of Office Contingency, Supplies and Materials and Other Charges. The figures of these statements should match with statement of consolidated figures reflected in the other relevant statement.
- XII. Proposals for implementation of Centrally Sponsored Schemes are submitted to the Nodal Ministry in Government of India by the departments concerned implementing the scheme. It is for the implementing Department to ensure that necessary budget provisions under the Receipt & Expenditure in corresponding functional head are proposed by them. It has been observed that some of the Department submit proposals for Opening of New Heads for implementation of New Scheme only when the funds have been received from Nodal Ministry in Government of India resulting in delay in implementation of schemes.

5. Lump-sum budget provisions are subject to instructions under Object Class 5 (Other Expenditure) GID (1) below Rule 8 of DFR 1978. Items of work or Object Class of expenditure are as per the sanctioned scheme/programme. Therefore, the Department will take necessary action for classification of expenditure wherever the existing budget provisions have been made under Lumpsum in Budget Estimates. No Lumpsum provisions will be considered for inclusion in the Budget Estimates 2020-2021.

6. Accounting and Classification of Expenditure of Grant-in-aid is under three component i.e. Grants-in-aid-General, Grants for creation of Capital Assets and Grants-in-aid-Salaries. It is for the Departments to ensure that realistic assessment of the provisions under each object head is made to avoid unnecessary Supplementary.

7. Budget proposals under Centrally Sponsored Schemes (CSS) are to be submitted in a separate statement. Proposal for opening of new head, if any, should be accompanied by Object Head(s) of expenditure and provision there under alongwith other relevant documents.

8. To facilitate the monitoring of expenditure on Information & Technology a common standardized Detailed Sub-Head (Sub-Scheme) - 99 has been provided for booking of expenditure. All the departments have been informed from time to time to ensure that for classification of expenditure on Information & Technology appropriate action should be taken for opening of Detailed Sub-Head 99 in their demands. In spite of these instructions, the department incurring expenditure on Information & Technology has not been making provisions for the same. Departments may please ensure that Detailed Sub-Head (Sub-Scheme) - 99 is available in their demand for incurring expenditure alongwith budget provision under appropriate Object Head.

9. Integrated Financial Advisors (IFA) are posted/attached with all the departments. All budget proposals should be got examined from IFA before submission to Finance Department.

10. It has been noticed that in some cases the nomenclature of the scheme/programme has been modified while in the detailed demand for grants it contain as in original sanction. The Departments are requested to provide a copy of relevant notification in respect of the scheme/programme for change in the detailed demand for grants, if any.

of notification under which the change has taken place.

12. The Departments are also requested to check the details relating to their departments in the detailed demands for grants and for any correction both in Hindi and English should be provided mentioning the full details. Similarly, any change in the classification of expenditure should also be pointed out alongwith the relevant documents.

13. The name and designation of the Authorized Officer who may be contacted for any information/clearification on budget proposals should be intimated alongwith his Mobile/Landline Number.

14. The Revised Estimates 2019-2020 and Budget Estimates 2020-2021 may please be sent to the Joint Secretary Finance (Budget) on or before 09.10.2019 positively. A set of budget proposal relating to schemes/programmes/projects alongwith 07 formats (Annexure I to VII) may also be sent to Director (Planning), GNCT of Delhi, Delhi Secretariat, New Delhi.

15. The pre-budget/RE meetings will start from 3rd week of October 2019 for which the dates and time will be communicated separately.

16. This issued with the approval of the Hon'ble Dy.CM/Finance Minister, GNCT of Delhi.


(Neeraj Bharti)
Special Secretary (Finance)

Encls. As above.

1. All Principal Secretaries/Secretaries/Head of Departments, GNCT of Delhi.
2. The Director (Planning) Department, GNCT of Delhi.

Copy for information to the:-

- Chief Secretary, GNCT of Delhi.
- Secretary to Lt. Governor, GNCT of Delhi.

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> IMPORTANT POINTS TO BE KEPT IN MIND AT THE TIME OF FORMULATING EXPENDITURE ESTIMATES.

REVISED ESTIMATES :-

The framing of Revised Estimates for the current year always precedes estimation for the ensuing year. Revised Estimates are required to be framed with great care to include only those items of expenditure which are likely to materialise for payment during the current year, on the basis of the (i) actual expenditure recorded during the current financial year, compared with the actual for corresponding period for the previous financial year, (ii) seasonal character or otherwise of the nature of expenditure, (iii) sanction for expenditure and orders of re-appropriation already issued or contemplated and (iv) any other relevant factor, decision or development, (vi) Cognizance of already allocated additional fund under the object head.

BUDGET ESTIMATES :-

Budget Estimates are prepared containing Revenue and Capital classification of expenditures. Estimation will be based on what is expected to be paid under each sanction, during the ensuing year, including arrears of previous years, if any. Due attention to economy instruction is required to be given while all inescapable and foreseeable expenditure are provided for, care is to be taken that the estimates are not influenced by undue optimism.

LUMP-SUM PROVISION :-

Normally, no lump-sum provision is made in the Budget except where urgent measures are to be provided for meeting emergent situation or for meeting preliminary expenses on a scheme/project which has been accepted in principle for being taken up in the financial year. In such cases also the provision is to be limited to the requirement of preliminary expenses and for such initial outlays, as for example, collection of material, recruitment of skeleton staff etc. In all other cases break-up by other objects of expenditure must be given.

TOKEN DEMANDS :-

Provision for "Token" Demand is not to be made in the Budget Estimates for the purpose of seeking approval in principle for big schemes without having the full financial implications worked out and approved by the appropriate authorities.

ESTABLISHMENT CHARGES :-

The estimates of establishment charges are to be framed taking into account the trend over preceding three years and other relevant factors like changes in rates of pay, allowances, number of posts, their filling and the economy instructions issued from time to time.

NEW SCHEMES :-

The provision of funds under the new schemes, which are required to be included for the first time either in the Revised Estimates for 2019-2020 or in Budget Estimates 2020-2021 may please be got approved from the Competent Authority. This would enable the Finance (Budget) Department to include the provisions there for in the Revised Estimates/Budget Estimates, as the case may be.

PROPOSALS RELATING TO WORKS:-

The proposals relating to works may be formulated in consultation with PWD. PWD will make the required provision in the estimates.

ADDITIONAL EXPENDITURE:-

Any additional expenditure of whatsoever nature which might include payment of D.A., Bonus etc. for the year 2019-20 has to be contained within the Revised Estimates for the current financial year.

CHARGED EXPENDITURE :-

It has been observed in the past that the Departments do not project their requirements in respect of 'Charged Expenditure' likely to arise during the course of the financial year. This places the Finance Department in an embarrassing situation when the Departments come forward for allocation of additional funds under charged heads. It would, therefore, be more appropriate if the requirement for charged expenditure is assessed having regard to the litigation cases going on in the courts and reflected under the appropriate head of accounts accordingly so as to save the administration from an awkward position in the event of non-availability of funds to defray courts decrees. The projections under the charged expenditure should be matched by corresponding savings under the voted portion of expenditure in respect of heads controlled by your Department. There should be no occasion for additional provisions in the estimates of the current financial year.

VACANT POSTS :-

No provision should be made in the establishment budget for post which are lying vacant for over one year or more and likewise no provision should be kept in respect of such posts which have been kept in abeyance or where the continuation of temporary post has not been allowed by the Finance Department. However, the provisions may be kept for such of the captive posts which have been sanctioned and are likely to be filled before the close of the current financial year that too for the period the posts in question are likely to remain filled up so as to avoid chances of eventual saving due to the vacant post not being filled up.

ECONOMY INSTRUCTIONS :-

The economy instructions issued from time to time should also be kept in view while framing the budget proposals for Revised Estimates 2019-2020 and the Budget Estimates 2020-2021.

PROPOSALS OF REVENUE RECEIPTS :-

The budget proposals in respect of Revenue Receipts (Non-Tax) would be submitted in statement no. X. It may be please be ensured that the information is properly indicated upto Minor Head level. The Tax Revenue receipts proposals would continue to be submitted as per the existing procedure in statement no. X.

NEW SERVICE/NEW INSTRUMENT OF SERVICE:-

Wherever the proposed estimates attract, the limitation of New Service/New Instrument of Service, the fact is to be specifically highlighted.

VARIATIONS:-

The variation between Budget Estimate 2019-2020 and Revised Estimates 2019-2020 and Budget Estimate 2020-2021 should be explained in detail and supported by adequate data. The reasons for variations should be specific and not general in nature like based on actual, minor variations, based on trends etc.

ABSTRACT NOMINAL ROLLS:-

The abstract of Nominal Rolls (Statement -III & IV) should be prepared Major Head wise as in the Book of Demands for Grants. Further form No.XII should match with the details as incorporated in these statements.

Major Head Wise Summary Statement

Statement-I

Demand No.: _____

Name of Department: _____

(in lakh)

Major Head of Account	Major Head No.	Budget Estimates 2019-2020	Revised Estimates 2019-2020	Budget Estimates 2020-2021
Revenue Section *				
1. Establishment & Obligatory Expenditure				
2. State Schemes and Projects including Autonomous Bodies				
3. Centrally Sponsored Schemes				
4. Other Expenditure				
Total- Revenue Section				
Capital Section *				
1. State Schemes and Projects including Autonomous Bodies				
2. Other Expenditure				
Total- Capital Section				
Loan & Advances				
Grand Total				

Note: * Separate information is to be provided in respect of Major Head under different sectors like General Services, Social Services and Economic Services and Grants in Aid etc.

ABSTRACT OF NOMINAL ROLLS

Statement-III

Demand No.: _____
 Name of Department: _____

REVISED ESTIMATES 2019-2020

(In thousands)

S. No.	Particulars of Posts (Designation-wise)	Scale of Pay	No. of posts	Pay	DA	Transport Allowance	H.R.A.	Dear Allowances	Total Pay & Allowances
1	2	3	4	5	6	7	8	9	10
A	Officers (Estab)								
B	Officers (Vacant)								
	Total Officers								
C	Establishment (Filled)								
D	Establishment (Vacant)								
	Total Establishment								
	Grand Total (Officers + Estab)								

Note :

1. The Abstract of Nominal Rolls should be prepared Major Head-wise as in the Demand for Grants.
2. A Consolidated statement for the Grant as a whole should also invariably be sent along with the detailed Nominal rolls.

ABSTRACT OF NOMINAL ROLLS

Statement IV

Division No. _____
 Name of Department: _____

BUDGET ESTIMATES 2020-2021

S. No.	Particulars of Posts (Designation-wise)	State of Post	No. of posts		Pay	IDA	Transport Allowance	H.S.A.	Other Allowance	Total Pay & Allowance
			A	B						
A	Officers (Post)									
B	Officers (Vacant)									
	Total Officers									
C	Special Officers (Post)									
D	Special Officers (Vacant)									
	Total Special Officers									
	Total Establishment									
	Grand Total (Officers + S.Os)									

Note:

- The abstract of Nominal Roll should be prepared Major-head-wise as in the Demand for Grants.
- A Consolidated statement for the State as a whole should also prepared in same form with the detailed Nominal Roll.

Statement-V

STATEMENT SHOWING THE FINANCIAL IMPLICATIONS IN RESPECT OF POST BUDGET DECISIONS, AS
 HAVE BEEN INCLUDED IN THE BUDGET PROPOSALS TO BE MET FROM WITHIN THE SANCTIONED
 BUDGET OR BY LOCATING MATCHING SAVINGS

Demand No.: _____

Name of Department: _____

Sl. No.	Particulars of post Budget decisions	Revised-Estimates 2019-2020	Budget-Estimates 2020-2021
1	Creation of posts		
2	Dearness Allowance		
3	Bonus		
4	Arrears		
5	Any other item (Please specify each item separately)		
	GRAND TOTAL		

STATEMENT SHOWING POST BUDGET COMMITMENTS FOR WHICH PROVISION HAS BEEN MADE IN RE 2019-2020 AND BE 2020-2021.

Statement: VI

Demand No.: _____
 Name of Department: _____

Name of the Department	Name of the Scheme/activity/ Item of Exp.	Major/Sub Major/Minor sub/detailed Head as in the Book of Demand for Grants for 2019-2020	Total Cost of the Scheme	Revised Estimate 2019-2020	Budget Estimates 2020-2021	Authority who has approved the scheme/ activity	Reference No. & date of the Min/Department of the Central Govt./ Delhi Govt. entitling the same. (In case the approval has been given by Min/ Department with copy thereof)	Remarks
1	2	3	₹	₹	₹	7	8	9
	Recurring							
	Non Recurring							
	Total							

Statement-VIII

STATEMENT SHOWING NEW SERVICE/NEW INSTRUMENT OF SERVICE FOR WHICH PROVISION HAS BEEN PROPOSED IN REVISED ESTIMATES 2019-2020 AND BUDGET ESTIMATES 2020-2021 (FOR LIMITS WHETHER A CASE RELATES TO NEW SERVICE/NEW INSTRUMENT OF SERVICE, WHETHER IT REQUIRES PRIOR APPROVAL OF LEGISLATIVE ASSEMBLY, OR TO BE REPORTED TO THE LEGISLATIVE ASSEMBLY. (PLEASE SEE GOVERNMENT OF INDIA DECISION BELOW RULE 30 OF THE DELEGATION OF FINANCIAL POWERS RULES 1978.)

Demand No.: _____

Name of Department: _____

Name of the Organisation	Major/Sub-Major/Minor/ Sub-head/Detailled head or in the book of Detailed Demands for Grants for 2019-2020	Revenue or Capital	Revised Estimate 2019-2020	Budget Estimate 2020-2021	Whether it requires prior approval of Legislative Assembly or to be reported to Legislative Assembly	Remarks
2	3	4	5	6	7	8

Remarks column should clearly bring out the purpose and objective and financial implications of the provision in question. In the case of Public Sector Undertakings, Provision for loan and investment should be shown separately and the latter part up capital of the PSU should also be indicated.

Statement-IXA

Item wise break-up of the Estimates under various items of contingencies.

Major Head/Name of the Scheme: _____

Demand No.: _____

Name of Department: _____

Particulars of Items	Actuals		B.E. 2019-2020	R.E. 2019-2020	B.E. 2020-2021
	2017-2018	2018-2019			
Office Expenses					
(i)					
(ii)					
(iii)					
TOTAL					

(in Lakhs)

Statement-IXB

Item wise break-up of the Estimates under various items of contingencies
Major Head/Name of the Scheme: _____

Demand No.: _____

Name of Department: _____

(In Lakhs)

Particulars of items	Actuals		B.E. 2019-2020	R.E. 2019-2020	B.E. 2020-2021
	2017-2018	2018-2019			
Supplies & Material					
i)					
ii)					
iii)					
TOTAL					

Statement-IXC

Item wise break-up of the Estimates under various items of contingencies
Major Head/Name of the Scheme: _____

Demand No.: _____

Name of Department: _____

Particulars of Items	Actuals		B.E. 2019-2020	R.E. 2019-2020	B.E. 2020-2021
	2017-2018	2018-2019			
Other Charges					
(i)					
(ii)					
(iii)					
TOTAL					

(* In Lakhs)

Estimated Strength of Embankment and Foundation (kN/m²)

Design No. _____
 Name of Project _____

(Strength in kN/m²)

Item No. of job No. of cylinders	Date of test	2018						2019		Average strength	Project Reference	Standard Reference	Design Reference
		Specimen Number	Height / Diameter	Area (mm ²)	Load (kN)	Area (mm ²)	Strength (kN/m ²)	Specimen Number	Strength (kN/m ²)				
1	1-1-2018	1	100	7850	100	100	100	100	100				
2	1-1-2018	2	100	7850	100	100	100	100	100				
3	1-1-2018	3	100	7850	100	100	100	100	100				
4	1-1-2018	4	100	7850	100	100	100	100	100				
5	1-1-2018	5	100	7850	100	100	100	100	100				
6	1-1-2018	6	100	7850	100	100	100	100	100				
7	1-1-2018	7	100	7850	100	100	100	100	100				
8	1-1-2018	8	100	7850	100	100	100	100	100				
9	1-1-2018	9	100	7850	100	100	100	100	100				
10	1-1-2018	10	100	7850	100	100	100	100	100				
11	1-1-2018	11	100	7850	100	100	100	100	100				
12	1-1-2018	12	100	7850	100	100	100	100	100				
13	1-1-2018	13	100	7850	100	100	100	100	100				
14	1-1-2018	14	100	7850	100	100	100	100	100				
15	1-1-2018	15	100	7850	100	100	100	100	100				
16	1-1-2018	16	100	7850	100	100	100	100	100				
17	1-1-2018	17	100	7850	100	100	100	100	100				
18	1-1-2018	18	100	7850	100	100	100	100	100				
19	1-1-2018	19	100	7850	100	100	100	100	100				
20	1-1-2018	20	100	7850	100	100	100	100	100				
21	1-1-2018	21	100	7850	100	100	100	100	100				
22	1-1-2018	22	100	7850	100	100	100	100	100				
23	1-1-2018	23	100	7850	100	100	100	100	100				
24	1-1-2018	24	100	7850	100	100	100	100	100				
25	1-1-2018	25	100	7850	100	100	100	100	100				
26	1-1-2018	26	100	7850	100	100	100	100	100				
27	1-1-2018	27	100	7850	100	100	100	100	100				
28	1-1-2018	28	100	7850	100	100	100	100	100				
29	1-1-2018	29	100	7850	100	100	100	100	100				
30	1-1-2018	30	100	7850	100	100	100	100	100				
31	1-1-2018	31	100	7850	100	100	100	100	100				
32	1-1-2018	32	100	7850	100	100	100	100	100				
33	1-1-2018	33	100	7850	100	100	100	100	100				
34	1-1-2018	34	100	7850	100	100	100	100	100				
35	1-1-2018	35	100	7850	100	100	100	100	100				
36	1-1-2018	36	100	7850	100	100	100	100	100				
37	1-1-2018	37	100	7850	100	100	100	100	100				
38	1-1-2018	38	100	7850	100	100	100	100	100				
39	1-1-2018	39	100	7850	100	100	100	100	100				
40	1-1-2018	40	100	7850	100	100	100	100	100				
41	1-1-2018	41	100	7850	100	100	100	100	100				
42	1-1-2018	42	100	7850	100	100	100	100	100				
43	1-1-2018	43	100	7850	100	100	100	100	100				
44	1-1-2018	44	100	7850	100	100	100	100	100				
45	1-1-2018	45	100	7850	100	100	100	100	100				
46	1-1-2018	46	100	7850	100	100	100	100	100				
47	1-1-2018	47	100	7850	100	100	100	100	100				
48	1-1-2018	48	100	7850	100	100	100	100	100				
49	1-1-2018	49	100	7850	100	100	100	100	100				
50	1-1-2018	50	100	7850	100	100	100	100	100				
51	1-1-2018	51	100	7850	100	100	100	100	100				
52	1-1-2018	52	100	7850	100	100	100	100	100				
53	1-1-2018	53	100	7850	100	100	100	100	100				
54	1-1-2018	54	100	7850	100	100	100	100	100				
55	1-1-2018	55	100	7850	100	100	100	100	100				
56	1-1-2018	56	100	7850	100	100	100	100	100				
57	1-1-2018	57	100	7850	100	100	100	100	100				
58	1-1-2018	58	100	7850	100	100	100	100	100				
59	1-1-2018	59	100	7850	100	100	100	100	100				
60	1-1-2018	60	100	7850	100	100	100	100	100				
61	1-1-2018	61	100	7850	100	100	100	100	100				
62	1-1-2018	62	100	7850	100	100	100	100	100				
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65	1-1-2018	65	100	7850	100	100	100	100	100				
66	1-1-2018	66	100	7850	100	100	100	100	100				
67	1-1-2018	67	100	7850	100	100	100	100	100				
68	1-1-2018	68	100	7850	100	100	100	100	100				
69	1-1-2018	69	100	7850	100	100	100	100	100				
70	1-1-2018	70	100	7850	100	100	100	100	100				
71	1-1-2018	71	100	7850	100	100	100	100	100				
72	1-1-2018	72	100	7850	100	100	100	100	100				
73	1-1-2018	73	100	7850	100	100	100	100	100				
74	1-1-2018	74	100	7850	100	100	100	100	100				
75	1-1-2018	75	100	7850	100	100	100	100	100				
76	1-1-2018	76	100	7850	100	100	100	100	100				
77	1-1-2018	77	100	7850	100	100	100	100	100				
78	1-1-2018	78	100	7850	100	100	100	100	100				
79	1-1-2018	79	100	7850	100	100	100	100	100				
80	1-1-2018	80	100	7850	100	100	100	100	100				
81	1-1-2018	81	100	7850	100	100	100	100	100				
82	1-1-2018	82	100	7850	100	100	100	100	100				
83	1-1-2018	83	100	7850	100	100	100	100	100				
84	1-1-2018	84	100	7850	100	100	100	100	100				
85	1-1-2018	85	100	7850	100	100	100	100	100				
86	1-1-2018	86	100	7850	100	100	100	100	100				
87	1-1-2018	87	100	7850	100	100	100	100	100				
88	1-1-2018	88	100	7850	100	100	100	100	100				
89	1-1-2018	89	100	7850	100	100	100	100	100				
90	1-1-2018	90	100	7850	100	100	100	100	100				
91	1-1-2018	91	100	7850	100	100	100	100	100				
92	1-1-2018	92	100	7850	100	100	100	100	100				
93	1-1-2018	93	100	7850	100	100	100	100	100				
94	1-1-2018	94	100	7850	100	100	100	100	100				
95	1-1-2018	95	100	7850	100	100	100	100	100				
96	1-1-2018	96	100	7850	100	100	100	100	100				
97	1-1-2018	97	100	7850	100	100	100	100	100				
98	1-1-2018	98	100	7850	100	100	100	100	100				
99	1-1-2018	99	100	7850	100	100	100	100	100				
100	1-1-2018	100	100	7850	100	100	100	100	100				

Remarks	Project Reference	Standard Reference	Design Reference
1. Name of the project			
2. Location of the project			
3. Name of the contractor			
4. Name of the engineer			
5. Name of the client			
6. Name of the consultant			
7. Name of the laboratory			
8. Name of the test equipment			

Asset

Statement-XIII

Demand No.: _____
 Name of Department: _____

Items	Assets acquired during the last five years	Assets acquired during the year 2018-19	Progressive total of assets at the end of the year 2018-2019
Physical Assets :			
1			
2			
3			
4			
5			
Total			

(: In lakh)

Note:

