

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT

GOVT. OF NCT OF DELHI

SEWA KUTIR COMPLEX, KINGSWAY CAMP

NEW DELHI-110009

(ADMINISTRATION BRANCH)

F.No.10(17)/AGRO/LPLG/Admn./WCD/2019/Pt.file-III/11980-81 Dated:

12 5 SEP 2019

CIRCULAR

**Sub:- regarding amendment in part 4(3) of APAR in respect of employees of GNCTD**

Please find enclosed herewith the Circular No. F.No.4(1)/2017/Misc/S-IV/SupdtCood/3910 dated 05.08.2019 of Spl. Secretary (Services), Services Department (Coordination Branch), GNCTD, on the subject cited above.

In this regard, it is to inform that that the Hon'ble L.G, Delhi has approved the mandatory "**Annual Health Check up Scheme**" in respect of all Govt. employees of GNCTD aged forty years and above. Accordingly, summary of Health Report shall invariably be attached in part 4 (3) of the APAR of the employee concerned.

Therefore, all the concerned DDOs/HOOs are hereby requested to obtain summary of Health Report as mentioned at point no. 3 of part 4 of APARs in respect of officers/officials of DASS/Steno Cadre of DWCD.

Encl: 01 Pages.



(Ravindra Kumar Meena)  
Section Officer (Admn.)

To,

All the concerned DDOs/HOOs of the Headquarter/District Offices/Homes/Institutions/ICDS Projects, DWCD.

F.No.10(17)/AGRO/LPLG/Admn./WCD/2019/Pt.file-III/11980-81 Dated:

Copy to:-

✓ 1 System Analyst, WCD (HQ) for uploading on website.

25 SEP 2019



(Ravindra Kumar Meena)  
Section Officer (Admn.)