

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT,
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
SEWA KUTIR COMPLEX, KINGSWAY CAMP, DELHI-110009**

No. F.17(32)/WCD/Admn/Review Committee/2019/11512-17

Dated: 19 SEP 2019

Sub: Review of Mechanism to ensure probity of government Servants-Strengthening of administration –periodical review under FR 56(j) and Rule 48 of CCS (Pension) Rules, 1972- Formation of Review Committee for Ex-Cadre Officers/Officials (Other than IAS/DANICS/DASS & Steno) of Government of NCT of Delhi-reg.

Please refer to Special Secretary-I (Services), Services Department's circular No. F.30/03/2016/S.I/2478 dated 12/07/2019 on the subject cited above vide which it is informed that Services Department has constituted a Review Committee for periodical review of Ex-Cadre officers/officials of Govt. of NCT of Delhi under FR-56(j) and Rule 48 of CCS (Pension) Rules, 1972 & requested to take necessary action to facilitate the periodic review of the Ex-Cadre officers/officials (other than IAS/DANICS/DASS & Steno) working under our administrative control.

In this regard, it is informed that following 90 officers/officials of DWCD are covered by the instructions/guidelines issued by DoPT regarding above said rules and their information are required in the "prescribed proforma" which is enclosed herewith.

S.No.	Name & Design	Concerned Reporting Officer	Concerned DDO/HOO
1	Kiran Gandhi Anjum, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
2	Shuchi Sehgal, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
3	Anita Gaur, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
4	Manju Varshney, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
5	Nisha Agrawal, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
6	Asha Gandhi, Sr. Supdt.	Addl. Director, DWCD, HQ	Supdt., CHB-I, Alipur
7	Shalesh Kumar Srivastava, Sr. Supdt.	Addl. Director, DWCD, HQ	Supdt., Widow Home, Jail Road
8	Sarmistha Sharma, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
9	Rakesh Bala Bidhuri, Sr. Supdt.	Addl. Director, DWCD, HQ	Supdt., VCH-I, Lapjat Nagar
10	Lata Kumari Negi, Sr. Supdt.	Addl. Director, DWCD, HQ	HOO (HQ)
11	Y.C Mishra, Supdt./CDPO	District Officer (South)	Supdt., After Care Home, Narela
12	Deepika Mamgain, Supdt./CDPO	District Officer (South)	CDPO, ICDS Project Kondli
13	Vijay Bharti, Supdt./CDPO	District Officer (North-East)	CDPO, ICDS Project Trilokpuri
14	Lovely Sharma, Supdt./CDPO	District Officer (West)	CDPO, ICDS Project Kirti Nagar
15	Neeru Bala, Supdt./CDPO	District Officer (North)	CDPO, ICDS Project Jahangirpuri
16	Sapna Goyal, Supdt./CDPO	District Officer (North East)	CDPO, ICDS Project Rani Bagh
17	Pomila Chibber, Supdt./CDPO	District Officer (West)	CDPO, ICDS Project Raja Garden

18	Shivani Kapur Baveja, Supdt./CDPO	Deputy Director (FAS)	HOO (HQ)
19	Savitri Joshi, Supdt./CDPO	District Officer (North East)	CDPO, ICDS Project Sri Ram Colony
20	Sh. Subhash Chand Gautam, Supdt./CDPO	District Officer (North)	Supdt., OHB-II, Kingsway Camp
21	Ram Veer Singh, Supdt./CDPO	District Officer (North-East)	Supdt., POS, Majnu Ka Tila
22	Namrata Biruly, Supdt./CDPO	District Officer (West)	Supdt., Nari Niketan
23	Praveen Kumar, Supdt./CDPO	District Officer (North West-II)	Supdt., JJB-III, Kingway Camp
24	Geeta Rana, Supdt./CDPO	District Officer (North West-I)	CDPO, ICDS Project Tri Nagar
25	Dinesh kumar Singh, Supdt./CDPO	District Officer (North West-I)	Supdt., CHG-I, Nirmal Chhaya
26	Dholan Ram, Supdt./CDPO	District Officer (North West-I)	Supdt., OHB-I, Delhi Gate
27	Satinder Kaur, Supdt./CDPO	District Officer (West)	CDPO, ICDS Project Rajouri Garden
28	Chanchal Satija, Supdt./CDPO	District Officer (North East)	CDPO, ICDS Project Jama Masjid
29	Suman Sharma, Supdt./CDPO	Deputy Director, HQ	CDPO, ICDS Project Khanpur Project
30	Geeta Gulati, Supdt./CDPO	Deputy Director, HQ	CDPO, ICDS Project Wazirpur
31	Anil Kumar, Supdt./CDPO	District Officer (Central)	DDO/HOO, WCW, Shankar Market
32	Vinod Kumar Bharti, Welfare Officer	District Officer (Central)	Supdt., CHB, Alipur
33	Pratima Sharma, Supervisor-I	District Officer (West)	CDPO, ICDS Project Prem Nagar
34	Ragini Sethi, Supervisor-I	District Officer (North)	CDPO, ICDS Project Mangolpur Khurd
35	Krishna Yadav, Supervisor-I	District Officer (North West-I)	CDPO, ICDS Project Kanjhawla
36	Nalini Joshi, Supervisor-I	District Officer (East)	CDPO, ICDS Project Patparganj
37	Gurmeet Kaur, Supervisor-II	Deputy Director (ICDS)	CDPO, ICDS Project Baghkare Khan
38	Usha M. Pahwa, Supervisor-II	District Officer (South)	CDPO, ICDS Project Sangam Vihar-II
39	Anita Kaushal, Supervisor-II	Deputy Director (ICDS)	CDPO, ICDS Project Tilak Vihar
40	Prem Lata, Supervisor-II	District Officer (South)	CDPO, ICDS Project Hamdard Nagar
41	Savitri Kiran Kesari, Supervisor-II	District Officer (North West-II)	CDPO, ICDS Project Sangam Park
42	Asha Kanojiya, Supervisor-II	District Officer (North East)	CDPO, ICDS Project Seelampur
43	Beena Rani, Supervisor-II	District Officer (North East)	CDPO, ICDS Project Nand Nagri
44	Meena Singh, Supervisor-II	District Officer (South West)	CDPO, ICDS Project Moti Nagar
45	Vimla Kumari, Supervisor-II	District Officer (East)	CDPO, ICDS Project Sunder Nagri
46	Achala Rani, Supervisor-II	District Officer (East)	CDPO, ICDS Project Geeta Colony

47	Anita Devi Ahlawat, Supervisor-II	District Officer (South)	CDPO, ICDS Project Meethapur
48	Saramma G. Skariah, Nurse	Supdt., POS, Majnu Ka Tila	Supdt., POS, Majnu Ka Tila
49	Rajesh Rani, PTI	Supdt., CHG-I to IV, Nirmal Chhaya Complex, Jail Road	Supdt., CHB-I, Lajpat Nagar
50	Ranjana Sain, Sr. Craft Instructor	Supdt., WCW, Sewak Park	DDO/HOO, WCW, Shankar Market
51	Bhupender Singh, Chowkidar	CDPO, Hastsal ICDS Project	DDO/HOO, ACH(B), Narela
52	Chaman Lal, Chowkidar	Supdt., WCW, Shanker Mkt.	DDO/HOO, WCW, Shankar Market
53	Chitter Sen, Chowkidar	Asstt. Director, VAC Br., WCD, HQ	Supdt., CHG-I, Jail Road
54	Deen Dayal, Chowkidar	Supdt., WCW Shakurpur	DDO/HOO, WCW, Shankar Market
55	Devender Singh, Chowkidar	Supdt., CWC-IX, Gole Mkt.	DDO/HOO, WCW, Shankar Market
56	Prakash Devi, Chowkidar	Supdt., SSH, Jail Road	Supdt., CHG-I, Jail Road
57	Rajinder Kumar, Chowkidar	CDPO, Inderpuri ICDS Project	DDO/HOO, DCC, Gulabi Bagh
58	Rajender Singh, Chowkidar	Supdt., WCW, Jhahagirpuri	DDO/HOO, WCW, Shankar Market
59	Rajeshwar Manjhi, Chowkidar	Supdt., JJB Vishwas Nagar	Supdt., SSH Jail Road
60	Ram Chander, Chowkidar	Supdt., VCH-I/III, Lajpat Nagar	Supdt., VCH-II, Lajpat Nagar
61	Ram Kumar, Chowkidar	Supdt., WCW, Mangolpuri	DDO/HOO, WCW, Shankar Market
62	Ramesh Chand, Chowkidar	Supdt., N N, Jail Road	Supdt., Widow Home, Jail Road
63	Rajendra Ram, Chowkidar	Supdt., VCH-I/III, Lajpat Nagar	Supdt., VCH-III, Lajpat Nagar
64	Md. Salludin Miyan, Chowkidar	Supdt., SSH, Jail Road	Supdt., HHFCLP, Jail Road
65	Satbir Singh, Chowkidar	Supdt., N.N, Jail Road	Supdt., Nari Niketan, Jail Road
66	Tariff Singh, Chowkidar	Supdt., WCW, Madipur	DDO/HOO, WCW, Shankar Market
67	Trilok Singh, Chowkidar	Supdt., WCW, Shanker Mkt.	DDO/HOO, WCW, Shankar Market
68	Shiv Prasad, Caretaker	Supdt., POS, Majnu Ka Tila	Supdt., CHB-I, Lajpat Nagar
69	Heera Devi, Caretaker	Supdt., Nari Niketan, Jail Road	Supdt., Nari Niketan, Jail Road
70	Shanker Vinod, Caretaker	Supdt., CHB-I, Lajpat Nagar	Supdt., OHB-I, Delhi Gate
71	Jyotsana, Caretaker	Supdt., SSH, Jail Road	Supdt., ACH(W), Jail Road
72	Jai Bhagwan, Caretaker	Supdt., DO (South West)	Supdt., SSH, Jail Road
73	Deena Nath, Caretaker	Supdt., DCW	Supdt., Nari Niketan, Jail Road
74	Gopal Singh, Peon	CDPO, Mangolpuri ICDS Project	CDPO, Mangolpuri ICDS Project
75	Harpal Singh, Peon	Asstt. Director, License Br., WCD, HQ	CDPO, Nizammuddin ICDS Project
76	Mohar Singh, Peon	Supdt., DO (North East)	Supdt., SAB-I, Dilshad Garden
77	Mahesh Kumar, Peon	CDPO, Sjakurpur ICDS Project	CDPO, Sultanpuri ICDS Project

78	Shyam Bahadur, Peon	Supdt., CHB-I, Alipur	HOO, HQ
79	Laxmi, Watch & Ward	Supdt., N.N, Jail Road	Supdt., Nari Niketan, Jail Road
80	Ram Sanjeevan, Watch & Ward	Supdt., N.N, Jail Road	Supdt., Nari Niketan, Jail Road
81	Puran Singh, Watch & Ward	Supdt., N.N, Jail Road	Supdt., Nari Niketan, Jail Road
82	Amar Singh, Cook	Supdt., CHB-I, Lajpat Nagar	Supdt., CHB-I, Lajpat Nagar
83	Vishakha, Cook	Supdt., N.N, Jail Road	Supdt., HHFCLP(F), Jail Road
84	Ranbir Singh, Kitchen Helper	Supdt., POS, Majnu Ka Tila	Supdt., OHB-II, Kingsway Camp
85	Ramanand, Kitchen Helper	Supdt., SAB, Dilshad Garden	Supdt., OHB-II, Kingsway Camp
86	Giano Devi, Sweeper	Supdt., DCC, Gulabi Bagh	DDO/HOO, DCC, Gulabi Bagh
87	Vijay Kumari, Aya	Supdt., CHG-I, Jail Road	Supdt., Creche, Gulabi Bagh
88	Ram Lakhan, Mali	PS to Secretary, SW/DWCD	Supdt., OHB-I, Delhi Gate
89	Azad Singh, Driver	PS to Secretary, SW/DWCD	Supdt., OHB-II, Delhi Gate
90	Sudesh Kumar, Driver	Asstt. Director, CTB, WCD, HQ	CDPO, Okhla ICDS Project

It is therefore requested that point no. 6 to 10, 18 & 19 of prescribed proforma of concerned officer/official may be filled & signed by the concerned Reporting Officer and point No. 1 to 5 and 10 to 17 may be filled & signed by the concerned DDO/HOO.

The requisite information/filled proforma should reach within 03 working days of issue of this letter to undersigned so that the same could be placed before the concerned review committee for further necessary action.

This issues with the prior approval of the Director, DWCD.

This may be treated as **"Most Urgent"**.

Encl: As above

Anita Bharal
(Anita Bharal)
Deputy Director (Admn.)

- (1) All concerned Reporting Officers (As per above table)
(2) All concerned DDOs/HOOs (As per above table)

No. F.17(32)/WCD/Admn/Review Committee/2019/ 11572-17
Copy to:

Dated: 19 SEP 2019

1. P.S. to Secretary, DSW/DWCD, Department of Social Welfare, GLNX Complex, Firozshah Kotla, Delhi Gate, New Delhi-110002
Staff Officer to Director, DWCD, GNCTD
2. P.A. to Addl. Director, DWCD, GNCTD
3. System Analyst, IT Branch, DWCD, GNCTD for uploading the letter on website of the Deptt.

Anita Bharal
(Anita Bharal)
Deputy Director (Admn.)

Proforma to review the performance in respect of officers/officials of GNCTD.

1. Name and Designation of the Officer/official:
2. Grade/Pay Band/Grade Pay:
3. Date of Birth: Age as on 01.07.2019.
4. Date of Joining in Govt. Service:
5. Leave availed during the past five years (from the service book)
(please provide break up as well as the total period)
6. State of health:
7. Whether the health of the officer/official has a bearing on discharge of his duties (Yes/No):
(If yes, please elaborate)
8. Whether services of the officer are considered useful to the Govt. (Yes/No):
(If no, please provide reasons)
9. Whether the officer/official is considered competent and effective and fit to continue to hold the post occupied by him or to continue in Cadre(Yes/No):
(If no, please provide reasons)
10. Status of Integrity:
11. Is there any reason to doubt the integrity viz. Complaints of suspicious transaction in property, corruption, informal feedback etc.(Yes/No):
(If yes, Please specify)
12. Details of Penalties, if any, imposed on the officer/official during the entire career:

13. ACR/APAR grading during entire career. If there are any adverse entries, please specify.

Sl. No.	Year	ACR/APAR Grading	Remarks, if any

14. Please specify whether the officer/official has initiated his ACRs/APARs timely in last 5 years:

Sl. No.	Year	Date of initiation	Whether initiated timely or not/Remarks, if any

15. No. of promotions obtained:

16. Whether the officer/official has got timely promotions along with his batch mates
(Yes/No):
(If no, please provide details)

17. Any promotion during the last 05 years(Yes/No):
(If yes, please provide details of the promotions)

18. Overall conduct of the officer/official and remarks, if any:

19. Recommendations: