

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SEWA KUTIR COMPLEX, KINGSWAY CAMP, DELHI-110009**

No. F.17(33)/WCD/Admn./Cadre Restructuring/2019/

Dated:

**ORDER**

Please refer to this office circular No. F.17(33)/WCD/Admn./Cadre Restructuring/2019/9461-64 dated 21/08/2019 vide which all Deputy Directors/District Officers of DWCD were requested to assess their staff requirements in view of the current and projected mandate and submit their proposals in the prescribed proforma latest by 28/08/2019 but no reply has been received so far.

In this regard, it is informed that WP(c) No. 2495/2018 in the matter of Court on its own motion V/s Govt. of NCT of Delhi is listed for hearing on 16/09/2019 and Hon'ble CAT has sought the status of Cadre Restructuring in DWCD. Hence, the above information is required for Cadre Restructuring and also to provide the status to the Social Welfare Department well within time, so that appropriate affidavit can be prepared and filed before the Hon'ble CAT.

You are therefore, once again requested to kindly provide required information in the prescribed proforma (attached herewith) latest by 09/09/2019 so that after compiling all the reports regarding staff requirements, a consolidated proposal may be sent to AR Department by Admn. Branch, DWCD for their comprehensive study.

This issue with the prior approval of the Competent Authority.

Encl: As above

  
(Anita Bharal)

Deputy Director (Admn.)

**All Deputy Directors/District Officers  
Department of Women & Child Development**

No. F.17(33)/WCD/Admn./Cadre Restructuring/2019/10656-60 Dated:  
Copy forwarded to:-

06 SEP 2019

1. PS to Secretary (DSW/DWCD), Department of Social Welfare, GLNX Complex, Firozshah Kotla, Delhi Gate, New Delhi-110002.
2. Staff Officer to Director, DWCD, GNCTD.
3. P.A. to Addl. Director, DWCD, GNCTD.
4. System Analyst, IT Branch, DWCD, GNCTD for uploading the circular on website of the Deptt.
5. Guard file.

  
(Anita Bharal)

Deputy Director (Admn.)

a/c

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SEWA KUTIR COMPLEX, KINGSWAY CAMP, DELHI-110009**

No. F.17(33)/WCD/Admn./Cadre Restructuring/2019/9461-64 Dated:

21 AUG 2019

**CIRCULAR**

In pursuance of minutes of meeting vide No. F.10(405)/2018/Admn-I/DSW/Estt./748-752 dated 29/07/2019, held on 25/07/2019 at 03.00 in the Chamber of Secretary (SW & WCD), all Deputy Directors/District Officers of DWCD are hereby requested to assess their staff requirements in view of the current and projected mandate and submit their proposals in the prescribed proforma (attached herewith) latest by 28/08/2019 so that after compiling all the reports regarding staff requirements, a consolidated proposals may be sent to AR Department by Admn. Branch, DWCD for their comprehensive study.

This issue with the prior approval of the Director, DWCD.

Encl: As above

*Anita Bharal*  
(Anita Bharal)

Deputy Director (Admn.)

**All Deputy Directors/District Officers  
Department of Women & Child Development**

No. F.17(33)/WCD/Admn./Cadre Restructuring/2019/9461-64 Dated: 21 AUG 2019  
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*Anita Bharal*  
(Anita Bharal)

Deputy Director (Admn.)

*02*

8/c  
2/c

**Proforma for Restructuring of Cadre**

**Name of Branch/Institution:**

S.No.	Name of the Post	Category A/B/C	Number of Post exist as on today	No. of Posts proposed for Abolition/New Creation	Justification for abolition/creation	Remarks

(Signature of Officer with stamp)

Name of Officer: \_\_\_\_\_

Date: \_\_\_\_\_