

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI  
1, PANDIT RAVI SHANKAR SHUKLA LANE, K.G. MARG, NEW DELHI – 110001  
(ADMINISTRATION BRANCH)

F.No. 1/Admn/WCD/2013/TRG/

Date:

**ORDER**

**Sub:- Training Programme for Foundation Training of newly recruited Gr-IV(DASS)/Junior Assistants.**

In compliance to the letter no. F.14(3)/3/2018/TRG/S.III/1132 dated 30.05.2019 received from Services Department, GNCTD on the subject cited above, the following newly recruited Gr-IV(DASS)/Junior Assistants of the Deptt. of Women & Child Development are deputed for training to be conducted at “ **Dte. Of Training (UTCS), Govt of NCT of Delhi, Institutional Area, Shahdara, Behind Karkardooma Court, Delhi-110032**” and are hereby directed to report to the UTCS for training as per the schedule below:-

Sl. No.	Name of the official with Designation (Sh./Smt./Ms.)	Date of Birth	Posted at	Schedule of Training
1.	Ravi Prakash Dwivedi	12.08.1991	District Office (South)	Batch- XI Period - 17.06.2019 to 19.07.2019 Timings - 9:30 am to 4:30 pm
2.	Suman Shikha	12.10.1992	VAC, WCD(HQ)	

As per the instructions of Services Department, GNCTD -“the orientation/induction course/training is compulsory for all the newly recruited officials”.

This issues with the prior approval of the Director, DWCD.

  
Ravindra Kumar  
Section Officer (Admn.)


F.No. 1/Admn/WCD/2013/TRG/ 5522 - 24

Date:

Copy to:-

- (1) Staff Officer to Director, DWCD.
- (2) PA to Additional Director, DWCD.
- (3) Section Officer, Services Department (III), 7<sup>th</sup> Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi -110002.
- (4) DDOs/HOOs concerned.
- (5) Concerned officials.
- (6) Asstt. Programmer, WCD for uploading on website of the Deptt.
- (7) Guard file.

17 JUN 2019

  
Ravindra Kumar  
Section Officer (Admn.)