

Most Urgent

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
G.N.C.T. OF DELHI
1, CANNING LANE, K. G. MARG, NEW DELHI-110001**

F.61(1260)/Empanelment of Psychologist/DD(CPU)/DWCD/19/4549

Dated :

13 0 MAY 2019

CIRCULAR

All District Officers, all branch In-charges Homes/Institutions and JJBs are requested to provide the following information to follow the Administrative Reforms Department instructions to assessment of empanelment of psychologist or Psycho-social for the purpose of providing assistance to victim of sexual offence and assessment of children in conflict with law under heinous offences in Women & Child Development Department, GNCTD to Admn. branch within two weeks, so that the matter may be taken up further expeditiously.

1. Sanctioned & working strength of all Cadre may please be provided in Form -I
2. Sanctioned/ Existing details of deployment of Psychologist, Clinical Psychologist, Social Worker and Counsellors engaged on regular/ contract basis be provided Home wise in Form-II.
3. Deployment of the proposed posts be specified.
4. The details visits in various homes to Doctors or Psychologist, Clinical Psychologist, Social Worker and Counsellors for counselling in Form-III.
5. The details of calls to Psychologist, Clinical Psychologist, Social Worker and Counsellors for counselling various homes in Form-IV.
6. Numbers of children's/ cases referral to other hospital for better treatment and counselling in Form-V.
7. The details of workload handled by the existing Psychologist, Clinical Psychologist, Social Worker and Counsellors staff during the last two years i.e. 01.01.2016 to 31.03.2019 be provided in Form-VI.
8. Copies of RR's to the posts of Psychologist, Clinical Psychologist, Social Worker and Counsellors approved by the Competent Authority may be provided.
9. Provide the numbers of problems being faced in the treatment/ counselling of children in various Homes.

Copy Enclosed : As above

All District Officers/
All branch In-Charges/Homes/Institutions/JJBs.

Ravind
23/05/19

**(Ravindra Kumar Meena)
Section Officer (Admn.)**

05/11

Form-I

STAFF STRENGTH CATEGORY-WISE FOR ORGANIZATION AS A WHOLE

Office of the _____ Position as on _____

S. No	Nomenclature of post	Scale of pay	Sanctioned strength	No. & Date of sanction letter	Working Strength	No. of Vacancies	Date of Vacancies	Additional posts required	Remarks
1	2	3	4	5	6	7	8	9	10

STATEMENT SHOWING STAFF STRENGTH HOME WISE

(Psychologist, Clinical Psychologist, Social Worker and Counsellors medical & para medical)

Nomenclature of post	No. of sanctioned	Filled posts	Vacant post	Addl. posts required over & above the sanctioned/ allocated strength	*Justification for additional posts required (attach a separate sheet, if required)
1	2	3	4	5	6

Children's / cases referral to other hospital

S.No.	No of children's referred to other hospital for counselling				Remarks
	2016	2017	2018	2019	

80/c

Form-VI

Work load data last three years

S.No.	Name of the present Medical staff	No of children's attended for counselling				Remarks
		2016	2017	2018	2019	