

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
G.N.C.T. OF DELHI
1, CANNING LANE, K. G. MARG, NEW DELHI-110001**

F.12(1)/2001/WCD/Admn./2017/

Dated:

CIRCULAR

Admn. Branch in order to issue order conveying approval of the Competent Authority for extensions of contractual engagement of incumbents engaged to the post of Supervisors, LDC and Peon on contract basis beyond 01.04.2019 requires posting details of the incumbents with their performance appraisal reports. All CDPOs and Branch In-charges under whom the contractual staff are working are advised to get the Performance Appraisal reports of the concerned contractual staff submitted to Admn. Branch within 03 days failing which name of such contractual staff whose report is not available in Admn. Branch shall not be included in the extension order and responsibility for not issue of order in respect of such staff shall be of the concerned CDPO/Branch In-charges.

Therefore, you are requested to send One Year appraisal reports of Supervisors, LDC and Peon with their names, DOB, Place of Posting, Residents address and Phone Number at the earliest.


(R.S.RUHIL)
Dy. Director (Admn.)

All C.D.O's (ICDS)
Concerned Branch In-Charges

10 MAR 2019

F.12(1)/2001/WCD/Admn./2017/ 42195-96

Dated:

Copy to :-

- (i) D.D. (ICDS), WCD (HQ) with request to forward the available work appraisal reports of contractual Supervisors, LDC and Peons to Admn. Branch immediately.

✓ IT System Analyst upload the website.


(R.S.RUHIL)
Dy. Director (Admn.)