

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT**  
**Govt. of NCT of Delhi**  
**1, Pandit Ravi Shankar Shukla Lane, Kasturba Gandhi Marg**  
**New Delhi-110001**

File No.:6(96)/WCD/Admn./T&P/2018/P.F.-III/40676-83 Dated: 20.02.2019


**OFFICE ORDER**

20 FEB 2019

For effective and speedy work disposal, allocation of works, henceforth, among the following officers will be as under :-

S.N.	Name of the Officer	Branch
1.	Sh. J.K. Jain Joint Director-I	Establishment, General Administration, Vigilance pertaining to WCD( including Prohibition), Litigation, Caretaking including security/housekeeping , estate, ICDS (including Poshan), Planning and Budget, residual work of WCD Department.
2.	Sh. S.C. Vats Joint Director-II	Prohibition (except Vigilance), CPU/ICPS-SCPS/Licensing, WEC, VAC, RTE, RGO, GRC, R&I, First Appellate Authority(RTI), E-SLA, website management, FAS (Ladli/PMMVY/Pension), Assembly/Parliament Question.

In the matters related to expenditure sanction and otherwise, which require concurrence of Finance/ Accounts functionaries, the Joint Director will send the file directly to IFA and thereupon receipt from there, will they submit to the Director.

  
(S.B. Shashank)  
(Director, WCD)

Copy to:

1. Secretary to the Hon'ble Deputy Chief Minister, Delhi Secretariat, New Delhi for favour of kind information of the Hon'ble Minister.
2. P.S. to the Secretary, Department of WCD, Delhi Gate, New Delhi.
3. S.O. to The Director, Department of WCD, New Delhi.
4. IFA/DCA of the Department of WCD, New Delhi.
5. P.A. to the Joint Director, Department of WCD, New Delhi.
6. All Deputy Directors, Department of WCD, New Delhi.
7. System Analyst for uploading the order on the Department's website.