

**REMINDER**

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI  
1, PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG  
NEW DELHI-110001**

F.No.9(206)/Admn./WCD/MACP/2015/

Dated :

To

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| <p>1. Dy. Director (Vigilance),<br/>Department of Social Welfare,<br/>Govt. of NCT of Delhi,<br/>GLNS Complex, Delhi Gate,<br/>New Delhi-110002.</p> | <p>2. Dy. Director (Admn),<br/>Department of Social Welfare,<br/>Govt. of NCT of Delhi,<br/>GLNS Complex, Delhi Gate,<br/>New Delhi-110002.</p> |
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**Sub: REMINDER - Requirement of ACRs/APARs for the purpose of grant of MACP benefits.**

Sir/Madam,

In continuation to this office letter No. F.9(206)/Admn./WCD/MACP/2015/38460-64 dated 24.01.2019, it is to inform that some of the ACRs/APARs in r/o Ex-Cadre officers/officials have been received from Vigilance Branch (WCD) vide letter No. F.13(16)/DWCD/Vig./ACRs/2018/39935-36 dated 12.02.2019. However, the following ACRs/APARs in r/o Ex-Cadre officers/officials are not available in WCD, as such, the same must be available with the DSW, list of such ACRs/APARs which is not available in WCD, is as under :-

S. No.	Name of the officers/officials with Designation	Date of Birth	ACRs/APARs required for the period
1.	Shalini Puri Dua, Supdt./CDPO	08.01.1972	2011-12, 2012-13, 2013-14
2.	Manjula Kathuria, Supdt./CDPO	27.09.1970	2011-12, 2012-13, 2013-14, 2016-17, 2017-18
3.	Sadhna Singh, Supdt./CDPO	04.07.1972	2011-12, 2012-13, 2013-14
4.	Pomila Chhibber, Supdt./CDPO	17.01.1969	2011-12 to 2017-18
5.	Shivani Kapur Baveja, Supdt./CDPO	25.12.1969	2011-12, 2012-13, 2013-14
6.	Yogita Gupta, Supdt./CDPO	02.02.1970	2011-12, 2017-18
7.	Humra Khalid, Supdt./CDPO	02.08.1972	2011-12, 2012-13, 2013-14
8.	Ramvir Singh, Supdt./CDPO	02.10.1966	2011-12, 2012-13, 2013-14
9.	Namrata Biruly, Supdt./CDPO	12.12.1968	2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17, 2017-18
10.	Praveen Kumar, Supdt./CDPO	15.04.1964	2011-12, 2012-13, 2013-14
11.	Kusum Lata Rastogi, Supdt./CDPO	06.07.1963	2014-15, 2017-18
12.	Ravindra Kumar, Supdt./CDPO	20.10.1973	2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17, 2017-18
13.	Poonam Tripathi, Supdt./CDPO	10.12.1959	2014-15, 2015-16, 2016-17, 2017-18
14.	Sukhversha Sharma, Supervisor (CDPO on CDC)	30.06.1961	2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17, 2017-18

You, are once again, requested to scrutinize the records to ensure availability of above mentioned ACRs/APARs in the Department of Social Welfare, GNCTD and if available, to forward the same to WCD, **immediately**, so that MACP cases in r/o Ex-Cadre officers/officials could be processed, further and to avoid any unnecessary delay.

This may be treated as **MOST URGENT/TIME BOUND**. This issues with the prior approval of the Competent Authority.

Yours faithfully,

(R.S. Ruhil)

Dy. Director (Admn.)

F.No.9(206)/Admn./WCD/MACP/2015/ 40369-74.

Dated :

15 FEB 2019

Copy to :-

1. PA to Director, Deptt. of Women & Child Development, GNCTD, K.G. Marg, New Delhi-110001.
2. PA to Director, Deptt. of Social Welfare, GNCTD, GLNS Complex, Delhi Gate, New Delhi-110002.
3. Section Officer (Vigilance), DWCD, GNCTD, K.G. Marg, New Delhi-110001.
4. System Analyst, WCD for uploading on website of the Department.

(R.S. Ruhil)

Dy. Director (Admn.)