

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT**  
**GOVT. OF NCT OF DELHI**  
**1, PT. RAVI SHANKER SHUKLA LANE, K.G. MARG, NEW DELHI-110001**

No. 7(34)/DWCD/Admn./2016-2017/39648-53.

Dated: 08 FEB 2019

**ORDER**


In continuation to the office Order No. F.7(34)/DWCD/Admn./2016-2017/ dated 06.02.2019, please find **enclosed** herewith "List of User IDs of all the DDOs/HOOs" of Offices/Homes/Institutions/ICDS Projects of the Department of Women & Child Development (WCD), GNCTD, for uploading of the data of employees on the web-portal of "Polling Party Personnel Information System" for Lok Sabha General Elections-2019. Instructions to DDOs/HOOs for uploading of data on the said web-portal is as under :-

1. Search User IDs from the above said list.
2. Default Password of all the User IDs is **election@1234** (However, it is mandatory to change the password, when login for the first time).
3. Do not forget your User ID and Password.
4. Open the said web-portal, link of which is **<https://ceo.delhi.gov.in/Loginpage.aspx>**
5. Enter User ID and Password and then login.
6. Open the link "New Employee", then fill the details "Personal Information", then "Assembly Constituency and EPIC/Voter Card details", and then "Other Information".
7. Repeat this process, till data in r/o all the employees gets completed.
8. Thereafter, enter "Office Strength". Employees data must match with the Office Strength.
9. After completing all the above procedures, click "Generation of Completion Certificate".

All the DDOs/HOOs of Offices/Homes/Institutions/ICDS Projects of WCD are hereby directed to upload data on the above said web-portal in respect of all the regular Govt. employees who are drawing salaries from their Offices/Homes/Institutions/ICDS Projects. Further, all the DDOs/HOOs are directed to complete the uploading of the data and must submit an "Action Taken Report (ATR)" to the Admn. Branch, WCD, **latest by 05:00 PM, today i.e. 08.02.2019.**

This is to be treated as "MOST URGENT/TIME BOUND". Non-Compliance of the orders will be viewed seriously and may attract disciplinary action under CCA (CCA) Rules, 1965.

Encl: As above (04-Pages).

  
(R.S. Ruhil)  
Nodal Officer (Manpower)

To,

**All the DDOs/HOOs of Offices/Homes/Institutions/ICDS Projects**  
**Department of Women & Child Development, GNCTD.**


No. 7(34)/DWCD/Admn./2016-2017/39648-53

Dated:

08 FEB 2019

Copy forwarded to:-

1. The Election Officer (Admn), O/o the Chief Election Officer, Old St. Stephen's College Building, Kashmere Gate, Delhi-110006.
2. PA to Director, DWCD, Govt. of NCT of Delhi, New Delhi.
3. PA to Joint Director, DWCD, Govt. of NCT of Delhi, New Delhi.
4. All the District Officers of DWCD, with the direction to monitor the progress of all the Homes/Institutions under their jurisdiction, and to submit an Action Taken Report in the matter on behalf of such Homes/Institutions, latest by 05:00 PM, today i.e. 08.02.2019.
5. Dy. Director (ICDS), DWCD, GNCTD, K.G. Marg, New Delhi-110001, with the direction to monitor the progress of all the ICDS Projects, and to submit an Action Taken Report in the matter on behalf of all the ICDS Projects, latest by 05:00 PM, today i.e. 08.02.2019.
6. System Analyst, IT Branch, DWCD, Govt. of NCT of Delhi, New Delhi, for uploading the order on website of the Department.
7. Guard file.

  
(R.S. Ruhil)  
Nodal Officer (Manpower)

**List of User IDs of all the DDOs/HOOs of DWCD**

<b>S.No.</b>	<b>USER IDs of DDOs/HOOs</b>	<b>Name of the Office/Home/Institution/ICDS Projects</b>
1	suptachb	ACHB Alipur
2	suptbalnk	BAL NIKETAN Jail Road
3	suptbalsad	BAL SADAN Timarpur
4	suptbalika	BALIKA GRAH Jail Road
5	suptchbb	CHB-B Narela
6	suptujjawl	CHB-I Lajpat Nagar
7	suptphul	CHB-I Alipur
8	suptali2	CHB-II Alipur
9	suptuday	CHB-II Lajpat Nagar
10	suptanupma	CHG-I Jail Road
11	suptanukri	CHG-II Jail Road
12	suptsharda	CHG-III Jail Road
13	suptdcc	Day Care Centre Gulabi Bagh
14	docentral	DISTRICT OFFICE CENTRAL
15	doeast	DISTRICT OFFICE EAST
16	donewdelhi	DISTRICT OFFICE NEW DELHI
17	donorth	DISTRICT OFFICE NORTH
18	donreast	DISTRICT OFFICE NORTH EAST
19	donrwest1	DISTRICT OFFICE NORTH WEST I
20	donrwest2	DISTRICT OFFICE NORTH WEST II
21	dosouth	DISTRICT OFFICE SOUTH
22	dosouthwes	DISTRICT OFFICE SOUTH WEST
23	dowest	DISTRICT OFFICE WEST
24	supthhclp	HHCLP Majnu Ka Tila
25	supthhcl	HHFCLP Jail Road
26	icdsalipur	ICDS ALIPUR
27	cdpoav	ICDS Aman Vihar
28	cdpoam	ICDS Anand Mansarover
29	cdpoanandp	ICDS Anand Parvat
30	cdpobabar	ICDS Babar Pur
31	cdpobadar	ICDS Badarpur
32	cdpobaghkk	ICDS Bagh Kare Khan
33	cdpobawana	ICDS Bawana
34	cdpobhagi	ICDS Bhagirathi Vihar
35	cdpobhal	ICDS Bhalswa
36	cdpobhatim	ICDS Bhati Mines
37	cdpobudh	ICDS Budhpur
38	cdpoburari	ICDS Burari
39	icdschand	ICDS CHANDNI CHOWK
40	cdpodabri	ICDS Dabri
41	cdpoektav	ICDS Ekta vihar
42	cdpogpuri	ICDS Gautam Puri
43	cdpogautam	ICDS Gautam Vihar

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44	cdpogeeta	ICDS Geeta Colony
45	cdpogovind	ICDS Govind Puri
46	cdpoham	ICDS Hamdard Nagar
47	cdpohasts	ICDS Hastal
48	cdpohul	ICDS HOLAMBI KALAN
49	cdpoinderp	ICDS Inder Puri
50	cdpojpb	ICDS Jahangir puri
51	cdpojait	ICDS Jaitpur
52	cdpojama	ICDS Jama Masjid
53	cdpojwalap	ICDS Jwala Puri
54	cdpokanjha	ICDS Kanjhawla
55	cdpokapas	ICDS KAPASHERA
56	cdpokarwal	ICDS Karawal Nagar
57	cdpokardam	ICDS Kardam Puri
58	cdpokhan	ICDS Khanpur
59	cdpokirti	ICDS Kirti Nagar
60	cdpokondli	ICDS Kondli
61	cdpokusump	ICDS Kusumpur Pahari
62	cdpomadanp	ICDS Madanpur Khadar
63	cdpomadip	ICDS Madipur
64	cdpomangla	ICDS Mangla Puri
65	cdpomangol	ICDS Mangol Puri
66	cdpomankhu	ICDS Mangolpur Khurd
67	cdpomayap	ICDS Maya Puri
68	cdpomeerv	ICDS Meer Vihar
69	cdpomeetha	ICDS Meethapur
70	cdponishaj	ICDS Mehrauli
71	cdpomolar	ICDS Molarband
72	cdpomotin	ICDS Moti Nagar
73	cdponabi	ICDS Nabi Karim
74	cdponajf	ICDS Najafgarh
75	cdponand	ICDS Nand Nagari
76	cdponangli	ICDS Nangli
77	cdponanglo	ICDS Nangloi
78	cdponarela	ICDS Narela
79	cdponawada	ICDS Nawada
80	cdponihalv	ICDS Nihal Vihar
81	cdponilo12	ICDS Nilothi
82	cdponimri	ICDS Nimri
83	cdponizzam	ICDS Nizzamudin
84	cdpookhla	ICDS Okhla
85	icdspvihar	ICDS PASCHIM VIHAR
86	cdpopatpar	ICDS Patpar Ganj

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87	cdpoparvih	ICDS Pratap Vihar
88	icdsprem	ICDS PREM NAGAR
89	cdporaja	ICDS Raja Garden
90	cdporajog	ICDS Rajouri Gardan
91	cdporani	ICDS Rani Bagh
92	cdporohini	ICDS Rohini
93	cdporohi2	ICDS Rohini-II
94	cdposagarp	ICDS Sagar Pur
95	cdposangam	ICDS Sangam Park
96	cdposang1	ICDS Sangam Vihar-I
97	cdposang2	ICDS Sangam Vihar-II
98	cdposavda	ICDS Savda
99	cdposeelam	ICDS Seelam Pur
100	cdposeemap	ICDS Seema Puri
101	cdposhahad	ICDS Shahadra
102	cdposhah	ICDS Shahbad
103	cdposd	ICDS Shahbad Daulatpur
104	cdposhagr	ICDS Shakar Pur
105	icdsshakur	ICDS SHAKURPUR
106	cdposhivv	ICDS Shiv Vihar
107	cdposhrira	ICDS Shri Ram Colony
108	cdposoniav	ICDS Sonia Vihar
109	cdposultan	ICDS Sultan Puri
110	cdposunder	ICDS Sunder Nagri
111	cdpotkhurd	ICDS Tikri Khurd
112	cdpotilakv	ICDS Tilak Vihar
113	icdstimar	ICDS TIMARPUR
114	cdpotrinag	ICDS Tri Nagar
115	cdpotrilok	ICDS Trilok Puri
116	cdpouttamn	ICDS Uttam Nagar
117	cdpovishnu	ICDS Vishnu Garden
118	cdpowazirp	ICDS Wazir Pur
119	cdpowazira	ICDS Wazirabad
120	icdszamroo	ICDS ZAMROODPUR
121	suptnari	NARI NIKETAN Jail Road
122	suptohb1	OHB-I Delhi Gate
123	suptkingsw	OHB-II Kingsway Camp
124	suptadhar	OHB-II Magazine Road
125	suptobser1	OHG Jail Road
126	suptmag	PLACE OF SAFETY BOYS Magazine Rd Majnu Ka Tila
127	suptsafety	PLACE OF SAFETY GIRLS Jail Road
128	suptsab1	SAB-I Dilshad Garden

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<b>129</b>	suptsab2	SAB-II Dilshad Garden
<b>130</b>	suptsag	SAG Dilshad Garden
<b>131</b>	suptssh	SHORT STAY HOME JAIL ROAD
<b>132</b>	suptshome	SPECIAL HOME Magazine Rd Majnu Ka Tila
<b>133</b>	suptvch1	VCH-I Lajpat Nagar
<b>134</b>	suptvch2	VCH-II Lajpat Nagar
<b>135</b>	suptvch3	VCH-III Lajpat Nagar
<b>136</b>	admn1	WCD HQ
<b>137</b>	suptwidowh	WIDOW HOME JAIL ROAD
<b>138</b>	wcw1	WORK CENTRE FOR WOMEN Shanker Market