

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
G.N.C.T. OF DELHI
1, CANNING LANE, K. G. MARG, NEW DELHI-110001**

F.9/(31)/DWCD/Admin./2014/ 38493-512.

Dated:

24 JAN 2019

ORDER

Subject: Submission of Appraisal Report in respect of contractual/outsourced workers/ employees.

In order to send proposal to Finance Department for extension of the engagement of contractual employees deployed in different Homes/Institutions/Services/Projects their performance appraisal report would be required.

All the HOOs/DDOs/CDPOs/Branch Incharges of the Institutions/Projects/Services are required to provide the appraisal report within 03 days. In case of non-receipt of the same which results delay in the extension of the contractual engagement the concerned officers who have not the submitted the report in time will be accountable.



**(R.S.RUHIL)
Dy. Director(Admn.)**

1. Branch In-Charges in WCD (HQ)
2. All CDPO-ICDS Projects
3. HOOs of all Homes/Institutions
4. System Analyst, DWCD for uploaded the order on website.