

Govt. of National Capital Territory of Delhi  
**DIRECTORATE OF TRAINING : UNION TERRITORIES CIVIL SERVICES**  
Institutional Area, Viswas Nagar, Behind Karkardooma Courts,  
Shahdara, Delhi - 110 032

No. F.1/05/54/2019-UTCS (Admn.)/ 8158-68

Dated: 30/12/19

**OFFICE ORDER**

In pursuance of Services Department's Order No. 141 vide endorsement No. F.4/1/2018/T& P/S.II/4103 dated 06.12.2019 and subsequent upon joining of **Sh. Manoj Kumar, Senior Assistant**, D.O.B (15.11.1977) in this Directorate on 24.12.2019 (F/N) he is hereby taken on strength of this Directorate as Senior Assistant w.e.f. **24.12.2019 (F/N)** against the vacant post of Senior Assistant.

He will be entitled for Special Training Allowance @ 12% of his basic pay.

This issues with prior approval of competent authority.

  
( JAGMOHAN TYAGI )  
ADMINISTRATIVE OFFICER

No. F.1/15/2017-18/UTCS (Admn.)/ 8158-68

Dated: 30/12/19

Copy forwarded for information and necessary action to:-

1. The Deputy Secretary (Services), Services Branch-II, B-Wing, 7<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi with reference to above referred order.
2. The Section Officer (E-1) Directorate of Education, GNCTD, Old Secretariat Delhi-54
3. P.S. to Director (Trg.), Dte. Of Training.
4. Asstt. Director (Trg-II) with the request to upload the same.
5. Nodal Officer E-Office/EMD Manager, Directorate of Training.
6. All Assistant Director, Directorate of Training(UTCS)
7. PAO-XXIV, GNCTD, Viswas Nagar, Delhi.
8. AAC/DDO, Dte. Of Training.
9. Official concerned/Service Book.
10. Office order / Guard file.
11. Transfer Posting order file.

  
( JAGMOHAN TYAGI )  
ADMINISTRATIVE OFFICER

Sh. Tiwari ji

31/12/2019