

6/c

GOVERNMENT OF NCT OF DELHI  
DIRECTORATE OF TRAINING (UNION TERRITORY CIVIL SERVICES)  
Institutional Area, Vishwas Nagar, Behind Karkardooma Courts  
Ph.No. 22303839, e-mail – dutcs@nic.in

No. F.1/5/27/2019-UTCS (Admn.)/ 4129-35

Dated: 21-06-19

**OFFICE ORDER**

In pursuance of Services Department's Order No. 21 vide No. F.3(1)(9)/2017/S-III/374-380 dated 13.02.2019, and relieving order F.No. 15(Misc.)/Trg.(E)/2005/430 dated 19.06.2019 issued by NG/E-II Branch, TTE Department, GNCTD and subsequent upon joining of **Ms. Manju, Gr. III (Steno)** in this Directorate on 20.06.2019 (F/N), she is hereby taken on strength of this Directorate as Gr. III (Steno) w.e.f. **20.06.2019 (F/N)** against the vacant post of Gr. III (Steno).

She will be entitled for Special Training Allowance @ 12% of her basic pay.

This issues with prior approval of competent authority.



( JAGMOHAN TYAGI )

ADMINISTRATIVE OFFICER

No. F.1/5/27/2019-UTCS (Admn.)/ 4129-35

Dated: 21-06-19

Copy forwarded for information and necessary action to:-

1. The Deputy Secretary (Services), Services Branch-III, B-Wing, 7<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi with reference to above referred order.
2. The Admn. Officer (Admmn.), Department of Training & Technical Education, Muni Maya Ram Marg, Pitampura, Delhi-110034 with the request to send the service book/leave account (*complete in all respect*) and personal files of the official at the earliest.
3. P.S. to Director (Trg.), Dte. Of Training.
4. Asstt. Director (Trg-II) with the request to upload the same.
5. Nodal Officer E-Office/EMD Manager, Directorate of Training.
6. PAO-XXIV, GNCTD, Vishwas Nagar, Delhi.
7. AAO/DDO, Dte. Of Training.