

DC/OPS/TPT/142/13826

312/CB/171
21/5/19

IMMEDIATE

**TRANSPORT DEPARTMENT: (OPERATION BRANCH)
5/9, UNDER HILL ROAD, DELHI-110054**

PA/DC(OPS)/Tpt/2012/ 2466-70

Dated: May 20, 2019

Please find enclosed herewith copy of circular No. F.4(110)/ADMN/Tpt/2017/2857-97, regarding mandatory requirement of following online based Letter Monitoring system and File monitoring system immediately by all the Zonal Transport Authorities/Branch In-charges, for strict compliance. Any deviation in this regard will be viewed seriously.


(S.S. CHAUHAN)
DY. COMMISSIONER (OPERATIONS)

Encl: As above.

To

All MLOs (including ARU, TU, VIU, Jhuljhuli & HQs) and E.O.

PA/DC(OPS)/Tpt/2012/

Dated: May 20, 2019

Copy forwarded for information to:-

1. OSD to Commissioner (Transport)
2. PAs to Special Commissioners
3. SA for uploading this order on the website of the department.
4. Guard file.


(S.S. CHAUHAN)
DY. COMMISSIONER (OPERATIONS)

2934/DC/ops/II
16/5/19

GOVERNMENT OF NCT OF DELHI
TRANSPORT DEPARTMENT, ADMINISTRATION BRANCH
5/9 UNDER HILL ROAD: DELHI-110054

F.4(110)/ADMN/TPT/2017/ 2857-97

DATED: 15/05/19

CIRCULAR

It has been observed that file/dak movements are not being done by Field/Zonal Offices as well as various branches of H.Q. Office of Transport Department through computerized file monitoring system as well as letter monitoring system, which is in violation of the existing orders in this regard.

It is, therefore, hereby directed that all Offices of Transport Department must observe the movements of files/daks/letters only through computerized monitoring system with immediate effect. Any deviation in this regard shall be strictly dealt with. For any assistance in this regard, Computer Branch of this department may be consulted.

This issues with the approval of the Competent Authority.

Manoj

(MANOJ KUMAR PANDEY)
DEPUTY COMMISSIONER (ADMN.)

F.4(110)/ADMN/TPT/2017/ 2857-97

DATED:- 15/05/19

1. PS to Pr. Secretary-cum-Commissioner, Transport Department, GNCT of Delhi.
2. PA to Special Commissioner (Admn./Operation), Transport Department, GNCT of Delhi.
3. All Deputy Commissioners, Transport Department, GNCT of Delhi.
4. All MLOs, Transport Department, GNCT of Delhi.
5. All Branch In-charges of Transport Department, GNCT of Delhi.
6. Guard file.

Manoj

(MANOJ KUMAR PANDEY)
DEPUTY COMMISSIONER (ADMN.)

Please ensure compliance of this with immediate effect & get it noted by each DA.

16/5/19

- ① PCO/OPS
- ② ASO-I
- ③ ASO-II