SA ITCMS) 07/02/19

TRANSPORT DEPARTMENT, GOVERNMENT OF NCT OF DELHI
5/9, UNDER HILL ROAD, DELHI – 110054.

DC/OPS/Tpt/292/2014/ 478-485

February 05, 2019

OFFICE ORDER

1.   All MLOs are aware that the Transport Department has made available online software facility for almost all services of this department.

2.   The applicants are required to upload the documents as per provisions of the Motor Vehicles Act and rules made thereunder. They are also required to download the same documents and to submit in the office MLOs at the time of availing of services.

3.   It has however, been observed that documents relating to vehicle registration services are still being scanned, which is not required to be scanned again.

4.   This issue has been discussed a number of times in the Review meetings of MLOs. It is reiterated that all the registration related activities should be carried out on the basis of uploaded documents in the online software system only.

5.   If the documents are not uploaded properly or print out of the documents are not legible; in the first instance; the applicant should be advised to upload and submit hard copies of legible documents. The registration related documents, which are already uploaded by applicants are not to be scanned in any zonal transport authority.

6.   However, only those documents will be scanned which are not found legible or which could not be uploaded due to technical or other reasons.

7.   Non-compliance of this order will be viewed seriously.

8.   This issues with the prior approval of the Pr. Secretary-cum-Commissioner (Transport).

(ASHA CHAUDHARY MALHOTRA)
DY. COMMISSIONER (OPERATIONS-I)

All Registering Authorities / MLOs

DC/OPS/Tpt/292/2014/

February,____ 2019

Copy forwarded to:-

1. OSD to Commissioner (Transport).
2. PA to Special Commissioner (Operations)
3. All the Motor Vehicles Dealers through concerned MLOs
4. Sr. Accounts Officer, Transport Department, GNCTD.
5. Vice President (DIMTS), Kashmere Gate, Delhi.
6. Sr. System Analyst for uploading this order on the website.
7. Guard file.

(ASHA CHAUDHARY MALHOTRA)
DY. COMMISSIONER (OPERATIONS-I)