

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE SECY-CUM-COMMISSIONER (LABOUR)  
5, SHAM NATH MARG, DELHI-110054**

Email: labouradm@gmail.com

Phone: 011-23963334

No.F.27 (82)/CIF/LAB/2019/

Dated:

**ORDER**

The Competent Authority is pleased to approve the channel for filling of ACRs/APARs in respect of officials/officers working in Directorate of Industrial Safety and Health (Factory Section) of Labour department in terms of hierarchy system regarding reporting, reviewing and accepting authority for ACRs as under:

<b>INSPECTOR OF FACTORIES/ ASSTT.DIRECTOR (ISH)</b>		
<b>Reporting officer</b>	<b>Reviewing officer</b>	<b>Accepting officer</b>
Dy.CIF/Dy. Director(ISH) concerned	CIF/Director (ISH)	Special L.C./Addl. L.C.

<b>DY. CHIEF INSPECTOR OF FACTORIES/ DY.DIRECTOR (ISH)</b>		
<b>Reporting officer</b>	<b>Reviewing officer</b>	<b>Accepting officer</b>
CIF/Director (ISH)	Special L.C./Addl. L.C.	Labour Commissioner or Secretary-cum-Labour-Commissioner

<b>CHIEF INSPECTOR OF FACTORIES/DIRECTOR (ISH)</b>		
<b>Reporting officer</b>	<b>Reviewing officer</b>	<b>Accepting officer</b>
Special L.C./Addl. L.C.	Labour Commissioner or Secretary-cum-Labour-Commissioner	Secretary Labour

This issues with the prior approval of the Competent Authority.

(ANITA RANA)

**DY LABOUR COMMISSIONER (ADMN)**

No.F.27 (82)/CIF/LAB/2019/3721-24

Dated : 29/10/2019

Copy to the following for information and necessary action:

1. PA to Secretary-cum-Commissioner (Labour), Labour Department, 5-Shamnath Marg, Delhi-110054.
2. PS/ PA to Spl.LC, Addl.LC (I&II), Labour Department, 5-Shamnath Marg, Delhi-110054.
3. All Officers/Officials, Factory Section/DISH, Labour Deptt., 5-Shamnath Marg, Delhi-110054 with the direction to strictly follow the instructions regarding time schedule for preparation of Confidential reports etc. as contained in circular No.F(1)/2001/S-IV/CC dated 16.07.2001 issued by Services Department, GNCT of Delhi.

4. System analyst with the request to upload the order on the web site of department.

  
**DY LABOUR COMMISSIONER (ADMN)**