

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE LABOUR COMMISSIONER:LABOUR DEPARTMENT
5, SHAM NATH MARG, DELHI-110054
Email : labouradm@gmail.com Phone:011-23963334**

No.F.207/Addl.LC/Elect/ARC/2019/ 2608

Dated : 22/08/2019

ORDER

The Competent Authority is pleased to approve the channel for filling of ACRs/APARs in respect of officials/officers working in Electrical Section of Labour department in terms of hierarchy system regarding reporting, reviewing and accepting authority for ACRs as under:-

ELECTRICAL OVERSEERS :-		
Reporting officer	Reviewing officer	Accepting officer
AEI Concerned	DEI concerned	Addl.L.C in-charge concerned
ASSTT. ELECTRICAL INSPECTOR:-		
Reporting officer	Reviewing officer	Accepting officer
DEI concerned	Addl. L.C in-charge concerned	Labour Commissioner, if LC is not available then Secy-cum-Commissioner (Labour)
DEPUTY ELECTRICAL INSPECTOR:-		
Reporting officer	Reviewing officer	Accepting officer
Chief Electrical Inspector concerned (if not available then Addl.LC in-charge)	Labour Commissioner	Secretary-cum-Commissioner (Labour) (if CEI is available then CEI shall be reporting officer, Addl. LC. In-charge reviewing officer and LC and SLC accepting officer)
CHIEF ELECTRICAL INSPECTOR:-		
Reporting officer	Reviewing officer	Accepting officer
Addl. LC in-charge	Labour Commissioner	Secy-cum-Commissioner (Labour)


(ANITA RANA)

DY LABOUR COMMISSIONER(ADMN)

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Copy to the following for information and necessary action:

1. PA to SLC/Addl.LCs,/JLCs/DLCs/Branch Incharge/Districts Incharge Labour Department, 5-Shamnath Marg, Delhi-54
2. All Officers/Officials, Electrical Section, Labour Deptt., 5-Shamnath Marg, Delhi-110054 with the direction to strictly follow the instructions regarding time schedule for submission/preparation of Confidential reports etc. as contained in circular No.F(1)/2001/S-IV/CC dated 16.07.2001 issued by Services Department, GNCT of Delhi.
3. System Analyst with the request to upload the order on the web site of department.


(ANITA RANA)

DY LABOUR COMMISSIONER(ADMN)