

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE COMMISSIONER:FOOD SUPPLIES & CONSUMER AFFAIRS  
K-BLOCK: VIKAS BHAWAN: I.P.ESTATE: NEW DELHI-110002  
(POLICY BRANCH)

No.F.3(28)/P&C/F&S/2018/PF/01-08

Dated: 02/1/19

ORDER

Despite the acute shortage of manpower, the department is carrying out intensive enforcement activities to prohibit diversion and pilferage of ration. However, there are a lot of challenges before the department to prohibit these malpractices. Thus, the following action plan has been made for improvement of smooth functioning of Targeted Public Distribution System :-

1. When the truck leaves from the FCI godown and drops the SFAs (Specified Food Articles) at the Fair Price Shop there are chances that SFAs be diverted to some flour mill. The Department in the recent past had a proposal for installation of GPS in the trucks but when ePoS was installed, this necessity was not felt because the whole supply chain was automated. There was also a ray of hope that ePoS will be restored as it was only a temporary suspension. However now the department has taken up with DIMTS for GPS enabled Trucks and also directed transporters to immediately install GPS system and this process is likely to be completed in two months.

2. Specific responsibilities have been assigned to the field functionaries to keep an intensive check and watch on the Fair Price Shops to check such pilferage as under:-

(a) The field functionaries shall keep a close watch on identified Fair Price Shops, which are suspected to be indulging in unfair practice like pilferage etc. Such shops will be intensively inspected by the Circle FSOs/inspectors which is as follows:-

- i) Special Commissioners ----- One Per Month
- ii) Asstt. Commissioners ----- Two Per Month
- iii) Food & Supply Officers -----Three Per Month
- iv) Food & Supply Inspectors----- Four Per Month

(b) The list of such Fair Price Shops will be updated regularly on fortnightly basis by the **Zonal Asstt.Commissioners**. All the above sensitive Fair Price Shops (FPSs) will be intensively inspected at least once in a month.

(c) In addition, following number of Inspections will be carried out by each officers/officials for other Fair Price Shops (FPSs) :-

- i) Special Commissioners ----- One Per Week
- ii) Asstt. Commissioners ----- Three Per Week
- iii) Food & Supply Officers ----- Five Per Week
- iv) Food & Supply Inspectors----- Six Per Week

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(d) A weekly report of such inspections will be sent to Enforcement branch.

3. **Enforcement Measures, Responsibilities & Accountability - If pilferage / diversion is by Transporters and it occurs at FPS level**

The Circle FSOs/FSIs shall certify that the SFAs are received and available in the FPSs as per allocation and Release Order. These shall be sent to the Zonal Assistant Commissioners by the end of each month before starting of sale in next month.

- i. Opening of sale by the Circle F.S.O./ F.S.I. is mandatory before distribution of SFAs to the card holders for a month.
  - ii. The Circle FSOs shall ensure that all mandatory information boards are displayed by the FPSs at a prominent place visible to the general public.
  - iii. Inspection Books made mandatory at the FPSs where details of inspections conducted on shall be entered.
  - iv. Display of Helpline/Complaint No./Phone No of Circle office/Asstt. Commissioner office at the FPSs.
  - v. Submission of books of accounts/record of PDS outlets to the Circle office has been made mandatory on every 1<sup>st</sup> Saturday or 5<sup>th</sup> day of the month which is later for verification by the field officers and also for beneficiaries for public audit.
  - vi. Mandatory Maintenance of Complaint Registers at the FPSs for use of cardholders. This shall be checked by the Circle F.S.O./F.S.I. on monthly basis without fail.
  - vii. Delhi State Civil Supply Corporation Ltd. (DSCSC) shall ensure the installation of GPS on trucks of transporters. If not possible, DSCSC Ltd. shall take action for outsourcing of transportation through DIMTS.
  - viii. The monthly certificate of distribution of SFA (clause 8(5) TPDS Control Order, 2015) shall be given by the FPS owners and countersigned by two or more members of FPS/Circle Vigilance Committee of that area.
4. Three Crack Teams shall be constituted at the Headquarter level with vehicles at their disposal, who can move in no time on receipt of any information of pilferage at the transportation level or at the FPS level. These Crack Teams will also conduct surprise inspections of suspected FPS as well as others at regular intervals.
5. Random door to door survey shall be undertaken by **Circle F.S.O./F.S.I.** to cross check / verify distribution of SFAs to the NFS beneficiaries.
6. Every week, a combined report will be submitted to the Commissioner through the respective Spl. Commissioner regarding the action taken against defaulting FPS/staff/Transporters.



7. Till the staff is made available, Admn.Branch of F&S department will explore the possibility of engaging 200 Civil Defense Personnel to further supplement the enforcement activities at the transportation level, FPS level and also at the flour mills wherever it is suspected that SFAs are being diverted.
8. The Department will set up a branch having dedicated police force under the Essential Commodity Act, 1955 on the lines of Tamil Nadu Civil Supplies Crime Investigation Department.
9. Roaster for all above activities will be maintained by the Zonal Assistant Commissioners and they will ensure that the action plan is implemented in true letter & spirit. Spl. Commissioners will monitor and supervise this plan.
10. A weekly report of such inspections shall be sent to the Enforcement branch and further put up to Commissioner (F&S) with the recommendations of action against defaulting FPS/Transporter/Staff.
11. Disciplinary action will be initiated against the F.S.O. / F.S.I., if found involved with the malpractices being resorted to by the FPS dealer.
12. Responsibilities of Delhi State Civil Supplies Corporation If pilferage/diversion occurs during Transportation
  - i). If the transporter fails to submit the receipt the acknowledgement by next working day upto 05.00 P.M. then Corporation shall impose penalty of Rs.10 per qtls. per day each WCM/Acknowledgement as per agreement.
  - ii). The In-charge of godown shall notify to the **Enforcement Branch** of Food & Supply Department for any deviation. The Manager/ Dy. Manager In-charge of PDS godown shall be responsible for non compliance of the terms & conditions of the contract and disciplinary action may be initiated against them, if their connivance is proved.

This issues with the prior approval of Pr.Secretary-cum-Commissioner(F&S).

  
(ARUN KUMAR MISHRA)  
SPL.COMMISSIONER (F&S)

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To:

1. The CMD, DSCSC Ltd.
2. All Spl. Commissioners, F&S Department, GNCT of Delhi.
3. All Zonal Asstt. Commissioners, F&S Department, GNCT of Delhi.
4. All Circle FSOs through Zonal ACs, F&S Department, GNCT of Delhi.
5. All Branch-Incharges of F&S (HQ), F&S Department, GNCT of Delhi.

Copy for information:-

1. P.S. to Hon'ble Minister (F&S), Govt. of NCT of Delhi for information please
2. P.A. to Commissioner (F&S), F&S Department, GNCT of Delhi.
3. Sr.System Analyst (IT Branch), F&S Deptt. for uploading the action plan on website.

  
(ARUN KUMAR MISHRA)  
SPL.COMMISSIONER (F&S)