

IMMEDIATE

	<p>DELHI JAL BOARD GOVERNMENT OF NCT OF DELHI OFFICE OF THE ASSISTANT COMMISSIONER(W) VARUNALAYA, PHASE-II, KAROL BAGH, NEW DELHI-110005. PHONE No. 011- 23544796, E-mail - ac.water22@yahoo.co.in</p>	
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F.No.554(19)/DJB/AC(W)/2019/ 34676

Dated : 25.06.2019

ADDENDUM

In continuation to this office Circular F.No.554(19)/DJB/ AC(W)/2019/26115-26417 dated 20.05.2019 all DDOs are directed to ensure sending verification letters of all employee retiring within next 6 months for verification of educational/cast certificates to the issuing Institution/Department.

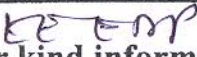
In case the verification report from the concerned Department/ Institution is not received by 15th of the month in which a particular employee is going to retire then while sending file to Pension Department, the DDO should record following certificate:-

Certified that the letter for verification of educational/cast certificate has been sent to the issuing Institution/department & nothing adverse has been received in this office in respect of _____ (Name/Designation/employee code) till date. It is also certified that as per report received from Vigilance, nothing adverse has been reported.

All DDO are further requested that in respect of the employees going to retire on 30.06.2019, this certificate must be sent to Pension Department by 27.06.2019 positively.


25/6/2019
ASSISTANT COMMISSIONER (W)


All DDOs/Controlling Officers.


Copy for kind information to :-

1. Chairman/Vice Chairman DJB
2. CEO/Member(A)/(Fin.)/(WS)/(Dr.)/CVO/Secretary(DJB)
3. All CEs/All SEs/All Directors/All Joint Directors(Rev.)/(Fin)
4. All ACs/All Dy. Directors(Rev.)/(Fin)


25/06/2019
ASSISTANT COMMISSIONER (W)




AE(ED)
Prog-I
26-6-19