

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION,
MUNI MAYARAM MARG, PITAMPURA, DELHI-110034.
ESTABLISHMENT-IV (Phone No: 011-27322927).**

No: F.3 (38)/2013/TTE/E-IV/ Lab.Asstt/ 2595 18

dated: 30/08/19

To

The Principals/Head of the Institutions,
All Institutes of Technology/ITIs and BTE/Branch In charges,
Department of Training & Technical Education,
Govt. of NCT of Delhi.

Sub: Regarding inviting the names of eligible Group-D (Now Group-C) employees for preparation of Tentative Eligibility List for promotion to the post of Laboratory Assistant on Adhoc basis in the Directorate of Education, GNCT of Delhi.

Sir/Madam,

On the above noted subject, I am directed to inform that Directorate of Education, Govt. of NCT of Delhi is considering the promotion of eligible Group-D employees (Now Group 'C') of the Govt. of NCT of Delhi to the Group-C post of Laboratory Assistant on adhoc basis in the Level-4 (Pre-revised PB-1 + grade pay of Rs. 2400).

In this regard, a copy of the letter No. DE 4(8)/(23)/E-IV/Lab. Asstt.(Promotion)/2019/2478-82 dated 23.08.2019, issued by the Directorate of Education, Govt. of NCT of Delhi is forwarded herewith for circulating among all concerned and for furnishing the details of all willing and eligible Group D employees (Now Group-C) **appointed on or before 31.12.2003 (No bar of such date for Physically Handicapped candidates)** in the attached FORMAT **(Hard copy as well as soft copy in EXCEL format attached along with), by 09.09.2019 without fail.** The Directorate may not be in a position to entertain applications after the stipulated date and in the event of failure in timely forwarding of such applications, the concerned Institutes/Branch will be responsible for not including the name of such eligible employees in tentative eligibility list.

The particulars in prescribed format along with separate folder for each employee containing attested copies of educational qualification (Mark Sheet & Certificate), Caste certificate, Work & Conduct Report, Vigilance Clearance Report, Integrity Certificate and first page of service book showing the Name, D.O.B, Caste (Category)/concerned page of service book containing entry of the date of absorption/redeployment entry in the case of the employee absorbed/redeployed in GNCT of Delhi and also the concerned page of service book showing the 'date of appointment' and 'educational' qualification of the official clearly, an undertaking of Willingness in the prescribed format from the concerned official, duly certified by the forwarding officer should reach the undersigned by **09.09.2019 positively.**

End: As above.


(ASHISH MISHRA)
SECTION OFFICER (ADMN.)

CONTD.....

No: F.3 (38)/2013/TTE/E-IV/ Lab.Asstt/ 2595-98

dated: 30/08/19

Copy to the:

1. PA to Joint Director, (TTE)
2. PS to Secretary/Director, (TTE).
3. System Analyst, Computer cell, DTTE (HQ), along with a copy and format of letter dated 23.08.2019 issued by the Directorate of Education, Govt. of NCT of Delhi with the request to upload the same on Website of DTTE.

Ashish Mishra
30/08/19
(ASHISH MISHRA)
SECTION OFFICER (ADMN.)

Diary No.

954

26 AUG 2019

Muni Mays Ram Marg
Pitam Pura, Near
Delhi-110088

GOVT. OF NCT OF DELHI
DIRECTORATE OF EDUCATION
ESTABLISHMENT -IV BRANCH, OLD SECRETARIAT, DELHI

Most Urgent

No. DE.4 (8)/(23)/E-IV/Lab.Asstt.(Promotion) /2019/ 9478 Dated : 23 /08/2019

To,

All Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi

Diary No. 3129
Dated 26.8.19

Subject: Inviting the names of eligible Group-D (Now Group-C) employees for preparation of Tentative Eligibility List for promotion to the post of Laboratory Assistant on Adhoc basis in the Directorate of Education, GNCT of Delhi-regarding.

Sir/Madam,

I am directed to inform you that Directorate of Education, Govt. of NCT of Delhi is considering the promotion (on ad-hoc basis) of eligible Group-D employees (Now Group-C) of Govt. of NCT of Delhi to the Group-C post of Laboratory Assistant on adhoc basis in the Pay Level-4 (Pre-revised PB-1 + grade pay Rs 2400).

In this context, you are requested to bring it to the notice of all the concerned to furnish the details of all the willing and eligible Group-D Employees (Now Group-C) appointed on or before 31.12.2003 (No bar of such date for Physically Handicapped candidates) in the attached FORMAT (hard copy as well as soft copy in EXCEL FORMAT) to the undersigned. The concerned official(s) should have completed 03 years service as regular employee and should possess(es) "Matriculation or equivalent/Higher Secondary with Science (Physics & Chemistry with Practical or Physics, Chemistry & Biology with Practical). Further cut-off date for acquiring required educational qualification is 30.06.2019.

The particulars in a prescribed format along with separate folder for each employee containing the following documents should reach this office on before 15.09.2019 positively.

- (i) Attested copies of Educational Qualification (Mark Sheet & Certificate)
- (ii) Attested copies of SC/ST & PH Certificate, if applicable.
- (iii) Work & Conduct Report, Vigilance Clearance Report & Integrity Certificate.
- (iv) First page of Service Book showing the Name, DOB, Caste (Category) etc of employee.
- (v) Concerned page of Service Book containing the entry of 'Date of absorption/redeployment', in case of the employee is absorbed/redeployed in GNCT of Delhi
- (vi) The concerned page of Service Book containing the entry of "Date of Appointment" and "educational qualification" of the official clearly.
- (vii) An undertaking of Willingness in the prescribed format from the concerned official duly certified by the HOO/Branch Incharge.

20/10/19
26.8.19
PS to DW

DD (Admin)
Pl. Circulate
on priority

27/8
27/8
SO (A)

2324/DD/A
27/08/19

2721/e-IV
28/08/2019

166/

16574

Further, it is brought to your notice that as per Gazette Notification dated 29.07.2013 issued by Ministry of Social Justice and empowerment Visually Handicapped / Disabled person is **not eligible** for the post of Laboratory Assistant.

Furthermore, the officials who had earlier refused the promotion is not eligible to apply as per OM No. 5/1/2008-CS-1(s) dated 08.04.2011 issued by DOPT, Govt of India.No individual application from any employee(s) will be entertained directly, in any case.

This Directorate will not entertain any applications received after 15.09.2019. No weightage will be given to previous panel/s.

This issues with the prior approval of the Director (Education), Govt. of NCT of Delhi.

Encl: As above

Hukam Chand
(HUKAM CHAND) 2019
ADE(E-IV)

No.: DE.4 (8)/(23)/E-IV/Lab.Asstt.(Promotion) /2019/ *2475-89* Dated: 23 /08/2019

Copy to :

1. P.S. to Director (Education), Old Sectt., Delhi.
2. PA to Spl. Director of Education, (Admn.) Old Sectt., Delhi.
3. All RDE/DDE Directorate of Education.
4. OS (IT) to upload this order on the website of the Department in Public Circular.

Hukam Chand
(HUKAM CHAND) 2019
ADE(E-IV)

169/C

Terms /Instructions

- The Directorate of Education reserves the right to post promoted officials in any Govt. school of Dte. of Education where vacancy exists.
- The official once posted on promotion will have a lock-in period of 2 year in that school and no application of request for transfer will be entertained.

Undertaking of willingness for promotion to the post of Laboratory Assistant

I, _____ (name of employee), _____
(designation) has read & agreed with the above terms/instructions. I, hereby give my willingness for promotion to the post of Laboratory Assistant and give my consent to forward my name and other relevant particulars to the Dte. of Education.

Signature of Employee _____

Name _____

• Designation _____

Certified that the official has given
consent & willingness and signed in-front of me

Signature & Seal of office
With name of HOO/Branch Incharge

FORMAT (Hard & soft copy[in CD] in Excel sheet only)

Sl No	Name & Designation	Residential Address and contact number of the official	Date of acquiring requisite qualification (in DD-MM-YYYY format only For Example 01-Jan-1980)	Deptt. where working	Branch/ Zone/ Circle / Unit/ Dlstd. where working.	Date of Birth (in DD-MM-YYYY format only For Example 01-Jan-1980)	Date of Appointment. In case the employee is absorbed in GNCT of Delhi, strictly provide his/her Date of Absorption/ Redeployment. (In DD-MM-YYYY format only For Example 01-Jan-1980)	Whether Work & Conduct (Satisfactory) OR Not Satisfactory	Whether integrity certified (Yes or No)	Whether clear from Vigilance Angle (Yes or No)	Subjects at 10th Level as per certificate	Board / University	SC/ST/ PH/ GEN	Fir or unfit for promotion	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Certified that :-

1. The above particulars in r/o above official(s) has/have been verified & checked from Service Book/record and is correct to the best of my knowledge.
2. No vigilance case/disciplinary proceedings is pending or being contemplated against the above named official(s). Certificate is enclosed.
3. The work & conduct of above official(s) is/are satisfactory and integrity certified. Certificates are attached.
4. The employee(s) concerned possess(s) essential qualification especially "Science with practical" at 10th level/In matriculation as per Recruitment Rules of the post of Laboratory Assistant.

(Signature of Head of Office)

With office seal

Name : _____

Address of office : _____

Contact No.: _____

Note :

1. The above proforma should be in MS (Excel) format and it may be ensured that Date of Acquiring Requisite Qualification, Date of Appointment, Date of Appointment in case the employee is absorbed in GNCT of Delhi, provide his Date of absorption/re-deployment, should be filled only in this pattern i.e. (Date in figure/Month in words/Year in figure) for example 01-Jan-1980.
2. Soft copy of the format may invariably be forwarded in C.D.
3. Hard copy must be signed with office seal.

संख्या 10/187 (अ.प्र.सं.)-187
 DELHI GOVT. NO. D. (D.H.)-187

भारत सरकार
 GOVERNMENT OF INDIA

दिल्ली प्रशासन
 DELHI ADMIN.
 HC (GD) UNIT

दिल्ली राजपत्र

Delhi Gazette

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 K.M. 5
 C.P.B. 145

क्र. 46]
 1990/46]

दिल्ली, बुधवार, मार्च 21, 1990/फाल्गुन 30, 1911
 DELHI, WEDNESDAY, MARCH 21, 1990/PHALGUNA 30, 1911

भाग IV
 PART IV

दिल्ली प्रशासन, दिल्ली
 DELHI ADMINISTRATION, DELHI

विशेष सूचना (परामर्श)

प्राधिकृतता

दिल्ली, 21 मार्च, 1990

संख्या 3-1/आ.वि. क्र./90/72428-33 :- दिल्ली
 प्रशासनिक नियम 1975 (1975 का 43) की धारा
 3 की उपधारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते
 हुए, दिल्ली एवं राज्य क्षेत्र के प्रशासक दिल्ली सरकार
 की उभर जातिविषय के अन्तर्गत उनके कार्यों के निष्पादन में
 सहायता करने के लिए निम्नलिखित अधिकारियों को तत्काल
 नियुक्त करते हैं :-

क्र.सं.	अधिकारी का नाम	पद
1	2	3
1.	श्री सुब्बा कुमार	बित्री-कार निरीक्षण
2.	श्री सुभाष चन्दर	-वही-
3.	श्री के. के. अल्ला	-वही-
4.	श्री धनराज शर्मा	-वही-

1	2	3
5.	श्री गुरु चन्द	-वही-
6.	श्री आर. के. सक्सेना	-वही-
7.	श्री आर. एस. मेहरा	-वही-
8.	श्री कानवारो लाल	-वही-
9.	श्री श्याम सुन्दर	-वही-
10.	श्री आर. सी. श्यामी	-वही-
11.	श्री बी. डी. गुप्ता	-वही-
12.	श्री सुरेश कुमार शर्मा	-वही-
13.	श्री के. के. शर्मा	-वही-
14.	श्री आर. सी. गुप्ता	-वही-
15.	श्री आर. के. श्रीवास्तव	-वही-
16.	श्री ध्यान सिंह यादव	-वही-
17.	श्री डी. एस. गल्लोत	-वही-
18.	श्री लक्ष्मी चन्दर	-वही-
19.	श्री ध्यान प्रकाश	-वही-
20.	श्री लक्ष्मण लाल शर्मा	-वही-
21.	श्री आर. के. श्याम	-वही-

3-15 DG/90

(1) *[Signature]*

14/C

162/1

252/1
 24/4/91

R 1244

4/5/90

31C
2/4
28/c
161/c

20. श्री ए. एन. शर्मा विद्यो-हर विद्यालय
21. श्री ए. ए. शर्मा -विद्यो-
22. श्री ए. ए. शर्मा -विद्यो-

संघ राज्य क्षेत्र दिल्ली के प्रशासक
के आदेश से तथा उनके नाम पर
प्रसिद्ध किया, विशेष सचिव (कराधान)

SPECIAL SECRETARY (TAXATION)
NOTIFICATION
Delhi, the 21st March, 1990

No. F. 101-CST/987212B-31.—In exercise of the powers conferred by sub-section (2) of section 9 of the Delhi Sales Tax Act 1975 (No. 43 of 1975), the Administrator of the Union Territory of Delhi is pleased to appoint with immediate effect the following officers to assist the Commissioner of Sales Tax in execution of the functions under the aforesaid Act :—

S. No.	Name of the Officer	Designation
1.	S/Sh. Krishna Kumar	Sales Tax Inspector
2.	S/Sh. Subash Chaudar	"
3.	S/Sh. K. K. Bhatia	"
4.	S/Sh. Ghanashyam Gaur	"
5.	S/Sh. Mud Chand	"
6.	S/Sh. R. K. Saxena	"
7.	S/Sh. R. B. Mehra	"
8.	S/Sh. Banwaril Lal	"
9.	S/Sh. Shyam Sunder	"
10.	S/Sh. R. C. Tyagi	"
11.	S/Sh. B. D. Gupta	"
12.	S/Sh. Suresh Kumar Sharma	"
13.	S/Sh. K. K. Sharma	"
14.	S/Sh. R. C. Gupta	"
15.	S/Sh. R. K. Srivastava	"
16.	S/Sh. Mun Singh Yadav	"
17.	S/Sh. D. S. Dahiya	"
18.	S/Sh. Lokesh Chander	"
19.	S/Sh. Gian Prakash	"
20.	S/Sh. Jaganlal Sharma	"
21.	S/Sh. R. K. Dewan	"
22.	S/Sh. K. L. Wadhwa	"
23.	S/Sh. O. P. Dabas	"
24.	S/Sh. Ravi Sarup	"

By Order and in the name of the Administrator of Union Territory of Delhi

ANIL DADAL, Spl. Secy (Taxation)

विद्या विद्यालय
सचिवसूचना

दिल्ली, 21 मार्च, 1990

संख्या सं. 27/1/90-विद्या/800 :- गुरु संजयम गारत सरकार की विनोद 13 दिसंबर, 1959 की सचिवसूचना संख्या एन. 27/59-म. स. सं. एम. (1) के साथ पठित संविधान के अनुच्छेद 319 के अधीन द्वारा सर्वोच्च न्यायिकों का प्रयोग करने हुए संघ राज्य क्षेत्र दिल्ली के प्रशासक समय-समय पर अधिसूचित इस प्रशासक की विनोद 23-12-71 की अधिसूचना संख्या एन. 2 (16)/78 - से 2 के साथ संलग्न की सूचना में विनियमित संतोष्य करते हैं, दिल्ली में प्रशासक संतोष्य के रूप पर नियुक्ति के लिए आवश्यक

की प्रवृत्ति तथा योग्यताओं के संबंध में इसके साथ संलग्न अनुसूची में विनियमित संतोष्य करते हैं, अर्थात् संतोष्य

उक्त अनुसूची में कालम 11 (पवि पदोन्नति/प्रतिनियुक्ति/स्वान्तरण द्वारा भर्ती होती है, जो वे भेद जिनसे पदोन्नति/प्रतिनियुक्ति/स्वान्तरण किया जाता है) के नीचे विद्यमान प्रविष्टियों के स्वतः पर विनियमित प्रविष्टियां प्रतिस्थापित की जायेंगी अर्थात् :-

कालम 11. पदोन्नति

नियमित आधार पर नियुक्ति के बाद ग्रेड में तीन वर्षों का सेवा करने वाले दिल्ली प्रशासक के वे "ब" वर्गीय कार्यकारी जिन्होंने विद्यालय प्रयोग सहित प्रविष्टियों एवं स्थापित विद्यालय प्रयोग सहित प्रविष्टियों, स्थापित विद्यालय व नवीन विद्यालय सहित मंडिक या समकक्ष/हायर सेकेंडरी की ही तथा वे कार्यकारी जिन्होंने विद्यालय के विद्यालयिक या समकक्ष हायर सेकेंडरी की ही शर्तें यह है कि उन्होंने विद्यालय नियोजन द्वारा संवाचित तीन माह का विद्यालय में अनुकूलन पाठ्यक्रम सफलता पूर्वक पूरा किया है।

संघ राज्य क्षेत्र दिल्ली के प्रशासक के आदेश से तथा उनके नाम पर शर. कार्यालय, संयुक्त सचिव (विद्या)

EDUCATION DEPARTMENT
NOTIFICATION

Delhi, the 21st March, 1990

No. F. 27(190-Edu)800.—In exercise of the powers conferred by the proviso to article 309 of the Constitution read with the Government of India, Ministry of Home Affairs Notification No. F. 27(59-HM) (1), dated the 13th July, 1959, the Administrator of the Union Territory of Delhi is pleased to make the following amendment in the Schedule annexed to this Administration's notification No. F. 2(16) 68-871, dated 23-12-71, as amended from time to time, containing rules regarding the method of recruitment and qualifications necessary for appointment to the post of Laboratory Assistant in the Directorate of Education, Delhi Adminis-tration, Delhi namely :—

AMENDMENT

In the said schedule, for the existing entries under column 11 (in case of regl. by promotion)deputation/transfer, grades from which promotion/deputation/transfer to be made), the following shall be substituted, namely :—

Group 'D' employees of Delhi Administration having three years service in the grade rendered after appointment thereon on a regular basis who are matriculate or equivalent/Higher Secondary with Science/Physics & Chemistry with Practical or Physics, Chemistry & Biology with practical) and employees who are matriculate or equivalent/Higher Secondary without Science; provided they have successfully undergone a three months Orientation Course in Science conducted by the Directorate of Education.

By order and in the name of the Administrator of the Union Territory of Delhi

R. NARAYANA, Jr. Secy. (Education)

160/4

20

RECRUITMENT RULES FOR THE POST OF LABORATORY ASSISTANT

Name of the post	No. of posts	Classification	Scale of pay	Whether selection post or non-selection post.	Age limit for direct and other rectt.	Education Qualifications required for direct rectt.
1	2	3	4	5	6	
Lab. Asstt.	1555	Group 'C' Non-Gazetted Non-Ministerial	Rs.1200- 2040/-	Non-selection	18-25 years (Relaxable for Govt. Servants)	Essential Senior Secondary/Intermediate with Science from a recognised University/Board Desirable At least 6 months experience as Lab. Asstt.

- Note:-
1. The age limit for direct rectt. will be relaxable in case of Schedule Caste/Schedule Tribes candidates and other special categories of persons in accordance with the general orders issued from time to time by the Central Govt.
 2. Nothing in these rules shall affect reservation and other concessions required to be provided for Schedule Castes and Schedule Tribes and other special categories of persons in accordance with the orders issued by the Central Govt. from time to time.
 3. No male candidate who has more than one wife living or no female candidate who has married a person already having a wife living shall be eligible for appointment in case of direct rectt. provided that the Administrator, Delhi may after being satisfied that there are special grounds for doing so, exempt any such candidate from the operation of this rule.
 4. Where the Administrator is of the opinion that it is necessary or expedient to do so, he may by order for reasons to be recorded in writing relax any of the provisions of these rules with respect to any person, class or category of persons/posts.
- * Amended vide Delhi Admn., Delhi Notification No. F.2(110)/80-83/11 dated 7.5.1975
 - * Amended by vide Delhi Admn., Delhi Notification No. F.2(102)/80-83/11 dated 3.5.1981
 - * Pay scale and educational qualification amended vide Notification No. F.2(102)/80-83/11 dated 23.8.1983.

15912

VC
11/2

Circumstances
in which
the promotion
exists
to be
considered
and in
the
promotion
is
to be
made

In case of Rectt. by promotion in the
of promotion/transfer from B.P.C.
which promotion/department
transfer to be made

By promotion
of Delhi Adm. having three
services in the grade rendered
after appointment thereof on
equal basis who are eligible
for promotion/transfer
under the provisions of
the rules (S.I. 102)

Qualifications: 2 years
mentioned in the
Column I
Age: Not less than
25 years

Promotion:- Group D, employees of B.P.C. R.A.

Directors of Education
to be considered for
promotion on the basis
of their performance
during the last three
months of their
service in the grade
of the post to which
they are promoted
without any break
in their service

Amendment vide Delhi Adm. Delhi Notification No. F.2(102)/80-S.II dated 3.3.1981

Amendment vide Delhi Adm. Delhi Notification No. F.2(102)/80-S.II dated 14.3.1986

Amendment vide Delhi Adm. Delhi Notification No. F.2(102)/80-S.II dated 21.3.1990

2802

1981