

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,  
DIRECTORATE OF TRAINING & TECHNICAL EDUCATION,  
MUNI MAYARAM MARG, PITAMPURA, DELHI-110034.  
ESTABLISHMENT-IV (Phone No: 011-27322927).

No: F.3 (21)/2018/TTE/E-IV/LSE/ 9889-85

Dated: 18/03/19

To,

The Principals/HOO,  
All Institutes of Technology/ITIs/BTC Pusa, IBBS (CSI),  
Controller, BTE/ Dy. App. Adviser,  
Under Department of Trg. & Tech. Education,  
Govt. of NCT of Delhi.

**Sub: General Election to Lok Sabha, 2019**

Sir/Madam,

Kindly refer to the subject mentioned above. In this regard, I am directed to forward herewith a copy of letter no. F.No. 19/06/2019/Lok Sabha Elect./GAD/Admn./P.F-III/797 dated 13.03.2019 received from Dy. Secretary (GAD)/Nodal Officer (Elections), GAD, Govt. of NCT of Delhi, 2<sup>nd</sup> Level, "A" Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002 vide which it has been directed that email of the concerned HODs should be constantly checked/monitored to avoid any delay in action on the instructions contained therein. Considering the importance attached with the conduct of elections, it is requested that all the instructions communicated from time to time may be duly complied in the right earnest.

Yours faithfully

Encl: As above

(O. P. SHUKLA)  
JT. DIRECTOR (TECH./PLANNING)  
NODAL OFFICER (TTE), LOK SABHA ELECTION-2019

No: F.3 (21)/2018/TTE/E-IV/LSE/ 9889-85

Dated: 18/03/19

Copy to:-

1. Dy. Secretary (GAD)/Nodal Officer (Elections), GAD, Govt. of NCT of Delhi, 2<sup>nd</sup> Level, "A" Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002
2. The Administrative Officer (Admn.), DTTE (HQ)
3. PS to Secretary/Director (TTE)
4. PA to Joint Director (TTE/Admn.)
- ✓ 5. System Analyst, Computer Branch, DTTE (HQ), with the request to upload the office letter on the website of DTTE.
6. Guard File.

(O. P. SHUKLA)  
JT. DIRECTOR (TECH./PLANNING)  
NODAL OFFICER (TTE), LOK SABHA ELECTION-2019

61/c

**MOST IMMEDIATE**  
**ELECTION MATTER**

**GOVERNMENT OF NCT OF DELHI**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**2<sup>nd</sup> LEVEL, "A" WING, DELHI SECRETARIAT,**  
**I.P. ESTATE, NEW DELHI-110002**

F.No.19/06/2019/Lok Sabha Elect./GAD/Admn./P.F.-III/ 397

Dated:- 13/03/19

To

All Pr. Secretaries/Secy./HODs,  
Autonomous Bodies, Societies, Corporations  
of Govt. of NCT of Delhi  
New Delhi

Sub: General Elections to Lok Sabha, 2019

Sir/Madam,

As the Lok Sabha Elections for 2019 have been announced by the Election Commission of India on 10.03.2019, the department is receiving number of references from the Office of Chief Electoral Officer containing many directions/instructions of urgent nature. In order to ensure timely and exact compliance of the instructions contained therein, it has been decided by the department to forward these references to the concerned department through email so as to avoid any delay.

Accordingly, it is requested that the email of HODs should be constantly checked/monitored to avoid any delay in taking action on the instructions contained therein. Considering the importance attached with the conduct of elections, it is requested that all the instructions communicated from time to time may be duly complied in the right earnest. The details of Nodal Officer of GAD are given as under :-

- 1) Ms Promila Mitra, Dy. Secretary (GAD)  
Mobile Number : 9711363984  
Email ID : [gad.admn@gmail.com](mailto:gad.admn@gmail.com)

Correspondence with this department may be made on the above email ID as and when required.

Yours faithfully,

(Promila Mitra)  
Dy. Secretary (GAD)/  
Nodal Officer (Elections)

84/A.O/A  
15/03/19

915/E-N  
15/03/2019

A.O (Admn)  
GAD

15/3  
S. Sanyal Kr