

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI

1, PANDIT RAVI SHANKAR SHUKLA LANE, K.G. MARG, NEW DELHI – 110001

(ADMINISTRATION BRANCH)

F.No. 1/Admn/WCD/2013/TRG/ 34206-213

Date: 12 DEC 2018

**ORDER**


**Sub:- Training Programme for Foundation Training of newly recruited Gr-IV(DASS)/Junior Assistants.**

In compliance to the letter no. F.14(3)/3/2018/TRG/S.III/3259 dated 30.11.2018 received from Services Department, GNCTD on the subject cited above, the following newly recruited Gr-IV(DASS)/Junior Assistants of the Deptt. of Women & Child Development are deputed for training to be conducted at "Dte. Of Training (UTCS), Govt of NCT of Delhi, Institutional Area, Shahdara, Behind Karkardooma Court, Delhi-110032" and are hereby directed to report to the UTCS for training as per the schedule below:-

Sl. No.	Name of the official	Date of Birth	Schedule of Training
1.	Sonu JJB - Vishwas Nagar	25.06.1990	Batch- VI Period - 17.12.2018 to 24.01.2018 Timings - 9:30 am to 4:30 pm
2.	Vikas Gupta CTB- HQ	07.12.1992	

As per the instructions of Services Department, GNCTD - "the orientation/induction course/training is compulsory for all the newly recruited officials".

This issues with the prior approval of the Competent Authority.


  
Dinesh Kumar Ahlawat  
Section Officer (Admn.)

F.No. 1/Admn/WCD/2013/TRG/34206-213

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Copy to:-

- (1) The Additional Secretary, Services Department (III), 7<sup>th</sup> Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi -110002.
- (2) The Asstt. Director (Training), Directorate of Training (UTCS), GNCTD, Institutional Area, Vishwas Nagar, Behind Karkardooma Court, Delhi- 110032.
- (3) OSD to Director, DWCD.
- (4) PA to Joint Director, DWCD.
- (5) DDOs/HOOs concerned.
- (6) Concerned officials.
- (7) Asstt. Programmer, WCD for uploading on website of the Deptt.
- (8) Guard file.

  
Dinesh Kumar Ahlawat  
Section Officer (Admn.)