

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1, PT. RAVI SHANKER SHUKLA LANE, K.G. MARG, NEW DELHI-110001

No. 9(155)/Misc./Admn./WCD/2017/P.t./ 32974-78

Dated:
30 NOV 2018

ORDER

In compliance of the directions issued by the Director, DWCD vide order No. F.1/DWCD/P.B./Misc./2018-19/20415-418 dated 01/08/2018, all HOOs/DDOs/ Reporting Officers of Department of Women & Child Development are hereby directed to deduct 01 Casual Leave/ Earned Leave from the leave account for every 03 late comings in respect of the Officers/Officials who have arrived late in the month of October 2018. Particulars of the Officers/Officials along with number of late coming days in the month of October 2018 are as under: -

Sl. No.	Name of the officer/official	Designation	Posted at	No. of Late coming days in the month of Oct 2018	Reporting Officer
1.	Sh. Vishesh	Care Taker	Vigilance Branch	04	DD (Vigilance), HQ
2.	Ms. Sunita Rani	Head Clerk	VAC Branch	07	DD (VAC), HQ
3.	Ms. Shivani Chauhan	Program Officer	SPSU/SARA/DCPU	08	DD (CPU), HQ
4.	Ms. Aliya Saeed	Superintendent	Litigation Branch	11	DD (Litigation), HQ
5.	Sh. Dinesh Kumar	Peon	R&I Branch	12	JD (R&I)
6.	Sh. Anil Jain	Statistical Assistant	Planning Branch	06	DCA, HQ
7.	Ms. Ritu Verma	Dist. Program Coordinator	IGMSY Branch	08	DD (FAS/IGMSY), HQ
8.	Sh. Anand Dubey	Dist. Program Coordinator	IGMSY Branch	13	DD (FAS/IGMSY), HQ
9.	Sh. Ram Naresh	UDC	ICDS Branch	08	DD (ICDS), HQ
10.	Ms. Arti	LDC	ICDS Branch	12	DD (ICDS), HQ
11.	Ms. Roopa Bahl	Supervisor	ICDS Branch	17	DD (ICDS), HQ
12.	Sh. Amit Kumar	Peon	ICDS Branch	05	DD (ICDS), HQ
13.	Ms. Suman Sharma	Assistant Director	ICDS Branch	15	DD (ICDS), HQ
14.	Sh. Ashish Ranjan	Welfare Officer	FAS	10	DD (FAS), HQ
15.	Ms. Yogita Gupta	Assistant Director	CPU Branch	09	DD (CPU), HQ
16.	Sh. A.K Soni	System Analyst	Computer Cell	16	JD (CTB), HQ
17.	Ms. Sarita Rani	Care Taker	Admin Branch	16	DD (FAS), HQ
18.	Sh. Sudhir Bhatia	Head Clerk	Admin Branch	08	DD (Admn.), HQ
19.	Sh. Sehzad Khan	District Officer	District Office, South-West	16	HOO, HQ

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20.	Ms. Manju Varshney	District Officer	District Office, North	06	HOO, HQ
21.	Ms. Anita Gaur	District Officer	District Office, West	06	HOO, HQ
22.	Ms. Asha Gandhi	District Officer	District Office, North West-I	07	HOO, HQ
23.	Sh. Nafees Ahmad	Superintendent	District Office, South-West	13	District Officer (South West)
24.	Ms. Deepika Mamgain	Superintendent	VCH Lajpat Nagar	12	District Officer (South)
25.	Ms. Swati Sharma	Superintendent	Sanskar Ashram G	13	District Officer (North East)
26.	Sh. M.K. Chandra	Superintendent	District (New Delhi)	06	District Officer (New Delhi)
27.	Sh. Anil Kumar	Superintendent	District Office, Central	12	District Officer (Central)

In case where the above said officers/officials have already availed their all casual leaves and there are no casual leaves available for deduction, the concerned reporting officer will inform in writing to the concerned HOO/DDO of the above said officers/officials for deduction of Earned leave from their leave account.

Hence, all concerned reporting officers are hereby directed to send compliance report/action taken report to the undersigned within 07 working days of receipt of this order after deducting casual leaves of the concerned officers/officials and in case earned leaves deducted, the concerned reporting officer would also send compliance report/action taken report to the undersigned within stipulated time period as mentioned above after obtaining the same from the concerned DDO/HOO.

Non-compliance of the order will be viewed seriously.

This issues with the prior approval of the Director, DWCD.


(R.S. Ruhil)
Dy. Director (Admn.)

All Concerned Reporting Officers

Department of Women & Child Development

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Copy forwarded to:-

1. OSD to Director, DWCD, Govt. of NCT of Delhi, New Delhi.
2. P.A. to Joint Director, DWCD, Govt. of NCT of Delhi, New Delhi.
3. Officers/officials concerned, DWCD, Govt. of NCT of Delhi, New Delhi.
4. Guard file.

5. SA, Computer Cell. please upload on website.

Dated:
30 NOV 2018


(R.S. Ruhil)
Dy. Director (Admn.)