

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1, PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG
NEW DELHI-110001

F.No.OS(Admn)/22/WCD/2010/ 31610 - 613

Dated : 22 NOV 2018

ORDER

Approval of the Director (WCD) is hereby conveyed declaring "Ms. Manju Varshney, Sr. Supdt./District Office (North), WCD" as the "**H.O.O. of District Office (West)**" under Rule-14 of Delegation of Financial Power Rules, 1978, during the Earned Leave period of Ms. Asha Gandhi, Sr. Supdt. **w.e.f. 12.11.2018 to 14.12.2018 (with Prefix on 11th Nov, 2018)**. Further, "Ms. Manju Varshney, Sr. Supdt./District Office (North), WCD" shall also look after the charge of "District Officer (West), WCD" during the above said leave period of "Ms. Asha Gandhi, Sr. Supdt."

Ravindra Kumar
22/11/18

(Ravindra Kumar)
Section Officer (Admn)

F.No.OS(Admn)/22/WCD/2010/ 31610 - 613

Dated : 22 NOV 2018

Copy to :-

1. PA to Director, WCD.
2. Ms. Asha Gandhi, Sr. Supdt./District Officer (West), DWCD, GNCTD, Nirmal Chhaya Complex (Near Hari Nagar Bus Depot), Jail Road, Hari Nagar, New Delhi-110064.
3. Ms. Manju Varshney, Sr. Supdt./District Officer (North), DWCD, GNCTD, Gulabi Bagh Shopping Complex (Near Super Bazar), Gulabi Bagh Delhi-110007.
4. System Analyst/Asstt. Programmer (WCD) for uploading the order on website of the Deptt.

Ravindra Kumar
22/11/18

(Ravindra Kumar)
Section Officer (Admn)