

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1, PT. RAVI SHANKER SHUKLA LANE, K.G. MARG, NEW DELHI-110001

No. 9(155)/Misc/Admn./WCDC/2017/P.t./ 28975-29014.

Dated:

26 OCT 2018

ORDER

In compliance of the directions issued by the Director, DWCD vide order No. F.1/DWCD/P.B./Misc./2018-19/20415-418 dated 01/08/2018, all Reporting Officers of Department of Women & Child Development are hereby directed to deduct 01 Casual Leave/ 01 Earned Leave from the leave account for every 03 late comings in respect of the Officers/Officials who have arrived late in the month of August 2018. Particulars of the Officers/Officials along with number of late coming days in the month of August 2018 are as under:-

Sl. No.	Name of the officer/official	Designation	Posted at	No. of Late coming days in the month of Aug 2018	Reporting Officer
1.	Sh. Sehzad Khan	District Officer (South-West)	District Office, South-West	19	-----
2.	Ms. Anita Bharal	District Officer (South)	District Office, South	11	-----
3.	Ms. Manju Varshney	District Officer (North)	District Office, North	17	-----
4.	Ms. Anita Gaur	District Officer (West)	District Office, West	17	-----
5.	Sh. Nafees Ahmad	Superintendent	District Office, South-West	13	DO (South-West)
6.	Ms. Swati Sharma	Superintendent	Sanskar Ashram G	19	DO (North-East)
7.	Ms. Durgesh Nandini	Superintendent	After Care Home for Women	10	DD (ICDS), HQ
8.	Sh. Parveen Kumar	Superintendent	JJB-IV	13	DO (East)
9.	Sh. M.K. Chandra	Superintendent	CWC-IX & WCW Shankar Market	09	DO (New Delhi)
10.	Sh. Vinod Kumar Meena	Superintendent	District Office, South	08	DO (South)
11.	Sh. Yogesh Mishra	Superintendent	Children Home for Boys, Lajpat Nagar	15	DO (South)
12.	Sh. Anil Jain	Statistical Assistant	Planning Branch	10	DCA, HQ
13.	Sh. Vinod Kumar	LDC	ICDS Branch	05	DD (ICDS), HQ
14.	Sh. Ram Naresh	UDC	ICDS Branch	15	DD (ICDS), HQ
15.	Ms. Shikha	Supervisor	ICDS Branch	11	DD (ICDS), HQ
16.	Ms. Arti	LDC	ICDS Branch	12	DD (ICDS), HQ
17.	Sh. Hitendar Nath	Peon	ICDS Branch	13	DD (ICDS), HQ
18.	Sh. Sudhir Bhatia	Head Clerk	Admn.	10	DD (Admn.), HQ
19.	Ms. Sarita Rani	Care Taker	Admn.	17	DD (FAS), HQ
20.	Ms. Kamakshi	Data Entry Operator	District New Delhi	07	DO (New Delhi)

21.	Ms. Roopa Bahl	Supervisor	ICDS Branch	17	DD (ICDS), HQ
22.	Ms. Anita Kaushal	Supervisor	ICDS Branch	14	DD (ICDS), HQ
23.	Sh. Nand Kishore	Asstt. Director	Dte. of Prohibition	06	JD (Prohibition)
24.	Sh. Amit Kumar Singh	Dist. Program Coordinator	IGMSY Branch	08	DD (FAS/IGMSY), HQ
25.	Sh. Manish Kumar Mishra	State Program Assistant	IGMSY Branch	17	DD (FAS/IGMSY), HQ
26.	Sh. Anand Dubey	Dist. Program Coordinator	IGMSY Branch	08	DD (FAS/IGMSY), HQ

In case where the above said officers/officials have already availed their all casual leaves and there are no casual leaves available for deduction, the concerned reporting officer will inform in writing to the concerned HOO/DDO of the above said officers/officials for deduction of Earned leave from their leave account.

Hence, all concerned reporting officers are hereby directed to send compliance report/action taken report to the undersigned within 07 working days of receipt of this order after deducting causal leaves of the concerned officers/officials. and in case earned leaves deducted, the concerned reporting officer would also send compliance report/ action taken report to the undersigned within stipulated time period as mentioned above after obtaining the same from the concerned DDO/HOO

Non-compliance of the order will be viewed seriously.

This issues with the prior approval of the Director, DWCD.



(R.S. Ruhil)

Deputy Director (Admn.)

**All Concerned Reporting Officers
Department of Women & Child Development**

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1. OSD to Director, DWCD, Govt. of NCT of Delhi, New Delhi.
2. P.A. to Joint Director, DWCD, Govt. of NCT of Delhi, New Delhi.
3. Officers/Officials concerned, DWCD, Govt. of NCT of Delhi, New Delhi.
4. Guard file.



(R.S. Ruhil)

Deputy Director (Admn.)