

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI  
1, PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG  
NEW DELHI-110001

MOST URGENT  
TIME-BOUND

F.No.9(206)/Admn/WCD/MACP/2015/22/110 - 113

Dated: 16 AUG 2018 - 16/08/2018

To

Section Officer (Vigilance),  
Deptt. of Women & Child Development,  
Govt. of NCT of Delhi,  
K. G. Marg  
New Delhi-110001.

**Sub: Requirement of ACRs/APARs folder for the purpose of grant of MACP benefits.**

Sir/Madam,

It is to inform that the ACRs/APARs in r/o the following officers of WCD are required for the purpose of grant of MACP benefits :-

S. No.	Name of the officers/ officials with Designation	ACRs/APARs required for the period
1.	Shalini Puri Dua, Supdt./CDPO DOB - 08.01.1972	• All the ACRs/APARs till date
2.	Manjula Kathuria, Supdt./CDPO DOB - 27.09.1970	• All the ACRs/APARs till date
3.	Sadhna Singh, Supdt./CDPO DOB - 04.07.1972	• All the ACRs/APARs till date
4.	Pomilla Chhibber, Supdt./CDPO DOB - 17.01.1969	• All the ACRs/APARs till date
5.	Shivani Kapur Baveja, Supdt./CDPO DOB - 25.12.1969	• All the ACRs/APARs till date
6.	Yogita Gupta, Supdt./CDPO DOB - 02.02.1970	• All the ACRs/APARs till date
7.	Humra Khalid, Supdt./CDPO DOB - 02.08.1972	• All the ACRs/APARs till date
8.	Ramvir Singh, Supdt./CDPO DOB - 02.10.1966	• All the ACRs/APARs till date
9.	Namrata Biruly, Supdt./CDPO DOB - 12.12.1968	• All the ACRs/APARs till date
10.	Praveen Kumar, Supdt./CDPO DOB - 15.04.1964	• All the ACRs/APARs till date
11.	Durgesh Nandini, Supdt./CDPO DOB - 01.01.1974	• All the ACRs/APARs till date

You, are therefore, requested to forward the ACRs/APARs folder in respect of above mentioned officers containing all their ACRs/APARs till date, to this office, **latest by 20<sup>th</sup> August, 2018**, to enable this office to process their MACP cases further and to avoid any unnecessary delay. This may be treated as **MOST URGENT/TIME BOUND**. This issues with the prior approval of the Competent Authority.

Yours faithfully,

*Ravindra Kumar*  
(Ravindra Kumar) 16/08/18  
Section Officer (Admn.)

F.No.9(206)/Admn/WCD/MACP/2015/22/110 - 113

Dated: 16 AUG 2018

Copy to :-

1. PA to Director, WCD.
2. PA to Spl. Director (Admn), WCD.
3. Asstt. Programmer, WCD for uploading ~~\_\_\_\_\_~~ on website of the Deptt.

*Ravindra Kumar*  
(Ravindra Kumar)  
Section Officer (Admn.)

o/c