

MOST URGENT/TIME BOUND
OUT TODAY/SPEED POST

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1, PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG
NEW DELHI-110001

F.No. 9(120)/Admn/WCD/Miss.Corres./2017/ 5783-5807

Dated : 09 MAY 2018

ORDER

Sub: Annual Report regarding representation of SCs, STs and OBCs in the Central Government Services as on 01.01.2017 (i.e. for the year 2016) and 01.01.2018 (i.e. for the year 2017).

Services Department, GNCTD vide letter No. F.19(14)/2016/S.IV/255 dated 09.02.2018, has forwarded copies of letter No. F.15039/02/2018-UT(Coord.) dated 09.01.2018 and letter No. F.14017/02/2017-Coord-II dated 05.01.2017 (along with prescribed formats) received from MHA, Govt. of India, on the subject cited above, wherein it has been requested to furnish the requisite data as per prescribed formats, and to inform that the said information shall be discussed at the HODs' meeting chaired by Chief Secretary.

In light of the above directions, all the DDOs/HOOs of the Deptt. of Women & Child Development, GNCTD are hereby directed to provide the information relating to their staff as per Service Book records in the prescribed formats i.e. Annual Report-I and Annual Report-II regarding representation of SCs, STs and OBCs in the Government Services as on 01.01.2017 (i.e. for the year 2016) and as on 01.01.2018 (i.e. for the year 2017), within 03 days, positively to this office, for compilation and onwards transmission to the Services Department, GNCTD.

Non-Compliance of the order will be viewed seriously. This issues with the prior approval of the competent authority.

Encl : As above. (07-Pages)


(S.K. Srivastava)
Dy. Director (Admn)

To,


1. All the DDOs/HOOs of Homes/Institutions/ICDS Projects/District Offices, Deptt. of Women & Child Development, Govt. of NCT of Delhi.
2. All the District Officers of DWCD, Deptt. of Women & Child Development, Govt. of NCT of Delhi. (with the request to circulate this order to all the DDOs/HOOs of Homes/Institutions/ICDS Projects of DWCD under the jurisdiction of their District Offices)

F.No. 9(120)/Admn/WCD/Miss.Corres./2017/ 5783-5807

Dated : 09 MAY 2018

Copy to :

1. PA to Director, WCD.
2. PA to Spl. Director (Admn), WCD.
3. Supdt. (R & I Branch), DWCD, GNCTD, K.G. Marg, New Delhi-110001, for ensuring the delivery of copies of the order to the above mentioned concerned officers.
4. Asstt. Programmer, WCD for uploading on website of the Deptt.


(S.K. Srivastava)
Dy. Director (Admn)

118/c

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT - (BRANCH-IV)
7TH LEVEL, B-WING, DELHI SECRETARIAT,
I.P.ESTATE, NEW DELHI-110002**

No.F.19(14)/2016/S.IV/255

Dated: 09/02/18

To,

All Head of Departments,
Govt. of N.C.T. of Delhi,
Delhi / New Delhi-02

**Sub: Annual Report regarding representation of SCs, STs and
OBCs in the Central Government Services as on 01.01.2017
(i.e. for the year 2016) and 01.01.2018 (i.e. for the year
2017).**

Sir,

I am directed to enclose herewith a letter No.F.15039/02/2018-UT(Coord.) dated 09.01.2018 and No.F.14017/02/2017-Coord-II dated 05.01.2017 (alongwith prescribed formats) received from MHA, Govt. of India, on the subject cited above, wherein it has been requested to furnish the requisite data as per prescribed formats, and to inform that the said information shall be discussed at the HODs' meeting chaired by Chief Secretary.

It is, therefore, requested to furnish the following **by 05.00 pm on 09.02.2018 positively** at infoservicesdept@gmail.com:

- (i) The requisite information pertaining to your department and also in respect of the departments / autonomous bodies / PSUs etc. which are under your administrative control separately.
- (ii) Name, designation, email id and contact no. of the Nodal Officer, not below the rank of Deputy Secretary, who can be contacted in such matters.

Yours faithfully,

Encls: As above


(ASHWANI KUMAR MEHTA)
DY. SECRETARY (SERVICES)

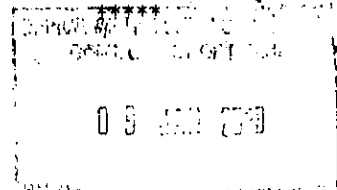
SPEED POST

117/c

No. 15039/02/2018-UT(Coord.)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

North Block, New Delhi
Dated the 04 January, 2018

Co. D/18/1567



1. The Advisor to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
2. The Advisor to the Administrator, UT of Lakshadweep, Kavaratti.
3. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
4. The Advisor to the Administrator, UT Chandigarh, Chandigarh.
5. The Advisor to the Administrator, UT of Daman & Diu Secretariat, Daman, Mufi Duman.
6. The Chief Secretary, Government of Puducherry, Puducherry.
7. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.

[Handwritten signature]

09/1/18

Prady (Sec)

Secy (SC/ST)

Subject: Annual Reports regarding representation of SCs, STs and OBCs in the Central Government's Services as on 01/01/2018 (i.e. for the year 2017).

DS-11

Sir,

[Handwritten initials]

I am directed to forward herewith a copy of Coordination Division's OM No. 14017/02/2018-Coord-II dated 04/01/2018 along-with its enclosure on the subject mentioned above and to say that data on the above subject is required to be furnished to DOP&T in the enclosed proforma-I & II on urgent basis.

2. In view of both its importance and urgency, it is requested to furnish the consolidated report in the attached format in respect of all the offices under your administrative control to this Ministry by 30/01/2018 positively both in hard and soft copy (at soplg@nic.in).

Yours faithfully,

[Handwritten signature]

(M. N. Khan)

Under Secretary to the Government of India
Ph.: 23093147

Encl : As above

5013-11
18/01

16/1/18
SM (Secy)

No. 14017/02/2018-Coord-II
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

1162456/4

4/1

North Block, New Delhi-110001
Dated 24 January, 2018

OFFICE MEMORANDUM


Subject: Annual Reports regarding representation of SCs, STs and OBCs in the Central Government's Services as on 01.01.2018 (i.e. for the year 2017)

The undersigned is directed to say that as per the instructions of DOP&T, the following reports for the years 2017 (as on 01.01.2018) on the above subject are required to be furnished to DOP&T in the enclosed proforma I & II by 31.03.2018:-

- (i) SC/ST/OBC Report-I – regarding representation of SCs, STs and OBCs in services as on 01.01.2018.
- (ii) SC/ST/OBC Report-II – regarding representation of SCs, STs and OBCs in various grades of organized Group 'A' services as on 01.01.2018.

2. It is requested that the requisite information as on 1st January, 2018 may kindly be obtained from all the attached / subordinate offices under your administrative control and consolidated report in respect of your Division including attached offices in the prescribed proforma be furnished to this Division 30.01.2018 positively so that the consolidated report in respect of this Ministry including attached / subordinate offices be sent to DOP&T within stipulated time. It may also be noted that piecemeal information from attached/subordinated offices not to be submitted directly to Coordination Division. Information must come through the division concerned and should be duly authenticated.

Encl: as above


(Prashant Rajagopal)
Deputy Secretary to the Govt. of India &
LO for SC/ST/OBC and PWD

To
All Divisional Heads including RG&CCI.

✓ AS(UT)

