

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI

1-A, Pt. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi-110001.

Email ID: rgodwcd@gmail.com

Phone number. 011-23313564

No.F.59 (31)/DWCD/RGO/Publicity/18-19/ 2051-52

Dated: 19/04/2018

To,

The Director,  
Directorate of Information & Publicity,  
Govt. of NCT of Delhi,  
Old Sectt., Delhi.

**Sub:** Publication of **Advertisement** to fill up vacant posts on contractual basis for the District PMMVY Cells under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY) by the Department of Women & Child Development, GNCTD.

Sir,

Please find enclosed herewith the publication material in **Hindi & English** regarding Publication of **Advertisement** to fill up vacant posts on contractual basis for the District PMMVY Cells under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY) by the Department of Women & Child Development, GNCTD.

I am directed to request you to get this published, at **DAVP** rates in size **10X14 cms**, in the following Newspapers on **27.4.2018**.

S.No.	Publication	Language	Edition
1.	The Times of india	English	Delhi
2.	Dainik Jagran	Hindi	Delhi

As desired, soft copies are being provided to DIP through pen drive on **19.4.2018**.

This may be given **TOP PRIORITY**. The **LOGO** of the Department of Women & Child Development may be printed on the advertisement.

This issues with the approval of Director, Deptt. of Women & Child Development GNCTD.

Encl. : Advertisement Material (in English & Hindi) 02

Sumita Moza  
PO (R.G.O)

No. F. 59/ (31)/DWCD/RGO/Publicity/2018-19/ 2051-52

Date 19 APR 2018

Copy To:

1. The Asst. Programmer, Computer Cell, 1A Pt. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi-110001, for uploading the advertisement on the website of the Department.

Sumita Moza  
Sumita Moza  
PO (R.G.O)



**Government of N.C.T of Delhi**  
**Department of Women & Child Development**  
1A, Pandit Ravi Shankar Shukla Lane, (Canning lane),  
Kasturba Gandhi Marg, New Delhi-110001

---

**Advertisement**

The Department of Women and Child Development, GNCTD urgently requires persons to fill up the vacant posts on contractual basis for a period of 1 year (extendable), for the District PMMVY Cells under Centrally Sponsored- **Pradhan Mantri Matru Vandana Yojana (PMMVY)**.

S. No	Name of Post	Remuneration (Consolidated)	Number of Posts
1	District Program Co-ordinator	Rs. 35000/- Per month	09
2	District Program Assistant	Rs. 20000/- Per Month	09

The details of PMMVY, the terms of reference (TORs), essential qualification and experience and job details are available on the Department's Website: <http://www.wcddel.in>

The Eligible candidates may apply with duly attested (by a Gazetted Officer) copies of certificates of the essential qualification and experience to **The Director, Department of Women & Child Development**, Govt. of NCT of Delhi, 1A Pandit Ravi Shankar Shukla Lane, (Canning Lane), Kasturba Gandhi Marg, New Delhi-110001. The application must reach this office latest by **18.5.2018**.

Sd/-

Director,  
Women & Child Development

  
Director



## महिला एवं बाल विकास विभाग

राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार

1 A, पंडित रवि शंकर शुक्ला लेन (कैनिंग लेन),  
कस्तूरबा गाँधी मार्ग, नई दिल्ली-११०००१

### विज्ञापन

महिला एवं बाल विकास विभाग, राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार को केंद्र सरकार से वित्तपोषित प्रधान मंत्री मातृ वंदना योजना के तहत जिला इकाईयो के लिए रिक्त पदों पर संविदा के आधार पर १ वर्ष के लिए (विस्तार योग्य) नियुक्ति हेतु योग्य उम्मीदवारों की आवश्यकता है।

क्रम संख्या	पद का नाम	पारिश्रमिक	रिक्त पदों की संख्या
1	जिला कार्यक्रम संयोजक	Rs.35,000/- मासिक	09
2	जिला कार्यक्रम सहायक	Rs. 20,000/- मासिक	09

प्रधान मंत्री मातृ वंदना योजना के विवरण, सन्दर्भ के नियम (टी0 ओ0 आर0), अनिवार्य योग्यता, अनुभव और कार्य के विवरण विभाग की वेबसाइट <http://www.wcdde.in> पर उपलब्ध है। योग्य उम्मीदवार अनिवार्य योग्यता व अनुभव प्रमाण पत्रों की प्रति (राजपत्रित अधिकारी से सत्यापित) के साथ निदेशक, महिला एवं बाल विकास विभाग राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार, 1 A, पंडित रवि शंकर शुक्ला लेन (कैनिंग लेन), कस्तूरबा गाँधी मार्ग, नई दिल्ली-११०००१ को आवेदन कर सकते हैं। आवेदन 18.5.2018 तक कार्यालय में पहुँच जाना चाहिए।

हस्ता /-

निदेशक

महिला एवं बाल विकास विभाग

  
Anita Singh



**GOVERNMENT OF N.C.T OF DELHI (GNCTD)  
DEPARTMENT OF WOMEN AND CHILD  
DEVELOPMENT  
1, Canning lane, K.G. Marg, New Delhi-110001**

**Advertisement**

Department of Women and Child Development, GNCTD urgently requires persons to fill up the vacant posts on contract basis for a period of 1 year (extendable), for the District PMMVY Cell under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY).

<b>S. No</b>	<b>Post Name</b>	<b>Remuneration (Consolidated)</b>	<b>No. of Post</b>
1	District Program Co-ordinator	Rs. 35000/- (per month)	09
2	District Program Assistant	Rs. 20000/- (per month)	09

The details of PMMVY, the terms of reference (TORs), essential qualification and experience and job details are available on the Department Website: <http://www.wcddel.in> The Eligible candidates may apply with duly attested (by a Gazetted Officer) copies of certificates of the essential qualification and experience to “The Director (WCD), Department of Women & Child Development, Govt. of NCT of Delhi, 1, Canning Lane, K.G. Marg, New Delhi-110001”. The application must reach this office latest by 18-May-2018.

**Sd/-  
Director, Deptt. of Women & Child Development**



**महिला एवं बाल विकास विभाग**  
**राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार**  
**१, कैनिंग लेन, कस्तूरबा गाँधी मार्ग, नई दिल्ली-११०००१**

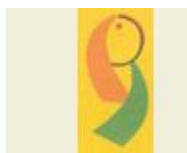
महिला एवं बाल विकास विभाग राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार को केंद्र सरकार से वित्तपोषित प्रधान मंत्री मातृ वंदना योजना के तहत जिला इकाई के लिए रिक्त पदों पर संविदा आधार पर १ वर्ष के लिए (विस्तार योग्य) नियुक्ति हेतु योग्य उम्मीदवारों की आवश्यकता है।

क्रम संख्या	पद का नाम	पारिश्रमिक	रिक्त पद की संख्या
1	जिला कार्यक्रम संयोजक	35,000/- प्रति माह	09
2	जिला कार्यक्रम सहायक	20,000/- प्रति माह	09

प्रधान मंत्री मातृ वंदना योजना के विवरण, सन्दर्भ के नियम (टी ओ आर), अनिवार्य योग्यता, अनुभव और कार्य के विवरण विभाग के वेब साइट <http://www.wcdde.in> पर उपलब्ध है। योग्य उम्मीदवार अनिवार्य योग्यता व अनुभव प्रमाण पत्रों की राजपत्रित अधिकारी से सत्यापित प्रतियों के साथ "निदेशक महिला एवं बाल विकास विभाग राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार, १ कैनिंग लेन, कस्तूरबा गाँधी मार्ग, नई दिल्ली-११०००१" को आवेदन कर सकते हैं। आवेदन को 18-05-2018 से पहले कार्यालय में पहुँच जाना चाहिए।

(हस्ता /-)

निदेशक महिला एवं बाल विकास विभाग



**GOVERNMENT OF N.C.T OF DELHI (GNCTD)**  
**DEPARTMENT OF WOMEN AND CHILD**  
**DEVELOPMENT**  
**1, Canning lane, K.G. Marg, New Delhi-110001**

Department of Women and Child Development, GNCTD urgently requires persons for the vacant posts to be filled on contract basis for a period of 1 year (extendable), for the District PMMVY Cell under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY).

**The Terms of reference (TORs), essential qualification and experience and job details are as follows:-**

**District-level PMMVY Cell:**

1. Operationalize PMMVY in all projects and AWCs (including urban AWCs and mini AWCs).
2. Implement state-specific guidelines issued.
3. Conduct training and refreshers for all stakeholders/service providers in the districts.
4. Monitor and streamline payment procedures for effectively reaching the beneficiary.
5. Facilitate regular district-level PMMVY Steering and Monitoring committee meetings.
6. Coordinate with H & FW Department for adequate health supplies.
7. Compile the project-level reports received and prepare a monthly progress report for district.
8. Visit the AWCs to assess functioning of Scheme
9. Participate in project-level monthly review meetings to review programme progress.
10. Liaise with other Departments, Banks and Post offices for ensuring incentive reaches the beneficiary on time.
11. Coordinate with and inform the PMMVY State/UT Cell, as and when needed.
12. Any other matter relating to effective implementation of the PMMVY at district level.

**Essential Qualification and Experience**

<b>Designation</b>	<b>Education qualification</b>	<b>Experience/Competencies</b>
District Programme Coordinator	Postgraduate Preferably in Social Sciences/ Life Sciences/ Nutrition/ Medicine /Health Management / Social Work / Rural Management.	<ol style="list-style-type: none"> <li>1. At least 1-year experience of working with the Government/ Non-Government Organizations.</li> <li>2. Proficiency in using MS-Office</li> <li>3. Proficiency in Local Language and English</li> </ol>
District Programme Assistant	Graduate Preferably in Social Sciences/ Social Work/ Rural Management/ Statistics.	<ol style="list-style-type: none"> <li>1. At least 1-year experience of working with Government/ Non-Government Organizations.</li> <li>2. Proficiency in using MS-Office and Data Entry</li> </ol>

Interested candidates may download prescribed application format from <http://www.wcddel.in> and submit duly filled application form along with attested copies of certificates of essential qualification and experience to **“The Director, Department of Women & Child Development, Government of NCT of Delhi, 1, Canning lane, Pandit Ravi Shankar Shukla Lane, Kasturba Gandhi Marg, New Delhi, PIN Code - 110001”**. Last date of receiving the application is 18-May-2018. Application received in incomplete form or after due date shall not be entertained.

Only short-listed candidates will be intimated and called for interview. The Department of Women & Child Development GNCTD reserves the right to reject any or all applications without assigning any reason. It is reiterated that the Govt. shall not be liable for any regularization therefore. The Director, Department of Women and Child Development GNCTD reserves the rights to terminate this contract work at any point of time.

**Sd/-**

**Director, Dept. of Women & Child Development**

**APPLICATION PERFORMA**

## Application for Engagement of Various Posts on Contract Basis

\*To be filled up / typewritten in CAPITAL LETTERS

1. Name of the Post Applied for: \_\_\_\_\_

2. Name of the Candidate: Mr. / Ms. \_\_\_\_\_

3. Father's Name: Mr. \_\_\_\_\_

4. Gender: Male / Female / Others \_\_\_\_\_

5. Date of Birth (\*): DD-MM-YYYY \_\_\_\_\_

6. Age as on 01-May-2018: \_\_\_\_\_ (Years) \_\_\_\_\_ (Months) \_\_\_\_\_ (Days)

7. Nationality\*: \_\_\_\_\_

8. Marital Status: \_\_\_\_\_

9. Mobile Number/ Contact No with STD code: \_\_\_\_\_

10. E-mail ID: \_\_\_\_\_

11. Address for Correspondence: - \_\_\_\_\_  
\_\_\_\_\_ Pin Code \_\_\_\_\_12. Permanent Address (\*): - \_\_\_\_\_  
\_\_\_\_\_ Pin Code \_\_\_\_\_

13. Whether belonging to (\*): SC / ST / OBC / PH / Ex-Ser / General \_\_\_\_\_

14. Educational &amp; Professional Qualification from Matriculation and onwards (\*):-

Exam Passed	Subject	Univ./Board	Year of Passing	Marks obtained	% of Marks
10 <sup>th</sup>					
12 <sup>th</sup>					
Graduation					
Post Graduation					
PG Diploma					
Any other					

15. Professional Experience (in chronological order) (\*):- Total years of exp: \_\_\_\_\_ Months \_\_\_\_\_.

Name of the organization	Position held with pay scale or Salary	Period of tenure with dates	Brief description of duties	Detailed experience (date wise)

Photograph to  
affix



## 16. Language Proficiency:

Language	Reading	Speaking	Writing
English			
Hindi			

## 17. Trainings / Workshop

## 18. Other Skills / Accomplishments

- Award/Special Certificate:
- Co-curriculum Activities:
- Interests:
- Computer Skills \* (MS Office, Internet) :

## 19. References (Provide Minimum Two References):-

Name:	Name:
Designation:	Designation:
Mobile Number:	Mobile Number:
Organization:	Organization:

20. Do you permit to supply a copy of your application form, if demanded under Right to Information Act, 2005(Say Yes or No): \_\_\_\_\_

21. Other Information, if any: \_\_\_\_\_

## 22. Certification:

It is solemnly declared that the information's furnished above are true. If any of these is found incorrect at any point of time, I shall be liable for action.

Signature of the Applicant

Mobile No. \_\_\_\_\_

Date: DD-MM-YYYY \_\_\_\_\_

(\* )Attested copies of relevant certificates to be attached.