DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVT. OF NCT OF DELHI  
Email ID: rgodwcd@gmail.com  
Phone number: 011-23313564

No.F.59 (31)/DWCD/RGO/Publicity/18-19/2015-16 Dated: 19/04/2018

To,

The Director,  
Directorate of Information & Publicity,  
Govt. of NCT of Delhi,  
Old Sectt., Delhi.

Sub: Publication of Advertisement to fill up vacant posts on contractual basis for the District PMMVY Cells under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY) by the Department of Women & Child Development, GNCTD.

Sir,

Please find enclosed herewith the publication material in Hindi & English regarding Publication of Advertisement to fill up vacant posts on contractual basis for the District PMMVY Cells under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY) by the Department of Women & Child Development, GNCTD.

I am directed to request you to get this published, at DAVP rates in size 10X14 CMS, in the following Newspapers on 27.4.2018.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Publication</th>
<th>Language</th>
<th>Edition</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The Times of India</td>
<td>English</td>
<td>Delhi</td>
</tr>
<tr>
<td>2</td>
<td>Dainik Jagran</td>
<td>Hindi</td>
<td>Delhi</td>
</tr>
</tbody>
</table>

As desired, soft copies are being provided to DIP through pen drive on 19.4.2018.

This may be given TOP PRIORITY. The LOGO of the Department of Women & Child Development may be printed on the advertisement.

This issues with the approval of Director, Deptt. of Women & Child Development GNCTD.

Encl.: Advertisement Material (in English & Hindi) 02

Sumita Moza  
PO (R.G.O)

Copy To:  
The Asst. Programmer, Computer Cell, 1A Pt. Ravi Shankar Shukla Lane, K.G. Marg, New Delhi-110001, for uploading the advertisement on the website of the Department.

Sumita Moza  
PO (R.G.O)
Government of N.C.T of Delhi  
Department of Women & Child Development  
1A, Pandit Ravi Shankar Shukla Lane,(Canning lane),  
Kasturba Gandhi Marg, New Delhi-110001  

==================================================================================================================================

Advertisement

The Department of Women and Child Development, GNCTD urgently requires persons to fill up the vacant posts on contractual basis for a period of 1 year (extendable), for the District PMMVY Cells under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY).

<table>
<thead>
<tr>
<th>S. No</th>
<th>Name of Post</th>
<th>Remuneration (Consolidated)</th>
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</tr>
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<tbody>
<tr>
<td>1</td>
<td>District Program Co-ordinator</td>
<td>Rs. 35000/- Per month</td>
<td>09</td>
</tr>
<tr>
<td>2</td>
<td>District Program Assistant</td>
<td>Rs. 20000/- Per Month</td>
<td>09</td>
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The details of PMMVY, the terms of reference (TORs), essential qualification and experience and job details are available on the Department’s Website: http://www.wcddel.in

The Eligible candidates may apply with duly attested (by a Gazetted Officer) copies of certificates of the essential qualification and experience to The Director, Department of Women & Child Development, Govt. of NCT of Delhi, 1A Pandit Ravi Shankar Shukla Lane, (Canning Lane), Kasturba Gandhi Marg, New Delhi-110001. The application must reach this office latest by 18.5.2018.

Sd/-

Director,  
Women & Child Development
विज्ञप्ति

महिला एवं बाल विकास विभाग, राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार, को केंद्र सरकार से वित्तपोषित प्राधान मंत्री मातृ वंदना योजना के तहत जिला इकाईयों के लिए रिक्त पदों पर सर्विट के आधार पर 1 वर्ष के लिए (विस्तार योजना) नियुक्त हेतु योग्य उम्मीदवारों की आवश्यकता है।

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<th>क्रम संख्या</th>
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प्रधान मंत्री मातृ वंदना योजना के विवरण, सन्दर्भ के नियम (दी0 ओ0 आ0), अनिवार्य योजनात, अनुमंडल और कार्य के विवरण विभाग की वेबसाइट http://www.wcddel.in पर उपलब्ध है। योग्य उम्मीदवार अनिवार्य योजनात अनुमंडल प्रमाण पत्र के साथ निदेशक, महिला एवं बाल विकास विभाग राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार, 1 A, पंडित रवी शंकर शुक्ला लेन (कैलिंग लेन), कस्तूरबा गांधी मार्ग, नई दिल्ली-110001 को आवेदन कर सकते हैं।

आवेदन 18.5.2018 तक कार्यालय में पहुँच जाना चाहिए।

हस्ताक्षर

निदेशक
महिला एवं बाल विकास विभाग
GOVERNMENT OF N.C.T OF DELHI (GNCTD)
DEPARTMENT OF WOMEN AND CHILD
DEVELOPMENT
1, Canning lane, K.G. Marg, New Delhi-110001

Advertisement

Department of Women and Child Development, GNCTD urgently requires persons to fill up the vacant posts on contract basis for a period of 1 year (extendable), for the District PMMVY Cell under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY).

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The details of PMMVY, the terms of reference (TORs), essential qualification and experience and job details are available on the Department Website: http://www.wcddel.in

The Eligible candidates may apply with duly attested (by a Gazetted Officer) copies of certificates of the essential qualification and experience to “The Director (WCD), Department of Women & Child Development, Govt. of NCT of Delhi, 1, Canning Lane, K.G. Marg, New Delhi-110001”. The application must reach this office latest by 18-May-2018.

Sd/-
Director, Deptt. of Women & Child Development
महिला एवं बाल विकास विभाग
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
१, कैनिंग लेन, कस्तूरबा गाँधी मार्ग, नई दिल्ली-110001

महिला एवं बाल विकास विभाग राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार का वांटक सरकार से वितरित प्रथम मंत्र मातृ बंदना योजना के तहत जिला इकाई के लिए रिक्त पदों पर संविदा आधार पर १ वर्ष के लिए (विस्तार योग्य) नियुक्त हेतु योग्य उम्मीदवारों की आवश्यकता है।

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(हस्ता /)
निदेशक महिला एवं बाल विकास विभाग
Department of Women and Child Development, GNCTD urgently requires persons for the vacant posts to be filled on contract basis for a period of 1 year (extendable), for the District PMMVY Cell under Centrally Sponsored- Pradhan Mantri Matru Vandana Yojana (PMMVY).

The Terms of reference (TORs), essential qualification and experience and job details are as follows:-

**District-level PMMVY Cell:**
1. Operationalize PMMVY in all projects and AWCs (including urban AWCs and mini AWCs).
2. Implement state-specific guidelines issued.
3. Conduct training and refreshers for all stakeholders/service providers in the districts.
4. Monitor and streamline payment procedures for effectively reaching the beneficiary.
5. Facilitate regular district-level PMMVY Steering and Monitoring committee meetings.
6. Coordinate with H & FW Department for adequate health supplies.
7. Compile the project-level reports received and prepare a monthly progress report for district.
8. Visit the AWCs to assess functioning of Scheme
9. Participate in project-level monthly review meetings to review programme progress.
10. Liaise with other Departments, Banks and Post offices for ensuring incentive reaches the beneficiary on time.
11. Coordinate with and inform the PMMVY State/UT Cell, as and when needed.
12. Any other matter relating to effective implementation of the PMMVY at district level.

**Essential Qualification and Experience**

<table>
<thead>
<tr>
<th>Designation</th>
<th>Education qualification</th>
<th>Experience/Competencies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2. Proficiency in using MS-Office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3. Proficiency in Local Language and English</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Proficiency in using MS-Office and Data Entry</td>
</tr>
</tbody>
</table>
Interested candidates may download prescribed application format from http://www.weddel.in and submit duly filled application form along with attested copies of certificates of essential qualification and experience to “The Director, Department of Women & Child Development, Government of NCT of Delhi, 1, Canning lane, Pandit Ravi Shankar Shukla Lane, Kasturba Gandhi Marg, New Delhi, PIN Code - 110001”. Last date of receiving the application is 18-May-2018. Application received in incomplete form or after due date shall not be entertained.

Only short-listed candidates will be intimated and called for interview. The Department of Women & Child Development GNCTD reserves the right to reject any or all applications without assigning any reason. It is reiterated that the Govt. shall not be liable for any regularization therefore. The Director, Department of Women and Child Development GNCTD reserves the rights to terminate this contract work at any point of time.

Sd/-

Director, Dept. of Women & Child Development
APPLICATION PERFORMA

Application for Engagement of Various Posts on Contract Basis

*To be filled up / typewritten in CAPITAL LETTERS

1. Name of the Post Applied for: ____________________________________________

2. Name of the Candidate: Mr. / Ms. ________________________________________

3. Father’s Name: Mr. ____________________________________________________

4. Gender: Male / Female / Others ________________________________

5. Date of Birth (*): DD-MM-YYYY _______________________________________

6. Age as on 01-May-2018: ______ (Years) ______ (Months) ______ (Days)

7. Nationality*: _______________________

8. Marital Status: _______________________

9. Mobile Number/ Contact No with STD code: __________________________________

10. E-mail ID: ___________________________________________________________

11. Address for Correspondence: - _________________________________________
    ________________________________________ Pin Code________

12. Permanent Address (*): - _______________________________________________
    ________________________________________ Pin Code________

13. Whether belonging to (*): SC / ST / OBC / PH / Ex-Ser / General ____________________________

14. Educational & Professional Qualification from Matriculation and onwards (*):-

<table>
<thead>
<tr>
<th>Exam Passed</th>
<th>Subject</th>
<th>Univ./Board</th>
<th>Year of Passing</th>
<th>Marks obtained</th>
<th>% of Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>10th</td>
<td>Graduation</td>
<td>Post Graduation</td>
<td>PG Diploma</td>
<td>Any other</td>
<td></td>
</tr>
</tbody>
</table>

15. Professional Experience (in chronological order) (*):- Total years of exp: _______ Months_______.

<table>
<thead>
<tr>
<th>Name of the organization</th>
<th>Position held with pay scale or Salary</th>
<th>Period of tenure with dates</th>
<th>Brief description of duties</th>
<th>Detailed experience (date wise)</th>
</tr>
</thead>
</table>
16. Language Proficiency:

<table>
<thead>
<tr>
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<th>Reading</th>
<th>Speaking</th>
<th>Writing</th>
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</table>

17. Trainings / Workshop

18. Other Skills / Accomplishments

- Award/Special Certificate:
- Co-curriculum Activities:
- Interests:
- Computer Skills * (MS Office, Internet):

19. References (Provide Minimum Two References):

<table>
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<tr>
<td>Designation:</td>
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</tr>
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<td>Organization:</td>
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20. Do you permit to supply a copy of your application form, if demanded under Right to Information Act, 2005(Say Yes or No): ____________________________

21. Other Information, if any: ____________________________

22. Certification:
It is solemnly declared that the information’s furnished above are true. If any of these is found incorrect at any point of time, I shall be liable for action.

Signature of the Applicant
Mobile No. ____________________________
Date: DD-MM-YYYY ____________________________
(*)Attested copies of relevant certificates to be attached.