

**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1, PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG
NEW DELHI-110001**

F.No. 16(21)/WCD/Admn/AppreciationCertificates/2018/

Dated :


12 MAR 2018

CERTIFICATE OF APPRECIATION

Sh. Abhishek Kumar (DOB-26.07.1993), Junior Assistant/Gr-IV(DASS), who had joined the Deptt. of Women & Child Development, GNCTD w.e.f. 26.07.2016, has showed an act of hard work, sincerity and devotion towards his duties by finalizing 66 (Sixty Six) cases for grant of financial up-gradation under MACP schemes to Ex-Cadre officers/officials within a short span of 18 (Eighteen) months, during the period of his probation, as per details :-

S.No.	Financial Year	No. of MACP cases finalized
1.	2016-17	16
2.	2017-18	50

Some of the cases were six to seven years old and he has taken initiative to open these old cases along with other cases and has processed the matter, timely. His act of devotion towards his duties has benefitted Sixty Six Ex-Cadre officers/officials of the Deptt. of Women & Child Development, GNCTD. He is hereby appreciated for his hard work, sincerity, devotion towards his duties and is hereby certified as an important human resource to this Department specially, to Admn. Branch, WCD (HQ). His commendable performance is a motivation to the rest of the officials of the Department.


(Shilpa Shinde)
Director (WCD)

To,

**Sh. Abhishek Kumar,
Junior Assistant/Gr-IV(DASS),
Admn. Branch, WCD (HQ).**


F.No. 16(21)/WCD/Admn/AppreciationCertificates/2018/ 52693-08

Dated :

2 MAR 2018

Copy to :-

1. PA to Director, WCD.
2. PA to Spl. Director (Admn), WCD.
3. Dy. Director (Admn), DWCD, GNCTD, K.G. Marg, New Delhi-110001.
4. All Branch In-Charges of WCD (HQ).
5. Supdt./DDO/HOO, Work Centre for Women (WCW), Deptt. of Women & Child Development, GNCTD, Shanker Market, Cannaught Place, New Delhi-110001, **with the direction to record entry in the Service Book of the official and to place a copy in both Service Book & Personal File.**
6. Personal file of the official through concerned DDO/HOO.
7. Asstt. Programmer, WCD for uploading on website of the Deptt.


(S.K. Srivastava)
Dy. Director (Admn)