

**Department of Women and Child Development  
GOVERNMENT OF NCT OF DELHI  
1, Pt. Ravi Shankar Shukla Lane  
Kasturba Gandhi Marg, New Delhi – 110001.  
Ph:- 011-23070378, Fax:-23070379, Email id: wcd@nic.in**

No. 01/P.B/DWCD/2017-18/ 52102-107

**ORDER**

Dated:

**07 MAR 2018**

All concerned may be aware that Financial Year 2017-18 is to end on 31.03.2018 and all financial liabilities pertaining to the current financial year are to be settled by the end of the financial year and allocated funds are to be utilized for the categorized head of account/objective.

Therefore, all Scheme Implementing Officers/Deputy Directors/District Officers/CDPOs/ADs/Superintendents (Homes) are directed to expedite and finalize all the proposals under their control and having financial bearing latest by 20.03.2018. This would help to avoid last minute rush up of the proposals. In case, approval/sanction of undersigned is required, it should be got done latest by 20.03.2018. All the concerned officers shall submit a certificate latest by 22.03.2018 that these instructions have been complied in letter and spirit and all financial proposals have been finalized as per schedule.

Non compliance of the instructions which may lead to delayed processing or non processing of financial proposals leading to non utilization of fund/savings of fund under the categorized head of account/objective will be viewed seriously and may attract fixation of responsibility.



**(Shilpa Shinde)  
Director**

Deputy Directors at HQ/District Officers/  
CDPOs/ADs/PO (RTE)/Superintendents (Homes)

Copy for information and compliance to

1. Special Director, WCD, HQ
2. I.F.A., WCD
3. D.C.A., WCD, HQ/DD (Planning)
4. DDO (HQ)/ DDOs (Units)
5. Guard file