

MOST URGENT/TIME BOUND
OUT-TODAY/SPEED POST

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
1, PT. RAVI SHANKAR SHUKLA LANE, K. G. MARG
NEW DELHI-110001

F.No.9(206)/Admn/WCD/MACP/2015/

Dated : 27/02/2018

ORDER

Sub: Requirement of documents in respect of Ex-Cadre Officers/Officials, for the purpose of grant of MACP benefits.

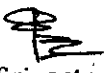
On scrutiny of the proposals for grant of MACP benefits in respect of following Ex-Cadre Officers/Officials, it has been found that some documents have not been provided by the concerned DDOs/HOOs instead of repeated number of letters/reminders, thus causing delay in processing their MACP cases, as per details below :-

S. No.	Name of the officers/officials with Designation	Place from where the officer/official is drawing Salary	Required Documents
1.	Dev Rani Banerjee, Supdt./CDPO (Retd.) DOB - 22.11.1953	DDO/HOO, ICDS-Rohini	• Service Verification Chart • Service Book
2.	Satender Kumar Dubey, Supdt./CDPO (Retd.) DOB - 15.08.1961	DDO/HOO, ICDS-Dabri	• Service Verification Chart • Service Book
3.	Zubeda Begum, Supdt./CDPO (Retd.) DOB - 06.01.1954	DDO/HOO, ICDS-Jama Masjid	• Service Verification Chart • Service Book
4.	Nirmal Devi, Supdt./CDPO (Retd.) DOB - 15.01.1956	DDO/HOO, ICDS-Meer Vihar	• Service Book
5.	Pushpa Saxena, PTI (Retd.) DOB - 10.07.1957	DDO/HOO, Counselling & Guidance Bureau-I, Gulabi Bagh	• Service Book

All the concerned DDOs/HOOs are hereby directed to forward the above mentioned requisite documents in respect of above mentioned Officers/Officials, to the Admn. Branch, WCD, **within 07 days of the receipt of this order**, for further processing their MACP cases.

In case, the documents are not provided within the stipulated time of 07 days, strict action will be initiated against the concerned DDOs/HOOs.

This may be treated as **MOST URGENT/TIME BOUND**.


(S.K. Srivastava)
Dy. Director (Admn)

To,

1. CDPO/DDO/HOO, ICDS-Rohini, DWCD, GNCTD.
2. CDPO/DDO/HOO, ICDS-Jama Masjid, DWCD, GNCTD.
3. CDPO/DDO/HOO, ICDS-Dabri, DWCD, GNCTD.
4. CDPO/DDO/HOO, ICDS-Meer Vihar, DWCD, GNCTD.
5. Supdt./DDO/HOO, Counselling & Guidance Bureau-I (CGB-I), Gulabi Bagh, DWCD, GNCTD.

F.No.9(206)/Admn/WCD/MACP/2015/ 51305-312 Dated :

Copy to :-

1. PA to Director, WCD.
2. PA to Spl. Director (Admn), WCD.
3. Asstt. Programmer, WCD for uploading the order on website of the Deptt.


(S.K. Srivastava)
Dy. Director (Admn)