

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT,  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,  
1, PT. RAVI SHANKAR SHUKLA LANE, K.G. MARG, NEW DELHI-110001**

No. F. 42 (74)/06/DSW /Estt./DWCD/PF/2014/ 45864-83 Dated

**05 FEB 2018**

**ORDER**

It is noticed that several transfer/posting orders were issued by Dy. Directors of different branches on their own without routing the proposals through the Admin Branch, leading to problem in maintaining rosters and incumbency records of the officials. All the Deputy Directors are hereby directed not to carry out transfers on their own in future. If any exigency occurs and transfer/posting is required, the respective Dy. Director of the branches shall put up the proposal to Admin Branch for approval of the competent authority.

This issues with the approval of Director, WCD.



**(P. C. Jain)  
Special Director (Admn.)**

All District Officer/ All Dy. Director of DWCD

No. F. 42 (74)/06/DSW /Estt./DWCD/PF/2014/ 45864-83

Dated  
**05 FEB 2018**

Copy to:-

1. OSD to Director, WCD.
2. Asstt. Programmer, Computer Cell, DWCD.
3. Guard File.



**(S.K. Srivastava)  
Dy. Director (Admn.)**