

DEPARTMENT OF SOCIAL WELFARE  
GOVT. OF NATIONAL CAPITAL TERRITORY  
G.L.N.S. COMPLEX, DELHI GATE, NEW DELHI-02  
(ADMINISTRATION BRANCH)

F. 31 (2)/2005/DSW/Estt./JOD/070456502/PL file/

Dated:

ORDER


In pursuance of Services Department (Branch-II), GNCTD order No. F. 14 (1)/2/OI-IV/Prom/2017/S-III/1364-69 dated 23/05/2018 and the Vigilance clearance granted by Vigilance Branch, DSW vide letter No. F.3 (364)/VC/N-Gazt./Vig/DSW/2018/pt.f-III/508 date 16/07/2018, the Director (DSW) is pleased to appoint the following Group 'C' official (Erstwhile Group 'D') to the post of Grade-IV (DASS)/Junior Assistant on regular basis in the Level-2 of Pay Matrix i.e. Rs. 19900-63200/-:

Sl. No.	Name of the official	Designation	DOB
1	Sh. Mohendra Singh	Care Taker	10/04/1973

His appointment is subject to following terms and conditions:

- (i) This post is Ministerial and carries the pay scale of Level 2 in the pay matrix Rs. 19900-63200/-.
- (ii) The services of the above mentioned official will be governed by the DASS Rules, 1987, as amended from time to time and any other administrative orders in force. He will be on probation for a period of two years from the date of appointment.
- (iii) The above mentioned official who is appointed/promoted to the post of Grade IV (DASS)/Junior Assistant shall be required to pass a test in typing at the speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer [35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000KDPH on an average of 5 key depressions for each work], to be conducted by Dept. of Training & Technical Education, GNCT of Delhi during the period of their probation. He shall not be granted any increment in the scale of Grade IV (DASS)/Junior Assistant unless they qualify the typewriting test at the prescribed speed or he is exempted from passing type test by the Competent Authority. However, the official, who has already attained the age of 45 years as on the date of promotion, is exempted from passing the type test.
- (iv) The above mentioned official may exercise his option with regard to fixation of pay, if any, as per FR 22, within one month from the date of appointment to the post of Grade-IV (DASS)/Junior Assistant.
- (v) He is liable to be posted and transferred anywhere in Govt. of NCT of Delhi.
- (vi) The appointment is subject to verification of original certificates in v.v.t. age, educational qualifications and SC/ST/OBC and disability, etc.

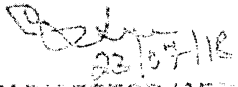
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2005/CC  
25/7/18

Further, the promoted official is hereby posted in the office as detailed below:

Sl. No.	Name of the official	Promoted as	Present posting for pay purpose	Proposed posting for all purpose
1	Sh. Mahendra Singh (10/04/1973)	Grade-IV (DASS)/ Junior Assistant	Poor House, Sewa Kutir, Kingsway Camp, Delhi	Poor House, Sewa Kutir, Kingsway Camp, Delhi

This issues with the approval of Director (SW).

  
23/07/18  
DEPUTY DIRECTOR (ADMIN-II)

To,

Sh. Mahendra Singh, Caretaker,  
CTB, DSW (HQ), GLNS Complex, Delhi Gate,  
Delhi.

F.No.81(3)/2003/DSW/Est./Pl. F. R. CD 079663502/ 14955

Dated:

25 JUL 2018

Copy for information and necessary action to:

1. Dy. Secretary (Services), Services Department (Branch-III), 7<sup>th</sup> Level, 'B' Wing, Delhi Secretariate, A.P. Estate, New Delhi-02
2. PA to Director, SW, GLNSSSD Complex, Delhi Gate, Delhi.
3. HOOs/DDC, Poor House, Sewa Kutir, Kingsway Camp, Delhi with the request to send the copy of joining report of the official.
4. Sr. System Analyst with the request to upload the letter on the website of the Deptt.
5. Guard file.
6. Personal file.

  
23/07/18  
DEPUTY DIRECTOR (ADMIN-II)

  
25.07.18

Mr. Nikin