

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NATIONAL CAPITAL TERRITORY
G.L.N.S. COMPLEX, DELHI GATE, NEW DELHI-02
[ADMINISTRATION BRANCH]**

F. 81 (2)/2000/DSW/Estt./CD/070458502/Pt. file/

Dated:

ORDER

In pursuance of Services Department (Branch-III), GNCTD order No. F. 14 (1)/1/CI-IV/Prom/2017/S-III/599 dated 07/02/2018 and the Vigilance clearance granted by Vigilance Branch, DSW vide letter No. F. 3 (351)/VC/N-Gezt./Vig./DSW/Pt.-I/2018/371 dated 18/05/2018, the Director (DSW) is pleased to appoint the following Group 'C' officials (Erstwhile Group 'D') to the post of Grade-IV (DASS)/Junior Assistant on regular basis in the Level-2 of Pay Matrix i.e. Rs. 19900-63200/-:

Sl. No.	Name of the official	Designation	DoB
1	Sh. Om Dutt	Care Taker	10/07/1968
2	Sh. Vishram Meena	Care Taker	11/07/1962
3	Sh. Rameshwar Dayal Meena	Care Taker	03/06/1962

Their appointment is subject to following terms and conditions:

- (i) This post is Ministerial and carries the pay scale of Level 2 in the pay matrix Rs. 19900-63200/-.
- (ii) The services of the above mentioned officials will be governed by the DASS Rules, 1967, as amended from time to time and any other administrative orders in force. They will be on probation for a period of two years from the date of appointment.
- (iii) The above mentioned officials who are appointed/promoted to the post of Grade IV (DASS)/Junior Assistant shall be required to pass a test in typing at the speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer [35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/900KDPH on an average of 5 key depressions for each work], to be conducted by Dte. of Training & Technical Education, GNCT of Delhi, during the period of their probation. They shall not be granted any increment in the scale of Grade IV (DASS)/Junior Assistant unless they qualify the typewriting test at the prescribed speed or they are exempted from passing type test by the Competent Authority. However, the officials, who have already attained the age of 45 years as on the date of promotion, are exempted from passing the type test.
- (iv) The above mentioned officials may exercise their option with regard to fixation of pay, if any, as per FR 22, within one month from the date of appointment to the post of Grade-IV (DASS)/Junior Assistant.
- (v) They are liable to be posted and transferred anywhere in Govt. of NCT of Delhi.
- (vi) The appointment is subject to verification of original certificates in w.r.t. age, educational qualifications and SC/ST/OBC and disability etc.

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Further, the promoted officials are hereby posted in the offices as detailed below:

Sl. No.	Name of the official	Promoted as	Present posting for pay purpose	Proposed posting for all purpose
1	Sh. Om Dutt (DoB 10/07/1968)	Grade-IV (DASS)/ Junior Assistant	Beggar Home-II, Sewa Sadan, Lampur, Delhi-40	Beggar Home-II, Sewa Sadan, Lampur, Delhi-40
2	Sh. Vishram Meena (DoB 11/07/1962)	Grade-IV (DASS)/ Junior Assistant	HMB (A&D), Sewa Sadan, Lampur, Delhi-40	HMB (A&D), Sewa Sadan, Lampur, Delhi-40
3	Sh. Rameshwar Dayal Meena (DoB 03/06/1962)	Grade-IV (DASS)/ Junior Assistant	HADB, Sewa Sadan, Lampur, Delhi-40	HADB, Sewa Sadan, Lampur, Delhi-40

This issues with the approval of Director (SW).


(D. KARTHIKEYAN)
DEPUTY DIRECTOR (ADMN.-II)

1. Sh. Om Dutt, Care Taker
Through HOO, Beggar Home-II, Sewa Sadan,
Lampur, Delhi-40.
2. Sh. Vishram Meena, Care Taker
Through HMB (A&D), Sewa Sadan,
Lampur, Delhi-40.
3. Sh. Rameshwar Dayal Meena, Care Taker
HADB, Sewa Sadan, Lampur, Delhi-40.

F.No.81(2)/2000/DSW/Estt./Pt. F.-II CD 070458502/

7031

Dated 01 JUN 2018

Copy for information and necessary action to:

1. Dy. Secretary (Services), Services Department (Branch-III),
7th Level, 'B' Wing, Delhi Secretariate, I.P. Estate, New Delhi-02.
2. PA to Director, SW, GLNSSSD Complex, Delhi Gate, Delhi.
3. HOOs/DDOs of the following officers with the request to sent the copy of joining report of the officials.
 - (i) Beggar Home-II, Lampur, Delhi-40 along with vigilance status report.
 - (ii) HMB (A&D), Lampur, Delhi-40 along with vigilance status report.
 - (iii) HADB, Sewa Sadan, Lampur, Delhi-40 along with vigilance status report.
4. Sr. System Analyst with the request to upload the letter on the website of the Deptt.
5. Guard file.
6. Personal file.


(D. KARTHIKEYAN)
DEPUTY DIRECTOR (ADMN.-II)

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01/06/2018

System Analyst
Mr. Kamal
01.06.18