

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX: DELHI GATE: NEW DELHI-02
(Administration Branch)

No.: F.1/Misc/2015-16/DSW/ 2287-357

Date:


27 APR 2018

ORDER

It is observed that few officers of the Department, who have been given the official car for official purpose, are using the official vehicle for commuting from Office to Residence and back and also claiming transport allowance.

Henceforth, it is directed that all the officers who have been given staff car facility should invariably send an undertaking to Accounts Branch on the 20th day of every month stating that official car has been used only for official purpose and not used for commuting from residence to office and vice-versa as per the attached proforma.

This is issued with the approval of Director (SW) vide note dated 20.04.2018.


(D. Karthikeyan)
Dy. Director (Admn)

No.: F.1/Misc/2015-16/DSW/ 2287-357

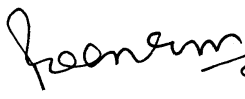
Date:

27 APR 2018

Copy to:

1. PS to Secretary, Deptt. of Social Welfare.
2. PA to Director, Deptt. of Social Welfare, GLNS Complex, Delhi Gate.
3. All the Dy. Directors, Deptt. of Social Welfare, GLNS Complex, Delhi Gate.
4. All the District Social Welfare Officers
5. DCA, Deptt. of Social Welfare.
6. All the HOO/ DDO, Deptt. of Social Welfare, GLNS Complex, Delhi Gate.
- ✓ 7. Sr. System Analyst – with the request to upload this order on the Website of Deptt. of Social Welfare.
8. Guard file.


(D. Karthikeyan)
Dy. Director (Admn)


27.04.18

Mr. Kameel

CERTIFICATE

It is certified that I (Name) _____
(Designation) _____ of District (Name) /
Branch (HQ) _____ has not utilized the
official car for commuting from place of residence to office and vice-
versa.

Signature of the Officer