

GOVT. OF NCT OF DELHI
DEPARTMENT OF SOCIAL WELFARE
GLNS COMPLEX, DELHI GATE, NEW DELHI-02
(ADMINISTRATION BRANCH)

F.No. 10(190)/DSW/Admn-II/wo CD/Renu/2016 30013 - 073 Dated : 18 JAN 2018

ORDER

This is in continuation to the earlier D.O vide No. F 42(113-A)/DSW/Admn-II/wo ICSIL/2017/pt/2632 dated 04/05/2017 vide which all DSWOs/DDOs/Branch Incharges were required to furnish the certificates of release of remuneration in respect of all contractual/outsourc staff latest by 5th of every month. But it has been observed that inspite of repeated requests, the certificates are not being provided by the concerned DSWOs/Branch Inchrge/DDOs/HoOs in time, which causes further delay in submitting the required certificates to the C S office in time.

Therefore, all the DDO/HOO/Branch Incharges of the Department are once again directed to ensure timely payment of contractual/outsourc staff working in the homes/institutions/District Offices and furnish a certificate to Admn-II, DSW **latest by 19.01.2018.**

Non compliance of orders will be viewed seriously and shall attract initiation of disciplinary proceeding against the erring officials.

This may kindly be treated as **MOST URGENT** and **GIVEN TOP PRIORITY.**


Section Officer (Admn-II)

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Copy to:

1. PA to Director (SW), GLNS Complex Delhi Gate, Delhi
2. PA to Spl. Director (SW), GLNS Complex Delhi Gate, Delhi.
3. All DDO/HOO of Homes/Institutions/Schools/MCU/CPO DSW, GNCTD, Delhi Gate, Delhi
4. System Analyst, DSW for uploading the circular on the Departmental website.
5. Guard file.


Section Officer (Admn-II)