

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI
(ADMINISTRATION-I BRANCH)

No.F./Admn-I/DSW/2014/Misc./ 28085-145

Dated:

ORDER

01 JAN 2018

The Competent Authority has considered delegating the power for approval of various types of leave i.e. Earned Leave, Half Pay Leave, Commuted Leave, Leave not Due, Extraordinary Leave, Maternity Leave, Hospital Leave, Seamen Sick Leave, Paternity Leave, Child Adoption Leave, Paternity Leave for Child Adoption and Child Care Leave to various categories of officers/officials as per below dispensation:

S.No.	Category of staff	Leave Sanctioning Authority
01	Dy. Director, equivalent and above	HOD
02	Superintendent and equivalent	Spl. Director(SW)
03	Non-gazetted Officials	Head of Office

This issues with the prior approval of the Competent Authority.


DD (Admn.-I)

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Copy to forward for information and necessary action to:

1. Sr. PA to Secretary(SW&WCD), GLNS Complex, Delhi Gate, New Delhi-110002.
2. PA to Director(SW), GLNS Complex, Delhi Gate, New Delhi-110002.
3. PA to Spl. Director(SW), GLNS Complex, Delhi Gate, New Delhi-110002.
4. All DDOs/HOOs/DSWOs/DDs/Branch Incharges, Department of Social Welfare, GNCTD.
5. Sr. System Analyst(DSW) with the request to upload the order on the website of the department.
6. Guard File.


DD (Admn.-I)

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
LABORATORY OF ORGANIC CHEMISTRY

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TO THE DIRECTOR OF THE LABORATORY OF ORGANIC CHEMISTRY
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