

INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)

NABH Accredited Hospital for Patient Safety Quality Care (No.H-2012-0123)



Hospital based autonomous academic Institute, under
Government of National Capital Territory of Delhi, dealing with
"Brain – Mind Problems & their Solutions"

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No.F/2/247/2007/Estt/IHBAS/239

2nd July, 2018

OFFICE ORDER

Sub: Constitution of Internal Complaint Committee (ICC), under section 4(1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal), Act-2013

In supersession of this Institute's office order No.2/247/2007/IHBAS/1306-1316 dated 6.2.2014 and in compliance of Sub-section (1) of Section (4) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaint Committee (ICC) of IHBAS is hereby reconstituted with immediate effect to look into the complaints of sexual harassment at IHBAS in accordance with the provisions of aforesaid Act:

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|----|---|---|
| 1. | Dr. Vibha Sharma Associate Professor of Clinical Psychology, IHBAS | Presiding Officer |
| 2. | Dr. Renu Gupta Assistant Professor of Microbiology, IHBAS | Member and Alternate Presiding Officer |
| 3. | Dr. Ishita Pant, Assistant Professor of Pathology, IHBAS | Member Secretary |
| 4. | Dr. Saswati Chakraborty, Psychiatric Social Worker, IHBAS | Member and Alternate Member Secretary |
| 5. | Ms. Veena Katoda, Senior Nursing Officer, IHBAS | Member |
| 6. | Shri Manish Sankhla, Nursing Officer (on contract basis), IHBAS | Member |
| 7. | Shri Santosh Kumar, Pharmacist, IHBAS | Member |
| 8. | Dr. Vinita Gupta Medical Officer, Mother NGO for Homeless Department of Community Medicines St. Stephen's Hospital | Member |
| 9. | Ms. Paramjeet Kaur Director, Aashray Adhikar Abhiyan (AAA), Delhi | Member |

2. It is clarified that complaint handled by Presiding Officer/Alternate Presiding Officer will continue to be handled by the same Presiding Officer till the report is submitted and any subsequent action is to be taken in the same complaint subsequently. Simultaneously complaint handled by Member Secretary/alternate Member Secretary will continue to be handled by the same Member Secretary till the report is submitted and any action is to be taken in the same complaint subsequently.

3. This issues with the approval of Director, IHBAS.

(S.K. Singh)
Officiating Joint Director (Admn.)

Distribution:
All concerned

Copy for information:

1. Office of Director, IHBAS
2. Library and Documentation Officer, IHBAS with a request to upload this office order on the website of IHBAS for wide publicity among the staff of IHBAS.

Sh.
24/7/18
Officiating Joint Director (Admn.)