

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DELHI DISASTER MANAGEMENT AUTHORITY (HQ)  
1, KRIPA NARAYAN MARG, DELHI-110054

F. NO. DDMA(HQ)/Resig./Extn./2012-13/ 05

Dated:- 09/04/2018

I. T. BRANCH  
Revenue Department  
Diary ...1413...  
Date...09/4/18...

To,

Sh. Ashwani Kumar s/o Sh. Shri Chand,  
r/o B/73, Street -2,  
Sadat Pur Extn. Delhi - 110094

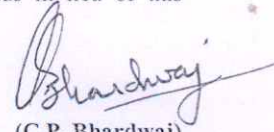
**Sub:- Renewal of appointment to the post of Project Coordinator on Contractual Basis in Delhi Disaster Management Authority (H.Q.)**

With reference to your letter dated 06/04/2018 requesting for renewal of appointment to the post of Project Coordinator on Contractual Basis which ended on 28<sup>th</sup> February, 2018 in Delhi Disaster Management Authority and subsequently sanction of the Secretary-cum-Divisional Commissioner vide Sanction Order No. DDMA(HQ)/Renewal of Staff/2011/04 dated 06/04/2018 for extension of contractual posts of Data Entry Operators in Delhi Disaster Management Authority, Revenue Department, Govt. of NCT of Delhi.

The Secretary-cum-Divisional Commissioner is pleased to renew your contract for the post of Project Coordinator in Delhi Disaster Management Authority (HQ) on purely Contractual Basis for a period with effect from 2<sup>nd</sup> March, 2018 to 28<sup>th</sup> February, 2019 (giving one day break/gap as on 01/03/2018) on following terms and conditions:-

- 1. Duration of Assignment:** The assignment deems to commence from 02/03/2018 and will expire on 28/02/2019 or till a regular appointment is made against this post whichever is earlier.
- 2. Duty Station:** The person appointed shall be liable to be posted at Delhi Disaster Management Authority (DDMA), HQ, 1-Kripa Narayan Marg, Delhi-110054 and may be required to attend or undergo any training course/ programme/ assignment or otherwise outside Delhi.
- 3. Remuneration:** A Project Coordinator shall receive a consolidated remuneration of Rs. 20,000/- P.M. for each month of service or on pro-rata basis if the service rendered are less than one completed month.
  - The Project Coordinator shall not be entitled for any other pay, perks and other facilities admissible to casual adhoc, regular/confirmed employees of this Department during the currency or after expiry of their contract in any manner whatsoever.
- 4. Job Description:** The Project Coordinator shall perform such duties as may be assigned by the Controlling Authority (SDM/Consultant, Section Officer) in addition to the duties described in the job description.
- 5. Term of Reference:** The agreement with DDMA will be governed by terms of reference. No amendment or waiver shall be effective, and no breach executive, unless the amendment, waiver or excuse is in writing, signed by the party against which enforcement is sought.
- 6. Termination:** The contract can be terminated at any time by either side by giving the other party one month notice or till the fresh appointment is done by the department.
- 7. The contract holder shall not consider his appointment as a right for regularization into government service and will not be entitled to any other benefits apart from those mentioned herein. He shall not be entitled to any claim i.e. monetary or legal status in lieu of this assignment/contract/offer.**

This issues with the approval of the Competent Authority



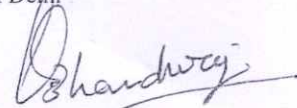
(C.P. Bhardwaj)  
Section Officer (DDMA)

F. NO. DDMA(HQ)/Resig./Extn./2012-13/ 05

Dated:- 09/04/2018

Copy for information to:-

1. The Dy. Secretary-VI, Finance (Rev-I), Department, GNCT of Delhi, Delhi Sectt. , Delhi
2. The Controller of Accounts(HQ), Department of Revenue, GNCT of Delhi.
3. The Joint Director (IT), Department of Revenue, GNCT of Delhi.
4. PAO-VI, Delhi Government, Tis Hazari Courts, Delhi
5. D.D.O/OIC(B&B), O/o Divisional Commissioner, Delhi
6. PA to Secretary (Revenue)-cum-Div. Comm., Department of Revenue, GNCT of Delhi
7. Consultant (DDMA), DDMA(HQ), Department of Revenue, GNCT of Delhi
8. The Superintendent, DDMA(HQ), Department of Revenue, GNCT of Delhi
9. Guard File



(C.P. Bhardwaj)  
Section Officer (DDMA)

Upland  
SA-7  
10/4/18